



**Work Session Meeting Minutes of the Board of Trustees
Village Hall – 121 West Broadway, Port Jefferson, NY, 11777
May 8, 2024 at 5:00 p.m.**

Call to Order

The meeting is called to order by Mayor Sheprow at 5:05 p.m.

Attendance is taken by Clerk Pirillo, to confirm the presence of a quorum:

Mayor Sheprow **Present**
Trustee Kassay **Present**
Trustee Loucks **Excused**
Trustee Biondo **Present**
Trustee Juliano **Present**

Attorney Dave Moran and Treasurer Stephen Gaffga present also.

Pledge of Allegiance

Monthly Reports from the following:

Mayor Sheprow
Project Prioritization and Fiscal Responsibility Discussion
Trustee Juliano
Department of Public Works
Parks Department
Trustee Loucks
Recreation Department
Trustee Biondo
Building and Planning/Environmental Services
Trustee Kassay

Village Clerk Sylvia Pirillo, RMC

Village Treasurer Stephen Gaffga

Village Attorney David Moran

Motion to enter into Executive Session at 7:21 p.m. to discuss a contract negotiation and the specific performance of a particular employee

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Biondo** /

All in favor, with none opposed.

Motion to close the Executive Session portion of the May 8, 2024 Work Session Meeting of the Board of Trustees at 8:23 p.m.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Biondo** /

All in favor, with none opposed.

Motion to close the May 8, 2024 Work Session Meeting of the Board of Trustees at 8:24 p.m.

Motion made by: **Trustee Kassay** / Motion seconded by: **Mayor Sheprow** /

All in favor, with none opposed.

Work Session Report for May 8, 2024
Submitted by Village Clerk Sylvia Pirillo, RMC

Requested Resolutions for the May 8, 2024 VBOT Work Session Meeting

Resolution hiring Glenn Skidmore as a full-time Laborer in the Department of Public Works at an annual salary of \$ 33,280.00 per year effective May 23, 2024. The standard 26-week Civil Service probationary period applies to this hiring, as do all the provisions of the Collective Bargaining Agreement currently in force between the Village of Port Jefferson and CSEA Local 1000.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.

Resolution hiring Brian Hoehl as a full-time Laborer in the Department of Public Works in Parks at an annual salary of \$ 33,280.00 per year effective May 16, 2024. The standard 26-week Civil Service probationary period applies to this hiring, as do all the provisions of the Collective Bargaining Agreement currently in force between the Village of Port Jefferson and CSEA Local 1000.

Motion made by: **Trustee Juliano** / Motion seconded by: **Trustee Kassay** /
All in favor, with none opposed.

Resolution ratifying the hiring of the following seasonal, part-time employees, as requested by Recreation Center Manager Renee Lemmerman:

- Jack Moloney, as an Assistant Tennis Instructor, to be employed from May 1, 2024 through November 1, 2024 at an hourly wage rate of \$18.00 per hour.
- Nathaniel Lawler, as a Tennis Instructor, to be employed from May 1, 2024 through November 1, 2024 at an hourly wage rate of \$16.00 per hour.
- Madeline Matvya, as a Tennis Instructor, to be employed from May 1, 2024 through November 1, 2024 at an hourly wage rate of \$16.00 per hour.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.

Resolution approving the Event Application submitted by Jenny Bloom on behalf of the Port Jefferson Free Library for the provision of road closure and traffic control services on specified Village streets from 4:00 p.m. through 8:00 p.m. on May 31, 2024 with a rain date of June 7, 2024 for the grand opening of "The Park at 114".

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.