



**Board of Trustees Meeting Agenda
Village Hall – 121 West Broadway, Port Jefferson, NY, 11777
May 29, 2024 at 6:00 p.m.**

Call to Order

The meeting is called to order by Mayor Sheprow at _____ p.m.

Attendance is taken by Clerk Pirillo, to confirm the presence of a quorum:

Mayor Sheprow _____
Trustee Kassay _____
Trustee Loucks _____
Trustee Biondo _____
Trustee Juliano _____

Pledge of Allegiance

Announcements

The next upcoming Village Board of Trustees' Meeting will be a Work Session Meeting, beginning at 5:00 p.m. on June 12, 2024.

Proclamation Presentation to Port Jefferson EMS

Public Safety and Welfare Update

Presented by Chief Andy Owen and SCPD

Presentation from Maggio Environmental Services

Presented by Managing Member Stanley Lomangino

Presentation by "Port Jeff Music Throughout the Village"

Presented by Steve Munoz

Public Hearing

Resolution to open the public hearing regarding a proposed Local Law amending Chapter 161 (Housing), Article VI (Property Maintenance) of the Code of the Village of Port Jefferson

Resolution to close the public portion of the public hearing regarding a proposed Local Law amending Chapter 161 (Housing), Article VI (Property Maintenance) of the Code of the Village of Port Jefferson

Resolution adopting the proposed Local Law as attached amending Chapter 161 (Housing), Article VI (Property Maintenance) of the Code of the Village of Port Jefferson

Public to Address the Board of Trustees

Action on Agenda items

Motion to enter into Executive Session

Motion to enter into Executive Session to discuss a contract negotiation.

Motion to Close - Motion to close the May 29, 2024 Board of Trustees Meeting.

Resolution # 1-52924

Resolution approving the minutes of the April 17, 2024, April 24, 2024 and May 8, 2024 meetings of the Board of Trustees of the Village of Port Jefferson.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 2-52924

Resolution approving the request of the Port Jefferson Fire Department to hold the annual Independence Day Parade, beginning at 10:00 a.m. on July 4, 2024 and further approving the closure to vehicular traffic of: North Country Road beginning at Main Street, the closure of East Broadway, and the closure of Barnum Avenue; and approving the placement and set-up of the portable stage to be opposite the Village Hall building.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 3-52924

Resolution approving the attached Agreement between the Village of Port Jefferson and the Port Jefferson Harbor Education & Arts Conservancy, Inc. and authorizing Mayor Shepro to execute the Agreement between the Village of Port Jefferson and the Port Jefferson Harbor Education & Arts Conservancy, Inc. on behalf of the Village of Port Jefferson.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 4-52924

Resolution renewing the attached Independent Contractor Agreement between the Village of Port Jefferson and Melissa Dunstatter for the provision of Farmers' Market Manager services, with the Agreement to expire on May 31, 2025.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 5-52924

Resolution establishing that the Port Jefferson Parking Committee will, effective immediately, be under the auspices of the Village of Port Jefferson, specifically the Department of Building, Planning and Environmental Services, and its designated Liaison thereof.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 6-52924

Resolution authorizing the Treasurer’s Office to process required monthly or other interval checks prior to audit for the Port Jefferson Country Club, related to Grill Room minimums per contractual obligation, with such checks to be included in the monthly Abstract as “pre-paid” items.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 7-52924

Resolution approving the attached Senior Citizen Exemption Applications Resolution submitted by Assessor Damato, which intent is to ease and simplify the application process, and which Senior Citizen Exemption Applications Resolution would take effect for the 2025 Tax Assessment Year.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 8-52924

Resolution establishing the position of Docent for the Village of Port Jefferson Drowned Meadow Cottage Museum, and appointing Chris Ryon as Docent for the Drowned Meadow Cottage Museum, with an allocated disbursement not to exceed \$ 1,500.00 per Grant year for services rendered, and authorizing Mayor Sheprow to sign the Independent Contractor agreement between The Village of Port Jefferson and Chris Ryon.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 9-52924

Resolution establishing the position of Curator and Historic Contributor for the Village of Port Jefferson Drowned Meadow Cottage Museum, and appointing Mark Sternberg as Curator and Historic Contributor for the Drowned Meadow Cottage Museum, with an allocated disbursement not to exceed \$ 1,500.00 per Grant year for services rendered, and authorizing Mayor Sheprow to sign the Independent Contractor agreement between The Village of Port Jefferson and Mark Sternberg.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 10-52924

Resolution establishing a fixed annual salary of \$ 139,000.00 for Fiscal Year 2024/2025 for Port Jeff Country Club Golf Professional Jacob Anderson, effective June 6, 2024.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 11-52924

Resolution establishing a fixed annual salary of \$ 93,000.00 for Fiscal Year 2024/2025 for Port Jeff Country Club Golf Assistant Professional Larry Scortichini, effective June 6, 2024.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 12-52924

Resolution establishing a fixed annual salary of \$ 72,000.00 for Fiscal Year 2024/2025 for Director of Tennis Alex Dank, effective June 6, 2024.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 13-52924

Resolution establishing a fixed weekly salary of \$ 620.00 per week for ten weeks total, for part-time seasonal Golf Professional Danielle Bambola for Fiscal Year 2024/2025, effective June 1, 2024.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 14-52924

Resolution approving an increase to \$ 150,000.00 per year for the annual salary of Superintendent of Public Works Steven Gallagher effective July 4, 2024 owing to the assumption of additional duties.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 15-52924

Resolution removing David Cholden from the employment roll of the Village of Port Jefferson Code Enforcement Bureau per the letter dated April 19, 2024 from Chief Andy Owen.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 16-52924

Resolution ratifying the hiring or re-hiring of part-time, seasonal Staff Members for the Port Jefferson Country Club per the attached, as submitted by Golf Professional Jake Anderson and Superintendent of Golf Pat Sullivan.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 17-52924

Resolution hiring part-time, seasonal Lifeguards and part-time, seasonal Camp Counselors for the Village of Port Jefferson East and West Beaches for June 22, 2024 through September 2, 2024 per the attached, as submitted by Village Center Manager Renee Lemmerman.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 18-52924

Resolution authorizing the solicitation of bids for the removal and hauling of leaves to a pre-determined dump site within the Village of Port Jefferson, or within a two-to-three mile radius of the Village of Port Jefferson, for the Village of Port Jefferson leaf pick-up program.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 19-52924

Resolution authorizing the solicitation of bids for snow removal from the parking lots and streets within the Village of Port Jefferson, to be quoted at an hourly cost, for the Village of Port Jefferson snow removal program.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 20-52924

Resolution authorizing the solicitation of bids for the repair, replacement, maintenance and new installation of overhead and underground lighting, and for the maintenance of traffic signals in the Village of Port Jefferson.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 21-52924

Resolution authorizing the solicitation of bids for the trimming, removal and stump grinding of specified Village trees on Village properties.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 22-52924

Resolution authorizing the solicitation of proposals for the remediation or replacement of sidewalks at Rocketship Park and the Village-owned tennis courts, and the remediation or replacement of curbs and sidewalks at Wynn Lane.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 23-52924

Resolution authorizing the solicitation of proposals from interested mobile food vendors as concessionaires for the use of Village-owned property at the East and West Beaches for the 2024 beach season.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 24-52924

Resolution authorizing the solicitation of a Request for Proposals for the provision of Independent Audit Services.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 25-52924

Resolution approving the attached proposal submitted by Hayduk Engineering, LLC for the provision of environmental consulting services on an as-needed, on-call basis.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 26-52924

Resolution approving the attached proposal submitted by East End Accounting Services Corp. for the provision of consulting services specific to fiscal and government policies and procedures and other matters related to government administration and public safety.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 27-52924

Resolution approving the revised proposal submitted by Graham Restoration Co., Inc. for an amount not to exceed \$ 309,839.00 for the remediation, repair or replacement of roofs at specified Village of Port Jefferson owned locations per the bid opening on May 2, 2024 and authorizing Mayor Sheprow to sign the contract between the Village of Port Jefferson and Graham Restoration Co., Inc.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 28-52924

Resolution scheduling a public hearing for 6:00 p.m. on June 26, 2024 at Port Jefferson Village Hall, 121 West Broadway, Port Jefferson, New York, 11777 to consider a change of zone for property located at Sheldrake Ave. (SCTM 0206 00700 0100 007001) from R-B2 (Single-Family Residence) District to MW1 (Marine Waterfront) District in accordance with the stipulation of Settlement, Index no. 11-08199, Supreme Court of the State of New York, Suffolk County, January 4, 2017.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 29-52924

Resolution scheduling a public hearing for 6:00 p.m. on June 26, 2024 at Port Jefferson Village Hall, 121 West Broadway, Port Jefferson, New York, 11777 regarding a proposed local law amending Chapter 213 (Stormwater Management), Article II (Illicit Discharge and Connections) of the Code of the Village of Port Jefferson.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 30-52924

Resolution authorizing Treasurer Gaffga to create a new Capital Fund expense account, to be known as Line Item H.7145.220 (Village Center-Skating Rink Equipment).

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 31-52924

Resolution authorizing Treasurer Gaffga to create a new Capital Fund expense account, to be known as Line Item H.5410.205 (Sidewalk Capital Improvements).

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 32-52924

Resolution authorizing Treasurer Gaffga to create a new Capital Fund expense account, to be known as Line Item H.3320.210 (Parking Capital Improvements).

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 33-52924

Resolution authorizing Treasurer Gaffga to create a new Capital Fund expense account, to be known as Line Item H.1620.205 (Village Buildings Capital Improvement).

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 34-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 30, increasing anticipated revenue in the amount of \$ 43,580.00 in Line Item H.5031.000 (Interfund transfer) and increasing appropriations in the amount of \$ 43,580.00 in Line Item H.7145.220 (Village Center- Skating Rink Equipment), and requesting that Budget Amendment Number 30 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 35-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 31, increasing anticipated revenue in the amount of \$ 43,580.00 in Line Item A.4089.000 (Federal Aid Other) and increasing appropriations in the amount of \$ 43,580.00 in Line Item A.9950.900 (Interfund Transfer), and requesting that Budget Amendment Number 31 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 36-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 32, increasing anticipated revenue in the amount of \$ 373,698.00 for Line Item H.3501.000 (Consolidated Highway Aid) and increasing appropriations in the amount of \$ 373,698.00 for Line Item H.5110.205 (Highway Capital Paving Projects), and requesting that Budget Amendment Number 32 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 37-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 33, increasing anticipated revenue in the amount of \$ 60,000.00 for Line Item A.1740.000 (On-Street Parking Fees) and increasing appropriations in the amount of \$ 13,500.00 for Line Item A.3320.402 (Managed Parking CC Fees), and in the amount of \$ 46,500.00 for Line Item A.9950.900 (Interfund Transfer), and requesting that Budget Amendment Number 33 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 38-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 34, increasing anticipated revenue in the amount of \$ 46,500.00 for Line Item H.5031.000 (Interfund Transfer) and increasing appropriations in the amount of \$ 46,500.00 for Line Item H.3320.210 (Parking Capital Improvement), and requesting that Budget Amendment Number 34 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by:_____ / Motion seconded by:_____ / All in favor:_____ / All opposed:_____

Resolution # 39-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 35, increasing anticipated revenue in the amount of \$ 137,000.00 for Line Item H.5031.000 (Interfund Transfer) and increasing appropriations in the amount of \$ 137,000.00 for Line Item H.5110.205 (Paving Capital Projects), and requesting that Budget Amendment Number 35 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 40-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 36, increasing anticipated revenue in the amount of \$ 30,000.00 for Line Item H.5031.000 (Interfund Transfer) and increasing appropriations in the amount of \$ 30,000.00 for Line Item H.5410.205 (Capital Sidewalk Improvement Projects), for the Barnum Avenue Sidewalk Repair and requesting that Budget Amendment Number 36 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 41-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 37, increasing anticipated revenue in the amount of \$ 309,839.00 for Line Item A.4089.000 (Federal Aid-Other) and increasing appropriations in the amount of \$ 309,839.00 for Line Item A.9950.900 (Interfund Transfer), to fund the remediation, repair or replacement of roofs at specified Village of Port Jefferson owned locations, and requesting that Budget Amendment Number 37 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 42-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 38, increasing anticipated revenue in the amount of \$ 309,839.00 for Line Item H.5031.000 (Interfund Transfer) and increasing appropriations in the amount of \$ 309,839.00 for Line Item H.1620.205 (Village Buildings Capital Improvement), for the remediation, repair or replacement of roofs at specified Village of Port Jefferson owned locations, and requesting that Budget Amendment Number 38 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 43-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 6, transferring appropriations out of Line Item A.9950.900 (Interfund Transfer) and transferring appropriations into Line Item A.1325.400 (Treasurer Expense) in the amount of \$16,900.00 to fund the cost of the Fixed Asset Valuation, and requesting that Budget Transfer Number 6 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 44-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 7, transferring appropriations out of Line Item A.9950.900 (Interfund Transfer) and transferring appropriations into Line Item A.1325.400 (Treasurer Expense) in the amount of \$28,000.00 to fund the costs of the professional financial services from Moody's and Munistat related to the BAN to Bond conversion, and requesting that Budget Transfer Number 7 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by:____ / Motion seconded by:____ / All in favor:____ / All opposed:____

Resolution # 45-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 8, transferring appropriations in the amount of \$ 19,200.00 out of Line Item A.9950.900 (Interfund Transfer), and transferring appropriations in the amount of \$ 19,200.00 into Line Item A.8020.430 (Consultation/ Design Services), to fund the Walkability Study performed by Hayduk Engineering, originally approved on May 15, 2023, and requesting that Budget Transfer Number 8 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 46-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 9, transferring appropriations in the amount of \$ 107,000.00 out of Line Item A.5110.405 (Paving), and \$30,000.00 out of Line Item A.5410.400 (Sidewalk Expenses), and transferring appropriations in the amount of \$ 137,000.00 into Line Item A.9950.900 (Interfund Transfer), to support the funding for the Fiscal Year 2025 Capital Paving Project, and requesting that Budget Transfer Number 9 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 47-52924

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 10, transferring appropriations in the amount of \$ 30,000.00 out of Line Item A.5410.400 (Sidewalk Expenses), and transferring appropriations in the amount of \$ 30,000.00 into Line Item A.9950.900 (Sidewalk Capital Improvement Projects), for the proposed Barnum Avenue Sidewalk Drainage Project, and requesting that Budget Transfer Number 10 be included in the meeting minutes of the May 29, 2024 meeting of the Board of Trustees.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 48-52924

Resolution approving the Check Register and warrants dated _____ as presented by Treasurer Gaffga and as approved by Claims Auditor Goodwin.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 49-52924

Resolution to enter into Executive Session at _____ p.m. to discuss a contract negotiation.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

Resolution # 50-52924

Resolution to close the May 29, 2024 meeting of the Board of Trustees at _____ p.m.

Motion made by: _____ / Motion seconded by: _____ / All in favor: _____ / All opposed: _____

VILLAGE OF PORT JEFFERSON
Local Law No. __ of the year 2024
A local law be it enacted by the: Board of Trustees of the
Village of PORT JEFFERSON
as follows:

PURPOSE

A LOCAL LAW AMENDING CHAPTER 161 OF THE CODE OF THE VILLAGE OF PORT JEFFERSON ENTITLED "HOUSING" ARTICLE VI ENTITLED "PROPERTY MAINTENANCE"

Section 1. Legislative Intent. This Local Law would regulate bamboo upon properties in the Village.

Section 2. Text Amendment. The proposed local law would amend Chapter 161 of the Code of the Village of Port Jefferson entitled "Housing" Article VI entitled "Property Maintenance", to read as follows:

§ 161-27 (K) Bamboo Restriction.

- (1) It shall be unlawful for plant species commonly considered to be classified as "running bamboo", hereinafter defined as any tropical or semi-tropical grasses with monopodial (leptomorphic) rhizome (root) systems, including, but not limited to, the following plant genera: Arundinaria, Chimonobambusa, Phyllostichys, Pleioblastus, Pseudosasa, Sasa, Sasaella, and Semiarundinaria, to be planted, installed or maintained upon any property within the Village of Port Jefferson.
- (2) Duty to confine bamboo. In the event any species commonly considered to be classified as "bamboo," hereinafter defined as any tropical or semi-tropical monopodial (sympodial), (pachymorph) grasses, including, but not limited to, Bambusa, Dendrocalamus, and Fargesia, is located upon any property within the Village of Port Jefferson, said species shall be confined to prevent the encroachment, spread, invasion or intrusion of same onto any other property or right-of-way.
- (3) Notice. The incorporated Village of Port Jefferson shall notify the owner or occupant of the property which is in violation of Subsection A or B above and the notice shall specify a time, not less than 15 days, to comply with the provisions therein. Said notice shall be in writing and served personally or by certified mail. Service shall be deemed complete on the day the delivery or mail is completed.

(4) Removal. In the event that bamboo is situated on property located in the Village of Port Jefferson and said bamboo invades or grows on an adjoining or neighboring property that is owned or held on behalf of the Village of Port Jefferson, the Village shall notify the property owner that said bamboo has invaded Village property, and that the property owner is responsible for the liable for the cost of removal of such bamboo from the Village property. This notice shall be sent by certified mail, return receipt requested, and by regular mail to the latest address of the property owner on file with the Village Clerk.

- a. The Village may remove or arrange for the removal of such bamboo from the Village property after 30 days of the notice. The property owner shall be liable and responsible to the Village for the Village's costs in removing the bamboo from the Village property. Such costs may be assessed against the property of the owner as a tax payable by such property owner in the event that the costs remain unpaid more than 30 days after demand for payment has been made by the Village on the property owner.
- b. The Village nor its employees shall have any liability for damages or other claims to the property owner by reason of the removal of such bamboo. In the event such removal entails or causes damages to the flora or other property of a person other than the property of the property owner, the property owner in violation of this section shall be responsible for such damages.

(5) Replanting prohibited. Any bamboo either planted or caused to be planted or existing on a property prior to the effective date of this section may not be replanted or replaced in kind once such bamboo is or has become, for any reason, dead, destroyed, uprooted or otherwise removed.

§ 161-42 Penalties for offenses.

D. Violations. Any property owner who violates § 161-27(K) shall be guilty of a violation thereof and shall be punishable by a fine not to exceed \$500 for each violation. Each and every day that a violation of this section shall exist shall constitute a separate violation of this section.

Section 3. Severability. If any clause, sentence, paragraph, section, article, chapter or part of this local shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, section, article, chapter or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 4. Authority to enact pursuant to Municipal Home Rule Law § 10 and § 20.

Section 5. This local law shall become effective immediately upon filing with the Secretary of State of the State of New York.

Dated: _____, 2024
Sylvia Pirillo, RMC

Port Jefferson Village Clerk
Port Jefferson, NY

I hereby certify that the local law annexed hereto, designated as Local Law No. ___ of 2024 of the Incorporated Village of Port Jefferson was duly passed by the Village Board on _____, 2024, in accordance with applicable provisions of law.

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the matter indicated in paragraph 1 above.

Sylvia Pirillo, RMC
Port Jefferson Village Clerk

Dated: _____, 2024

(Seal)

(Certification to be executed by Village Attorney or other authorized Attorney of Locality.)

STATE OF NEW YORK)
) ss:
COUNTY OF SUFFOLK)

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper proceedings have been had or taken for the enactment of the local law annexed hereto.

David J. Moran, Esq.
Port Jefferson Village Attorney

Dated: _____, 2024



**Board of Trustees Emergency Meeting Minutes
Village Hall – 121 West Broadway, Port Jefferson, NY, 11777
April 17, 2024 at 5:15 p.m.**

Call to Order

The meeting is called to order by Clerk Pirillo at 5:15 p.m.

Attendance is taken by Clerk Pirillo, to confirm the presence of a quorum:

Mayor Sheprow - **Absent**
Trustee Kassay - **Absent**
Trustee Loucks - **Present**
Trustee Biondo - **Present**
Trustee Juliano - **Present**

Resolution identifying the polling place for the Village General Election on June 18, 2024 to be the Village Center, 101-A East Broadway, Port Jefferson, New York 11777 and establishing that the polls at the Village Center will be open from 6:00 a.m. through 9:00 p.m. on June 18, 2024 for the Village General Election.

Motion made by: Trustee Juliano
Motion seconded by: Trustee Biondo
All in Favor, with None Opposed

Motion made by Trustee Loucks to close the meeting at 5:17 p.m.
Motion seconded by Trustee Juliano
All in Favor, with None Opposed



Board of Trustees Meeting Minutes
Village Hall – 121 West Broadway, Port Jefferson, NY, 11777
April 24, 2024 at 6:00 p.m.

Call to Order

The meeting is called to order by Mayor Sheprow at **6:00** p.m.

Attendance is taken by Deputy Clerk Pelton, to confirm the presence of a quorum:

Mayor Sheprow **Present**
Trustee Kassay **Present**
Trustee Loucks **Present**
Trustee Biondo **Present**
Trustee Juliano **Present**

Attorney Moran and Treasurer Gaffga Present. Clerk Pirillo absent.

Pledge of Allegiance

Announcements

The next upcoming Village Board of Trustees' Meeting will be a Work Session Meeting, beginning at 5:00 p.m. on May 8, 2024.

Public Safety and Welfare Update

Presented by Chief Andy Owen and SCPD

Seawolves Country Proclamation Presentation to Stony Brook University

Presented by Mayor Sheprow to President McInnis, Carol Gomes, Rick Gatteau and Shawn Heilbron

Presentation of the Proposed Port Jefferson UFSD Budget

Presented by Superintendent Schmettan and Deputy Superintendent Leister

The Future of Parking

Presented by Andrew Freleng

Public Hearing

Resolution to open the public hearing regarding a proposed Local Law amending Chapter 25 (Country Club Management Advisory Council) of the Code of the Village of Port Jefferson

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Biondo** /
All in favor, with none opposed.

Resolution to close the public portion of the public hearing regarding a proposed Local Law amending Chapter 25 (Country Club Management Advisory Council) of the Code of the Village of Port Jefferson

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Kassay** /
All in favor, with none opposed.

Resolution adopting the proposed Local Law as attached amending Chapter 25 (Country Club Management Advisory Council) of the Code of the Village of Port Jefferson

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Biondo** /
All in favor, with none opposed.

Public to Address the Board of Trustees

Action on Agenda items

Motion to enter into Executive Session

Motion to enter into Executive Session to discuss a contract issue.

Motion to Close - Motion to close the April 24, 2024 Board of Trustees Meeting.

Resolution # 1-42424

Resolution approving the minutes of the March 27, 2024 and April 10, 2024 meetings of the Board of Trustees of the Village of Port Jefferson.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Biondo** /
All in favor, with none opposed.

Resolution # 2-42424

Resolution appointing the following as Election Inspectors for the June 18, 2024 Village General Election, at a pay rate of \$ 18.00 per hour:

- Kevin Collins

- Jillian Dexter
- Veronica McGarry
- John Mancuso
- Barbara Sabatino
- Louise Senesi
- Konstantin Shestakov, and
- Christine Van Riper

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Biondo** /
All in favor, with none opposed.

Resolution # 3-42424

Resolution appointing the following as Alternate Election Inspectors for the June 18, 2024 Village General Election, at a pay rate of \$ 18.00 per hour:

- Deborah A. Zomerfeld and
- Marlon D. Evangelista.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Loucks** /
All in favor, with none opposed.

Resolution # 4-42424

Resolution approving the provision of translation services by Independent Contractor Sandra Ramos-Connor at a cost of \$ 500.00 for the required translation from English to Spanish of forms and documents related to the June 18, 2024 Village General Election.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.

Resolution # 5-42424

Resolution hiring Independent Contractor Lisa Mato as a Grant Writer/Grant Administrator at an hourly rate of \$ 100.00 per hour not to exceed 28 hours per month and authorizing Mayor Sheprow to sign the Agreement between the Village of Port Jefferson and Lisa Matos.

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Kassay** /
All in favor, with none opposed.

Resolution # 6-42424

Resolution accepting with regret the resignation of Todd Garland from the Port Jefferson CCMAC (Country Club Management Advisory Council), effective April 1, 2024.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano**/
All in favor, with none opposed.

Resolution # 7-42424

Resolution appointing James Burke to the Port Jefferson CCMAC (Country Club Management Advisory Council), as a replacement for Todd Garland, for a term to expire in June 2026.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Bioindo**/
All in favor, with none opposed.

Resolution # 8-42424

Resolution appointing Michael Lomelo to the Port Jefferson CCMAC (Country Club Management Advisory Council) for a term to coincide and expire upon a change of term as President of the PJCC Golf Board of Governors.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Loucks**/
All in favor, with none opposed.

Resolution # 9-42424

Resolution approving an increase in the annual salary of Senior Office Assistant Michele Keenan, from \$ 44,598.35 per year to \$ 49,976.74 per year effective May 2, 2024 owing to the performance of additional duties.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano**/
All in favor, with none opposed.

Resolution # 10-42424

Resolution approving the hiring of part-time, seasonal employees at the Village of Port Jefferson Country Club per the attached Memorandum dated March 24, 2024 from Golf Pro Jake Anderson.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Kassay**/
All in favor, with none opposed.

Resolution # 11-42424

Resolution approving, at the request of Chief Owen, the hiring of the following part-time Code Enforcement Bureau officers effective May 13, 2024:

Saad Khan	Parking Meter Officer	\$ 18.31 per hour
Ryan Pfister	Parking Meter Officer	\$ 18.31 per hour
William Sander	Parking Meter Officer	\$ 18.31 per hour
Richard Raheb	Code Enforcement Officer	\$ 20.90 per hour

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Loucks**/
All in favor, with none opposed.

Resolution # 12-42424

Resolution approving the removal of the flashing cautionary traffic signal at the intersection of Old Post Road West and Liberty Avenue, owing to the addition of a third stop sign at the intersection of westbound Liberty Avenue and Old Post Road West.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano**/

Motion to table made by: **Trustee Kassay** / Motion to table seconded by: **Trustee Loucks**/ All in favor, with none opposed.

Resolution # 13-42424

Resolution approving a five-year extension of the attached Intermunicipal Agreement between the Town of Brookhaven, the Village of Belle Terre, Village of Old Field, Village of Poquott and the Village of Port Jefferson regarding the Port Jefferson Harbor Commission, with the extension to be effective through May 15, 2029.

Motion made by: **Trustee Juliano** / Motion seconded by: **Trustee Biondo**/
All in favor, with none opposed.

Resolution # 14-42424

Resolution awarding the contract for the provision of Capital Asset Valuation services to the lowest bidder - Withum Smith and Brown, P.C. – at the bid price of \$ 16,900.00 per the bid opening on March 15, 2024.

Motion made by: **Trustee Juliano** / Motion seconded by: **Trustee Loucks**/
All in favor, with none opposed.

Resolution # 15-42424

Resolution scheduling a public hearing for 6:00 p.m. on May 29, 2024 at Port Jefferson Village Hall, 121 West Broadway, New York, 11777 regarding a proposed local law amending Chapter 161 (Housing) Article VI (Property Maintenance) of the Code of the Village of Port Jefferson.

Motion made by: **Trustee Juliano** / Motion seconded by: **Trustee Kassay**/
All in favor, with none opposed.

Resolution # 16-42424

Resolution scheduling a public hearing on May 29, 2024 at 6:00 p.m. to consider a Change of Zone for property located at Sheldrake Ave. (SCTM 0206 00700 0100 006001) from MW1- Marine Waterfront District to R-B2- Single-Family Residence District in accordance with the Stipulation of Settlement, Index no. 11-08199, Supreme Court of the State of New York, Suffolk County, January 24, 2017.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Loucks**/
All in favor, with none opposed.

Resolution # 17-42424

Resolution adopting the Fiscal Year 2024-2025 Modified Tentative Budget dated April 4, 2024 as proposed.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Kassay**/
All in favor, with none opposed.

Resolution # 18-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 26, increasing revenue for the corresponding General Fund Revenue accounts by a total of \$ 244,664.00 and increasing appropriations for line item A.9060.800 (Medical and Dental Benefits) in the amount of \$ 244,664.00 and requesting that Budget Amendment Number 26 be included as part of the meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Biondo**/
All in favor, with none opposed.

Resolution # 19-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 27, increasing Capital Fund revenue line item H.5031.000 (Interfund Transfer) by \$ 21,006.21 and increasing Capital Fund expense line item H.7110.210 (Parks Capital Improvement & Repair) by \$ 21,006.21 for the repair of Rocketship Park equipment and surface, and requesting that Budget Amendment Number 27 be included as part of the meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: **Trustee Juliano** / Motion seconded by: **Trustee Loucks** / All in favor, with none opposed.

Resolution # 20-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 28, increasing Capital Fund revenue line item H.3021.000 (State Aid- Court Grant) by \$ 17,413.76 and increasing Capital Fund expense line item H.1110.205 (Village Court Capital Improvement- JCAP) by \$ 17,413.76 for capital improvements to the Village Court, and requesting that Budget Amendment Number 28 be included as part of the meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Juliano** / All in favor, with none opposed.

Resolution # 21-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Amendment Number 29, increasing Capital Fund revenue line item H.3089.000 (Other Gov't Aid) by \$ 49,000.00 and increasing Capital Fund expense line item H.8997.594 (Tennis Court Bathrooms) by \$ 49,000.00 and requesting that Budget Amendment Number 29 be included as part of the meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: **Trustee Loucks** / Motion seconded by: **Trustee Biondo** / All in favor, with none opposed.

Resolution # 22-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 3 transferring appropriations to correct overbudget accounts within the General Fund, and requesting that Budget Transfer Number 3 be

included as part of the meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: Trustee Kassay / Motion seconded by: Trustee Loucks / All in favor, with none opposed.

Resolution # 23-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 4, transferring appropriations to correct overbudget accounts within the PJCC (Port Jefferson Country Club) Fund, and requesting that Budget Transfer Number 4 be included as part of the formal meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: Trustee Kassay / Motion seconded by: Trustee Biondo / All in favor, with none opposed.

Resolution # 24-42424

Resolution authorizing Treasurer Gaffga to perform attached Budget Transfer Number 5, decreasing appropriations in expense line item A.9950.900 (Interfund Transfer) and increasing appropriations in line item A.8140.400 (Storm Sewer Expenses), and requesting that Budget Transfer Number 5 be included as part of the meeting minutes of the April 24, 2024 Meeting of the Board of Trustees.

Motion made by: Trustee Kassay / Motion seconded by: Trustee Loucks / All in favor, with none opposed.

Resolution # 25-42424

Resolution authorizing Treasurer Gaffga to create a new Capital Fund expense account – line item H.1110.205 (Village Court Capital Improvement-JCAP).

Motion made by: Trustee Juliano / Motion seconded by: Trustee Kassay / All in favor, with none opposed.

Resolution # 26-42424

Resolution authorizing Treasurer Gaffga to create a new Capital Fund expense account, Line-Item H.7110.210 (Parks Capital Improvement & Repair).

Motion made by: Trustee Kassay / Motion seconded by: Trustee Biondo/
All in favor, with none opposed.

Resolution # 27-42424

Resolution approving the Check Register and warrants dated 4/22/2024 as presented by Treasurer Gaffga and as approved by Claims Auditor Goodwin.

Motion made by: Trustee Biondo / Motion seconded by: Trustee Juliano/
All in favor, with none opposed.

Resolution # 28-42424

Resolution to enter into Executive Session at 8:49 p.m. to discuss a contract issue.

Motion made by: Trustee Kassay / Motion seconded by: Trustee Biondo/
All in favor, with none opposed.

Resolution # 29-42424

Resolution authorizing Mayor Sheprow to execute all agreements in furtherance of re-negotiated Westlaw contract for legal research. [Note: Estimated \$ 12,000.00 savings over a three-year period]

Motion made by: Trustee Kassay / Motion seconded by: Trustee Biondo/
All in favor, with none opposed.

Resolution # 30-42424

Resolution to close the April 24, 2024 meeting of the Board of Trustees at 9:10 p.m.

Motion made by: Trustee Kassay / Motion seconded by: Trustee Loucks/
All in favor, with none opposed.



**Work Session Meeting of the Board of Trustees
Village Hall – 121 West Broadway, Port Jefferson, NY, 11777
May 8, 2024 at 5:00 p.m.**

Call to Order

The meeting is called to order by Mayor Sheprow at 5:05 p.m.

Attendance is taken by Clerk Pirillo, to confirm the presence of a quorum:

Mayor Sheprow **Present**
Trustee Kassay **Present**
Trustee Loucks **Excused**
Trustee Biondo **Present**
Trustee Juliano **Present**

Attorney Dave Moran and Treasurer Stephen Gaffga present also.

Pledge of Allegiance

Monthly Reports from the following:

Mayor Sheprow
Project Prioritization and Fiscal Responsibility Discussion
Trustee Juliano
Department of Public Works
Parks Department
Trustee Loucks
Recreation Department
Trustee Biondo
Building and Planning/Environmental Services
Trustee Kassay

Village Clerk Sylvia Pirillo, RMC

Village Treasurer Stephen Gaffga

Village Attorney David Moran

Motion to enter into Executive Session at 7:21 p.m. to discuss a contract negotiation and the specific performance of a particular employee

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Biondo** /
All in favor, with none opposed.

Motion to close the Executive Session portion of the May 8, 2024 Work Session Meeting of the Board of Trustees at 8:23 p.m.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Biondo** /
All in favor, with none opposed.

Motion to close the May 8, 2024 Work Session Meeting of the Board of Trustees at 8:24 p.m.

Motion made by: **Trustee Kassay** / Motion seconded by: **Mayor Sheprow** /
All in favor, with none opposed.

Work Session Report for May 8, 2024

Submitted by Village Clerk Sylvia Pirillo, RMC

Requested Resolutions for the May 8, 2024 VBOT Work Session Meeting

Resolution hiring Glenn Skidmore as a full-time Laborer in the Department of Public Works at an annual salary of \$ 33,280.00 per year effective May 23, 2024. The standard 26-week Civil Service probationary period applies to this hiring, as do all the provisions of the Collective Bargaining Agreement currently in force between the Village of Port Jefferson and CSEA Local 1000.

Motion made by: **Trustee Kassay** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.

Resolution hiring Brian Hoehl as a full-time Laborer in the Department of Public Works in Parks at an annual salary of \$ 33,280.00 per year effective May 16, 2024. The standard 26-week Civil Service probationary period applies to this hiring, as do all the provisions of the Collective Bargaining Agreement currently in force between the Village of Port Jefferson and CSEA Local 1000.

Motion made by: **Trustee Juliano** / Motion seconded by: **Trustee Kassay** /
All in favor, with none opposed.

Resolution ratifying the hiring of the following seasonal, part-time employees, as requested by Recreation Center Manager Renee Lemmerman:

- Jack Moloney, as an Assistant Tennis Instructor, to be employed from May 1, 2024 through November 1, 2024 at an hourly wage rate of \$18.00 per hour.
- Nathaniel Lawler, as a Tennis Instructor, to be employed from May 1, 2024 through November 1, 2024 at an hourly wage rate of \$16.00 per hour.
- Madeline Matvya, as a Tennis Instructor, to be employed from May 1, 2024 through November 1, 2024 at an hourly wage rate of \$16.00 per hour.

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.

Resolution approving the Event Application submitted by Jenny Bloom on behalf of the Port Jefferson Free Library for the provision of road closure and traffic control services on specified Village streets from 4:00 p.m. through 8:00 p.m. on May 31, 2024 with a rain date of June 7, 2024 for the grand opening of "The Park at 114".

Motion made by: **Trustee Biondo** / Motion seconded by: **Trustee Juliano** /
All in favor, with none opposed.



PORT JEFFERSON FIRE DEPARTMENT

**115 MAPLE PLACE
PORT JEFFERSON, NEW YORK 11777**

631.473.8910

Serving the Community Since 1887

**Anthony Barton
Chief of Department**

**Steven Erland
1st Assistant Chief**

**Christian Neubert
2nd Assistant Chief**

**Steven Furio
3rd Assistant Chief**

RECEIVED

MAY 14 2024

May 8, 2024

Sylvia Pirillo
Incorporated Village of Port Jefferson
88 North Country Road
Port Jefferson, NY 11777

CLERKS OFFICE
INC. VILLAGE OF PORT JEFFERSON

Ms. Pirillo,

This letter is to request that the Port Jefferson Fire Department hold the annual Independence Day Parade on Thursday, July 4th beginning at 10:00am.

The parade will start at North Country and Main Street, turning left onto East Broadway, followed by a left onto Barnum Avenue, and concluding at the corner of Barnum and Caroline Ave.

In addition, we would like to request the use of the portable stage to be set up opposite Village Hall for the morning of the parade.

We anticipate another successful parade and appreciate the continued support from the Village. Please do not hesitate to contact me with any questions or concerns.

Sincerely,
Steven Furio

Assistant Chief, Port Jefferson Fire Department
631.897.5495
furi@s@pjfd.org

INDEPENDENT CONTRACTOR AGREEMENT

WHEREAS, the Incorporated Village of Port Jefferson is desirous of hiring an independent contractor to act as Manager of the Village's Farmer's Market,

WHEREAS, pursuant to Village Resolution No. _____ dated 11/15/23, the Village Board of Trustees authorized contracting Melissa Dunstatter as the Farmer's Market Manager.

NOW, THEREFORE, in consideration of the covenants and agreements contained herein, to be performed by the parties hereto, and of the payments hereinafter agreed to be made, IT IS HEREBY MUTUALLY AGREED by and between the Incorporated Village of Port Jefferson (hereinafter "Village") and Melissa Dunstatter (hereinafter "Manager") as follows:

I. **TERM.** This Agreement shall be effective from January 1, 2023 to May 31, 2024.

II. **SCOPE OF SERVICES.** The Manager agrees to act in accordance with this Agreement and with the best interests of the Village to perform all the duties required under this Agreement. In carrying out the duties and responsibilities, the Manager agrees to adhere to any and all policies, procedures, rules, regulations as administered by the Village. In addition, the Manager agrees to abide by all local, county, State, and Federal laws while contracted by the Village.

III. **DUTIES.** The Manager shall be given the job title of Farmer's Market Manager, which shall include, but not be limited to, the following Duties and Responsibilities:

- Serve as primary point of contact for all vendors, customers and other stake holders;
- Develop & implement marketing plans to increase foot traffic and sales;
- Create a positive & welcoming environment at the market that encourages community involvement;
- Manage all aspects of market operations, including set-up, break-down and troubleshooting;
- Ensure compliance with all local, state and federal regulations;
- Serve as a liaison between the market and local media outlets as well as village communication department (take & send pictures to Village's Social Media team);
- Recruit new vendors and provide support to existing vendors;
- Plan and execute special events and promotions;
- Manager shall be responsible for overseeing the day-to-day operations of the Local Farmers Market. Manager shall work with vendors to ensure that all relevant health and safety standards are met, coordinate with other government agencies to make sure everything is in order, and generally act as a liaison between vendors and customers.
- The Village may also assign duties to the Manager from time to time by the Village.

The Manager shall be expected to work the following hours during both the Winter Farmer's Market and the Summer Farmer's Market: 7:00am to 3:00pm.

IV. **PAYMENT.** As compensation for the services provided, the Manager shall be paid One Hundred Fifty Dollars and 00/100 (\$150.00) per week ("Compensation"). The Compensation is a gross amount that is subject to all local, State, Federal, and any other taxes and deductions as

prescribed by law. Payment shall be distributed to the Manager on a monthly basis subject to Manager submitting an invoice for services performed.

a.) Invoices. The Manager shall be required to submit an invoice reflecting services performed on the 1st Monday of each month to: Renee Lemmerman, Port Jefferson Village Center, 101A East Broadway, Port Jefferson, NY 11777.

V. TERMINATION. The Village may terminate this Agreement at any time, with or without cause. If the Village should terminate this Agreement, the Manager shall be entitled to any unpaid invoices. The Manager shall have the right to terminate this Agreement. The Manager shall be required to provide at least 14 days notice. If the Manager should terminate this Agreement, the Manager shall be entitled to any unpaid invoices.

VI. INDEPENDENT CONTRACTOR. This Agreement creates no relationship of joint venture, partnership, limited partnership, agency or employer-employee between the parties, and the parties acknowledge that no other facts or relations exist that would create any such relationship between them. Neither party has any right or authority to assume or create any obligation or responsibility on behalf of the other party except as provided by written instrument signed by both parties. The Manager shall not have the right to act in the capacity of the Village to enter into written or verbal agreements with any customer, client, affiliate, vendor or third (3rd) party. Manager shall act a liaison between the Village and vendors.

VII. COMPLIANCE. The Manager agrees to adhere to all sections of this Agreement in addition to any rules, regulations, or conduct standards of the Village, including obeying all local and federal laws. If the Manager does not adhere to this Agreement, Village policies, including any task or obligation that is related to the responsibilities of the Position, the Village may terminate this Agreement and Manager would only be entitled to unpaid invoices as stated in Section III.

VIII. RETURN OF PROPERTY. The Manager agrees to return any and all property of the Village upon the termination of this Agreement. This includes, but is not limited to, equipment, electronics, records, access, notes, data, tests, vehicles, reports, models or any property that is requested by the Village.

IX. INDEMNIFICATION. Manager expressly agrees that they shall protect, defend, pay, indemnify and hold harmless, the Incorporated Village of Port Jefferson, its officers, employees, agents, servants, and/or independent contractors, from and against any and all claims, actions, suits, arbitrations, judgments and/or executions, plus attorneys' fees, for any act or failure to act or liability of Manager arising under this Agreement, which shall be deemed to include, but not be limited to, bodily injury, personal injury, wrongful death, property damages. This provision shall be deemed to take effect when Manager first performs work for the Village and shall be deemed to survive the termination, expiration and/or renewals of this Agreement until the latter of either the running of the applicable statute of limitations, or the final resolution of any outstanding claims, actions, suits, liens, judgments and/or executions.

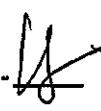
X. NOTICES. All notices that are to be sent under this Agreement shall be done in writing and to be delivered via Mail or electronic mail (e-mail) to the following mailing addresses:

Village
Village Hall
121 West Broadway
Port Jefferson, New York 11777
spirillo@portjeff.com

Manager's Initials -



Village's Initials -



spirillo@portjeff.com

From: Paul Damato <pdamato@portjeff.com>
Sent: Friday, April 19, 2024 5:18 PM
To: Sylvia Pirillo; Kelly Reilly
Subject: use of NYS Senior Exemption Renewal Affidavit in lieu of complete application
Attachments: draft resolution for use of senior exemption affidavit.pdf

Hi Sylvia:

Attached is a draft of the Senior Citizen Exemption Applications Resolution I proposed. As we discussed, NYS has created an Affidavit that may be used by exemption applicants where none of the relevant circumstances have changed in the past year, and the senior applicant has been a recipient of an exemption for five consecutive years.

Adoption of this Resolution will make the application process easier for many seniors who, as they get older, may lack the ability to successfully complete an application, necessitating redundant follow up inquiries by our office. This also addresses their tendency to appear at the office and expect Kelly to help complete their forms with them while removing the potential conflict for our office of advising them how to respond to various questions.

Moreover, we had about 25 annual applicants when the income range was from \$29,000 to \$37,400, getting reductions from 5% to 50%. Presently, we have approximately 50 applicants a year, where all of our prior applicants now qualify for the 50% maximum reduction as the income range is from \$50,000 to \$58,400. It seems practical to recognize, with all of our original applicants now getting 50%, that it is an undue burden for them and this office to continue filing, what is for them, a laborious application and, for us, a paperwork burden as they frequently fail to properly complete the form.

If the attached meets with your approval, I would suggest we move forward with adoption. Let me know if you require anything further.

Paul
cc KR

RESOLUTION

TO AUTHORIZE THE VILLAGE ASSESSOR TO ACCEPT THE NYS RP 467 SENIOR EXEMPTION AFFIDAVIT OF CONTINUED ELIEIGBITLY IN LIEU OF THE STANDARD RENEWAL APPLICATION FOR SENIOR CITIZENS EXEMPTION TO CONTINUE THE CURRENT PRE-EISITNG SENIOR EXEMPTION WHERE THE APPLICANT HAS BEEN THE RECIPIENT OF AN EXEMPTION FOR FIVE CONSECUTIVE YEARS.

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened pursuant to State and Local Law, does hereby declare as follows:

WHEREAS, New York State has provided for the use of a real estate tax exemption Affidavit of Continued Eligibility in lieu of the annual standard renewal Application for Senior Citizens Exemption of real estate taxation when an applicant has been the recipient of such an exemption for five consecutive years, and

WHEREAS, the Village of Port Jefferson is mindful of the burden to seniors of completing and filing annual real estate tax exemption renewal applications with all required financial documentation, and

WHEREAS, the Village of Port Jefferson is further mindful of the administrative responsibility to the Village of redundantly reviewing senior applications where the senior has been repeatedly granted the exemption for several consecutive years,

NOW THEREFORE, be it RESOLVED by the Village Board of Trustees: THAT,

1. Affective beginning with the 2025 Assessment Rolls, the Village Assessor is hereby authorized annually to accept the NYS RP 467 Affidavit of Continued eligibility in lieu of a formal Renewal Application for Senior Citizens Exemption where the applicant has been the recipient of an exemption for five or more consecutive years.
2. The Village Assessor, consistent with the adoption of this Resolution, is also hereby authorized to apply the most current pre-existing exemption to the assessment roll for the upcoming year for any senior relying on the Affidavit.
3. This Resolution shall take effect immediately.

BOARD RESULTS FOR RESOLUTION

Aye

Nay

Mayor Sheprow

Trustee Loucks

Trustee Kassay

Trustee Juliano

Trustee Biondo

Sylvia Pirillo, Village Clerk

**THE INCORPORATED VILLAGE OF PORT JEFFERSON
INDEPENDENT CONTRACTOR AGREEMENT**

AGREEMENT, dated _____, 2024, between THE INCORPORATED VILLAGE OF PORT JEFFERSON (the "Village") and _____, hereinafter the ("Independent Contractor" or "Docent").

NOW, THEREFORE, the parties hereto agree as follows:

1. **PROJECT SCOPE.** The Independent Contractor shall provide Docent services to the Village upon the terms and conditions set forth in this Agreement.
2. **TERM.** This agreement shall terminate on **December 31, 2024** and may be renewed thereafter upon award to the Village of the omnibus Museum and Historic Association funding by the County of Suffolk.
3. **DUTIES.** During the term of this agreement, the Independent Contractor shall provide Docent services to the Village at the Drowned Meadow Cottage Museum (hereinafter "Museum") located at 141 West Broadway, Port Jefferson, New York 11777. The Docent shall create programs for groups and visitors, schedule events, provide instruction/information in historical and related topics and work with the Village to ensure the continued and proper maintenance of the Museum.
4. **RATE.** The Village shall pay the Independent Contractor \$ 1,500.00 per grant year. A 1099 form will be issued to the Independent Contractor at the end of the year. Payment shall be made within 90 days of the provision of services.
5. **BENEFITS WAIVER AND ACKNOWLEDGEMENT.** Any and all claims for unemployment benefits and/or claims for workers' compensation benefits are hereby expressly waived by the within Independent Contractor.
6. **RELATIONSHIP BETWEEN PARTIES.** The Independent Contractor provides services to the Village only for the purposes and to the extent set forth in this Agreement, and his/her/its relationship to the Village shall, during the period or periods of his/her/its services hereunder, be that of an independent contractor. The Independent Contractor shall be free to dispose of such portion of his/her/its entire time, energy, and skill during work hours as he/she/it is obligated to devote hereunder to the Village in such manner as he/she/it sees fit and to such persons, firms, or corporations as he/she/it deems advisable. The Independent Contractor shall not be considered as having the status of employee.
7. **INSURANCE.** The Independent Contractor shall provide the Village with proof of insurance in accordance with the Insurance Requirements for Program Providers set forth by the Village.
8. **INDEMNIFICATION.** The Independent Contractor hereby agrees to indemnify and hold harmless the Incorporated Village of Port Jefferson, its Mayor, trustees, agents, employees and residents from all loss, damages, claims and expenses, including attorney's fees, arising from or in connection with the subject matter of this agreement, and whether such loss, etc., is based upon negligence, willful misconduct, or breach of this agreement.
9. **TERM AND TERMINATION:** This Agreement is subject to termination at any time by the Village. Independent Contractor agrees, upon termination of the Agreement or upon the written request of the Village, whichever is earlier, to promptly deliver to the Village all Village property.
10. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of New York.

11. **ENTIRE AGREEMENT.** This Agreement shall constitute the entire Agreement between the Parties, and may not be modified, changed or amended except in a writing signed by both Parties. This Agreement may be signed in counterparts, in which case each of the counterparts, or photocopies thereof, when taken together, shall be considered an original Agreement.

IN WITNESS WHEREOF, has caused this Agreement to be executed as of the day and year first above written.

THE INCORPORATED VILLAGE OF
PORT JEFFERSON

INDEPENDENT CONTRACTOR

By: _____
Title: _____

Name: _____
Title: _____
Address: _____
Tel #: _____

PJCC Seasonal New and Re-hire requests for 5/29/2024 Board of Trustee Meeting

Name	Title	Salary	Start Date
Anthony Pipia	Laborer	\$18.00/hr	5/18/2024
Cody Draskin	Laborer	\$18.00/hr	5/18/2024
Mario Saieva	Laborer	\$19.00/hr	5/23/2024
Jacob Romer	Outside Staff	\$16.00/hr	5/2/2024
Danielle Bambola	Golf Instructor	\$16.00/hr	5/2/2024
Tony Stricklin	Starter/Ranger	\$16.00/hr	5/2/2024

Lifeguards 2024

RE-HIRES

1. Approve **Annie Maier** (Port Jefferson), Head Lifeguard from June 22-September 2, 2024, at East Beach & West Beach at \$19.00 per hour. (RE-hire)
2. Approve **Christopher Mark** (Port Jefferson), Head Lifeguard from June 22-September 2, 2024, at East Beach & West Beach at \$18.00 per hour. (RE-hire)
3. Approve **Gavin Argyos** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach at \$17.00 per hour. (RE-hire)
4. Approve **Otilie Philbrick** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$17.00 per hour. (RE-hire)
5. Approve **Evan Kessler-Whitehouse** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (RE-hire)
6. Approve **Nathaniel Lawler** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (RE-hire)
7. Approve **Sadie Salzman** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (RE-hire)
8. Approve **Patrick Johnson** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (RE-hire)
9. Approve **Cade Delgado** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (RE-hire)

Lifeguards 2024

NEW HIRES

10. Approve **Ava Riley** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (NEW-hire)
11. Approve **Hudson Philbrick** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (NEW-hire)
12. Approve **Sadie Tafuro** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (NEW-hire)
13. Approve **Ellery Tafuro** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (NEW-hire)
14. Approve **Ryan Sommerstad** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (NEW-hire)
15. Approve **Robi Gross** (Port Jefferson), Lifeguard from June 22-September 2, 2024, at East Beach & West Beach \$16.00 per hour. (NEW-hire)

As of 5/23 11:44 am

2024 Camp Counselors

New Hire

- Approve **Laura Indelicato**, Camp Director, Port Jefferson Summer Camp from July 1-August 16, 2024 \$25.00 per hour.
- Approve **Jon Faulkner**, Camp Director, Port Jefferson Summer Camp from July 1-August 16, 2024, \$22.00 per hour.
- Approve **Martin Laverty**, Sports Director, Port Jefferson Summer Camp from July 1-August 16, 2024, \$25.00 per hour.
- Approve **Courtney Calendrille**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Mari Fukoto**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Leah Altamirano**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- **Charles Byalick**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16 per hour
- **Sophie Peterson**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16 per hour.
- **Aoife Hogan**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, 416 per hour.
- **Lisa Fuhrmann**, camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$18 per hour.
- **Daniel Kubek**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16 per hour.
- **Lola Mazuryan**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16 per hour.

2024 Camp Counselors

Re-Hire

- Approve **Amy Whitman**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$17.50 per hour.
- Approve **Karen Harvey**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$22.00 per hour.
- Approve **David Arygos**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Heather Quiggle**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Mia Cormier**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Anna Matya**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Noah Potter**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.
- Approve **Lauren Calendrille**, (Port Jefferson) camp counselor, Port Jefferson Summer Camp from July 1-August 16, 2024, \$16.00 per hour.

Village of Port Jefferson

Specifications for Rockship Park Sidewalk Replacement

April 28, 2024

Requirements for Bid Opening

- New York State Prevailing Wages
- Certified Payroll
- Insurances and Bonding required by the Village
- Mandatory walk through
- Must follow manufacturers recommendation on applications of materials
- Remove all debris from job site and clean up job site
- Include Unit Price per foot for Stamped concrete, RCA and Curbs

Specifications and Scope of Work Replace Sidewalks and Curbs

- Saw cut 900 linear feet of asphalt 1'.0" from curb
- Remove asphalt from job site
- Remove 900 linear feet of curb
- Remove curbs from job site
- Remove wooden border from brick sidewalks
- Remove brick walkways and stack on pallets
- Remove bricks from job site to be dumped
- Install 900 linear feet of curbs 4,000 psi expansion joints every 27'
- Excavate 4" in preparation for RCA to be compacted prior to installation of RCA
- Install 4" NY State spec RCA and compact with vibrating roller
- Install 6x6x10 wire
- Install 4,800 sq ft of 4" thick stamped concrete, 4,000 psi color red
- Flags to be 5'x5' every 20' expansion joint
- Install expansion joint between sidewalks and curbs
- Install 4 handicap ramps
- Patch asphalt 1'x900 linear feet - compact before installing base asphalt 3 ½" - top layer 1 ½" asphalt, hot tar seam between new and old asphalt
- Clean up job site

Alternate

- In lieu of stamped concrete, install the existing bricks as are reusable, and/or add new bricks with all to be supplied by the Village
- Follow the above scope of work and specs as above

- **Price/Quote each bullet point individually**

PROPOSAL

May 15, 2024

Village of Port Jefferson
121 West Broadway
Port Jefferson, N.Y. 11777

Re: Environmental Consulting Services

Att: Hon. Lauren Sheprow, Mayor

Dear Mayor Sheprow:

Hayduk Engineering, LLC is pleased to present this Proposal to provide environmental consulting services to the Village of Port Jefferson. The terms of a proposed agreement are depicted below:

PROJECT DESCRIPTION

The Village of Port Jefferson is seeking a consulting firm to provide environmental consulting services on an as-needed, on-call basis related to the management of the Village Cleanfill Facility, including but not limited to regulatory and permitting issues, funding and financing, community outreach, and coordination with other levels of government. The consultant will serve as an advisor to assist Village officials in reaching determinations regarding the permitting, future use and management of the facility.

SCOPE OF SERVICES

Environmental Consulting Services: Hayduk Engineering, LLC, will provide environmental consulting services on an as-needed, on-call basis to assist and support the Village in making determinations decision regarding the permitting, management and future use of the facility, including meetings with Village officials and staff, regulatory agencies, and other stakeholders as directed by the Village. Prepare memoranda, analyses or other documents as directed by the Village.

FEES

Environmental Consulting Services: to be billed on a time and expenses basis, in accordance with the Standard Hourly Fee Schedule attached hereto.



BILLINGS

Billings will be monthly, or at the completion of any intermediate milestone, whichever is sooner, and shall be paid within thirty (30) days of receipt.

If this Proposal meets with your approval, please return one signed copy to this office to initiate our services.

Sincerely,
HAYDUK ENGINEERING, LLC

A handwritten signature in black ink, appearing to read 'S. Hayduk', written in a cursive style.

Stephen A. Hayduk, P.E.

Accepted by: /s/ _____

Printed Name: _____

Title: _____

Date: _____



STANDARD HOURLY FEE SCHEDULE

Updated as of January 1, 2024

BILLING TITLES AND RATES	
CLASS OF LABOR	BILLING RATE
Sr. Principal Engineer	\$275
Principal	\$260
Sr. Environmental Consultant	\$220
Discipline Director	\$210
Sr. Engineer	\$180
Sr. Transportation Planner	\$180
Project Manager	\$175
Assistant Project Manager	\$165
Project Engineer II	\$160
Project Engineer	\$150
Staff Engineer II	\$140
Staff Engineer	\$125
Sr. Engineering Technologist	\$140
Engineering Technologist	\$120
Sr. CADD Operator	\$145
CADD Operator	\$110
Technician	\$100
Resident Engineer	\$160
Office Engineer	\$120
Chief Inspector	\$145
Sr. Construction Inspector	\$135
Construction Inspector	\$120
Public Relations Representative	\$150
Secretary/Administrative Assistant	\$100
SPECIAL SERVICES	
Expert Testimony – Including court appearances, EBTs, public/other hearings	\$3,500 per day or part thereof, plus expenses
Assignments requiring travel	\$3,500 per day or part thereof, plus expenses; client will pay separately for airfare, mileage, tolls, carfare, taxis, limos, and all other travel expenses, lodging, meals while on trip, gratuities and related expenses
OUT-OF-POCKET EXPENSES	
ITEM	RATE
Mileage	\$0.67 / mile
Scanning	1.00 / SF
Plotting/copying (paper)	0.50 / SF
Original color plots	2.50 / SF
Report/specification printing & binding	\$50 / copy
Extraordinary postage/delivery and other expenses	Cost + 10%
Outside services	Cost + 10%
Permits & Fees	Paid directly by client

NOTE: Rates may be increased from time to time, as salaries and costs increase. Hourly rates are charged for travel time, from portal to portal, in addition to mileage and travel expenses.

Batch Id: SKATING Posting Date: 05/29/24 Budget Year: 4 Fund: H Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
H -0000-5031-0000	INTERFUND TRANSFERS..	BA 30 SKATING RINK	43,580.00	0.00	1
H -7145-0220-0000	VILLAGE CENTER- SKATING RINK EQUIPMENT	BA 30 SKATING RINK	43,580.00	43,580.00	2
Total Amend Budget: 43,580.00		Total Change To Budget: 43,580.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
H -0000-5031-0000	INTERFUND TRANSFERS..	BA 30 SKATING RINK	43,580.00	43,580.00
Total Amend Anticipated: 43,580.00		Total Change To Anticipated: 43,580.00		

G/L Posting Summary			
G/L Debit:			
H -0000-0510-0000	ESTIMATED REVENUE	43,580.00	
G/L Credit:			
H -0000-0960-0000	APPROPRIATED BUDGET	43,580.00	
Total Debits: 43,580.00		Total Credits: 43,580.00	

Entries: 2	Total Amend Budget:	43,580.00	Total Change To Budget:	43,580.00
	Total Amend Anticipated:	43,580.00	Total Change To Anticipated:	43,580.00

There are NO errors in this listing.

Batch Id: SKATING1 Posting Date: 05/29/24 Budget Year: 4 Fund: A Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
A -0000-4089-0000	FEDERAL AID, OTHER	BA 31 ARPA FUNDS	43,580.00	0.00	1
A -9950-0900-0000	INTERFUND TRANSFER..	BA 31 ARPA FUNDS	43,580.00	43,580.00	2
Total Amend Budget: 43,580.00		Total Change To Budget: 43,580.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
A -0000-4089-0000	FEDERAL AID, OTHER	BA 31 ARPA FUNDS	43,580.00	43,580.00
Total Amend Anticipated: 43,580.00		Total Change To Anticipated: 43,580.00		

G/L Posting Summary			
G/L Debit:			
A -0000-0510-0000	ESTIMATED REVENUE	43,580.00	
G/L Credit:			
A -0000-0960-0000	APPROPRIATED BUDGET	43,580.00	
Total Debits: 43,580.00		Total Credits: 43,580.00	

Entries: 2	Total Amend Budget:	43,580.00	Total Change To Budget:	43,580.00
	Total Amend Anticipated:	43,580.00	Total Change To Anticipated:	43,580.00

There are NO errors in this listing.

Batch Id: CHIPS25 Posting Date: 05/29/24 Budget Year: 4 Fund: H Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
H -0000-3501-0000	CONSOLIDATED HIGHWAY AID..	BA 32 CHIPS FOR PAVE	373,698.00	0.00	1
H -5110-0205-0000	HIGHWAY CAPITAL PAVING PROJECTS	BA 32 CHIPS FOR PAVE	373,698.00	373,698.00	2
Total Amend Budget: 373,698.00		Total Change To Budget: 373,698.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
H -0000-3501-0000	CONSOLIDATED HIGHWAY AID..	BA 32 CHIPS FOR PAVE	373,698.00	373,698.00
Total Amend Anticipated: 373,698.00		Total Change To Anticipated: 373,698.00		

G/L Posting Summary				
G/L Debit:				
H -0000-0510-0000	ESTIMATED REVENUE	373,698.00		
G/L Credit:				
H -0000-0960-0000	APPROPRIATED BUDGET	373,698.00		
Total Debits: 373,698.00		Total Credits: 373,698.00		

Entries: 2 Total Amend Budget: 373,698.00 Total Change To Budget: 373,698.00
 Total Amend Anticipated: 373,698.00 Total Change To Anticipated: 373,698.00

There are NO errors in this listing.

Batch Id: PARKING Posting Date: 05/15/24 Budget Year: 4 Fund: A Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
		INCREASED REV PROJ	60,000.00	0.00	1
A -0000-1740-0000	ON-STREET PARKING METER FEES..				
A -3320-0402-0000	MANAGED PARKING CC FEES	INCREASED CC EXP	13,500.00	13,500.00	2
A -9950-0900-0000	INTERFUND TRANSFER..	TO PARKING CAP	46,500.00	46,500.00	3

ERROR: This account already exists in another batch.

Total Amend Budget: 60,000.00 Total Change To Budget: 60,000.00

Revenue Posting Summary

			Amend Antic	Chg to Antic
A -0000-1740-0000	ON-STREET PARKING METER FEES..	INCREASED REV PROJ	60,000.00	60,000.00
Total Amend Anticipated:	60,000.00	Total Change To Anticipated:	60,000.00	

G/L Posting Summary

G/L Debit:				
A -0000-0510-0000	ESTIMATED REVENUE		60,000.00	
G/L Credit:				
A -0000-0960-0000	APPROPRIATED BUDGET		60,000.00	
Total Debits:	60,000.00	Total Credits:	60,000.00	

Entries: 3 Total Amend Budget: 60,000.00 Total Change To Budget: 60,000.00
Total Amend Anticipated: 60,000.00 Total Change To Anticipated: 60,000.00

There are errors in this listing.

Batch Id: PARKING2 Posting Date: 05/29/24 Budget Year: 4 Fund: H Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
H -0000-5031-0000	INTERFUND TRANSFERS..	PARKING CAPITAL	46,500.00	0.00	1
H -3320-0210-0000	PARKING CAPITAL IMPROVEMENT	PARKING CAPITAL	46,500.00	46,500.00	2
Total Amend Budget: 46,500.00		Total Change To Budget: 46,500.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
H -0000-5031-0000	INTERFUND TRANSFERS..	PARKING CAPITAL	46,500.00	46,500.00
Total Amend Anticipated: 46,500.00		Total Change To Anticipated: 46,500.00		

G/L Posting Summary			
G/L Debit:			
H -0000-0510-0000	ESTIMATED REVENUE	46,500.00	
G/L Credit:			
H -0000-0960-0000	APPROPRIATED BUDGET	46,500.00	
Total Debits: 46,500.00		Total Credits: 46,500.00	

Entries: 2	Total Amend Budget: 46,500.00	Total Change To Budget: 46,500.00
	Total Amend Anticipated: 46,500.00	Total Change To Anticipated: 46,500.00

There are NO errors in this listing.

Batch Id: SGAFFGA Posting Date: 05/29/24 Budget Year: 4 Fund: H Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
H -0000-5031-0000	INTERFUND TRANSFERS..	TRANSFER FROM HWY	137,000.00	0.00	1
H -5110-0205-0000	HIGHWAY CAPITAL PAVING PROJECTS	TRANSFER FROM HWY	137,000.00	137,000.00	2
ERROR: This account already exists in another batch.					
Total Amend Budget: 137,000.00		Total Change To Budget: 137,000.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
H -0000-5031-0000	INTERFUND TRANSFERS..	TRANSFER FROM HWY	137,000.00	137,000.00
Total Amend Anticipated: 137,000.00		Total Change To Anticipated: 137,000.00		

G/L Posting Summary				
G/L Debit:				
H -0000-0510-0000	ESTIMATED REVENUE		137,000.00	
G/L Credit:				
H -0000-0960-0000	APPROPRIATED BUDGET		137,000.00	
Total Debits: 137,000.00		Total Credits: 137,000.00		

Entries: 2	Total Amend Budget:	137,000.00	Total Change To Budget:	137,000.00
	Total Amend Anticipated:	137,000.00	Total Change To Anticipated:	137,000.00

There are errors in this listing.

Batch Id: SIDWALK Posting Date: 05/29/24 Budget Year: 4 Fund: H Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
H -0000-5031-0000	INTERFUND TRANSFERS..	BARNUM AVE BA 36	30,000.00	0.00	1
H -5410-0205-0000	CAPITAL SIDEWALK IMPROVEMENT PROJECTS	BARNUM AVE BA 36	30,000.00	30,000.00	2
Total Amend Budget: 30,000.00		Total Change To Budget: 30,000.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
H -0000-5031-0000	INTERFUND TRANSFERS..	BARNUM AVE BA 36	30,000.00	30,000.00
Total Amend Anticipated: 30,000.00		Total Change To Anticipated: 30,000.00		

G/L Posting Summary

G/L Debit:				
H -0000-0510-0000	ESTIMATED REVENUE	30,000.00		
G/L Credit:				
H -0000-0960-0000	APPROPRIATED BUDGET	30,000.00		
Total Debits: 30,000.00		Total Credits: 30,000.00		

Entries: 2	Total Amend Budget: 30,000.00	Total Change To Budget: 30,000.00
	Total Amend Anticipated: 30,000.00	Total Change To Anticipated: 30,000.00

There are NO errors in this listing.

Batch Id: ARPAROOF Posting Date: 05/29/24 Budget Year: 4 Fund: A Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
A -0000-4089-0000	FEDERAL AID, OTHER	ARPA ROOF BID	309,839.00	0.00	1
A -9950-0900-0000	INTERFUND TRANSFER..	ARPA ROOF BID	309,839.00	309,839.00	2
ERROR: This account already exists in another batch.					
Total Amend Budget: 309,839.00		Total Change To Budget: 309,839.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
A -0000-4089-0000	FEDERAL AID, OTHER	ARPA ROOF BID	309,839.00	309,839.00
Total Amend Anticipated: 309,839.00		Total Change To Anticipated: 309,839.00		

G/L Posting Summary			
G/L Debit:			
A -0000-0510-0000	ESTIMATED REVENUE	309,839.00	
G/L Credit:			
A -0000-0960-0000	APPROPRIATED BUDGET	309,839.00	
Total Debits: 309,839.00		Total Credits: 309,839.00	

Entries: 2 Total Amend Budget: 309,839.00 Total Change To Budget: 309,839.00
 Total Amend Anticipated: 309,839.00 Total Change To Anticipated: 309,839.00

There are errors in this listing.

Batch Id: ARPA RF2 Posting Date: 05/29/24 Budget Year: 4 Fund: H Reason: Amended Budget
* Account Not on File in Budget Year: 4

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
H -0000-5031-0000	INTERFUND TRANSFERS..	ARPA ROOF REPAIR	309,839.00	0.00	1
H -1620-0205-0000	VILLAGE BUILDINGS CAPITAL IMPROVEMENT	ARPA ROOF REPAIR	309,839.00	309,839.00	2
Total Amend Budget: 309,839.00		Total Change To Budget: 309,839.00			

Revenue Posting Summary			Amend Antic	Chg to Antic
H -0000-5031-0000	INTERFUND TRANSFERS..	ARPA ROOF REPAIR	309,839.00	309,839.00
Total Amend Anticipated: 309,839.00		Total Change To Anticipated: 309,839.00		

G/L Posting Summary				
G/L Debit:				
H -0000-0510-0000	ESTIMATED REVENUE	309,839.00		
G/L Credit:				
H -0000-0960-0000	APPROPRIATED BUDGET	309,839.00		
Total Debits: 309,839.00		Total Credits: 309,839.00		

Entries: 2 Total Amend Budget: 309,839.00 Total Change To Budget: 309,839.00
 Total Amend Anticipated: 309,839.00 Total Change To Anticipated: 309,839.00

There are NO errors in this listing.

May 8, 2024
03:35 PM

Port Jefferson Village
Expenditure Entry Verification Listing

Page No: 1

Batch Id: FIXEDAST Batch Date: 05/29/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9950-0900-0000 INTERFUND TRANSFER..	Transfer Out	FIXED ASSET VALUATION BID	16,900.00		1
A -1325-0400-0000 TREASURER EXPENSES..	Transfer In	FIXED ASSET VALUATION BID	16,900.00		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL FUND	A	0.00	0.00	16,900.00	16,900.00	0.00	0.00
Total of All Funds:		0.00	0.00	16,900.00	16,900.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	16,900.00
Transfer Out:	1	16,900.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: TRANS7 Batch Date: 05/29/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9950-0900-0000 INTERFUND TRANSFER..	Transfer Out	TO FUND BAN TO BOND FINANCIAL SERVICES	28,000.00		1
A -1325-0400-0000 TREASURER EXPENSES..	Transfer In	TO FUND BAN TO BOND FINANCIAL SERVICES	28,000.00		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL FUND	A	0.00	0.00	28,000.00	28,000.00	0.00	0.00
Total of All Funds:		0.00	0.00	28,000.00	28,000.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	28,000.00
Transfer Out:	1	28,000.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: WALKABIL Batch Date: 05/29/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -9950-0900-0000 INTERFUND TRANSFER..	Transfer Out	WALKABILITY STUDY APPROVED 5-15-23 HAYDU	19,200.00		1
A -8020-0430-0000 CONSULTING/DESIGN SERVICES..	Transfer In	WALKABILITY STUDY APPROVED 5-15-23 HAYDU	19,200.00		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL FUND	A	0.00	0.00	19,200.00	19,200.00	0.00	0.00
Total of All Funds:		0.00	0.00	19,200.00	19,200.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	19,200.00
Transfer Out:	1	19,200.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.

Batch Id: PAVING25 Batch Date: 05/29/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5110-0405-0000 PAVING..	Transfer Out	TRANSFER TO PAVING CAPITAL	107,000.00		1
A -5410-0400-0000 SIDEWALK EXPENSES..	Transfer Out	TRANSFER TO PAVING CAPITAL	30,000.00		2
A -9950-0900-0000 INTERFUND TRANSFER..	Transfer In	TRANSFER TO PAVING CAPITAL	137,000.00		3

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL FUND	A	0.00	0.00	137,000.00	137,000.00	0.00	0.00
Total of All Funds:		0.00	0.00	137,000.00	137,000.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	137,000.00
Transfer Out:	2	137,000.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	3	

There are NO errors in this listing.

Batch Id: SIDEWALK Batch Date: 05/29/24 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Tracking Id	Seq
A -5410-0400-0000 SIDEWALK EXPENSES..	Transfer Out	TO CAPITAL FOR BARNUM AVENUE PROJECT	30,000.00		1
A -9950-0900-0000 INTERFUND TRANSFER..	Transfer In	TO CAPITAL FOR BARNUM AVENUE PROJECT	30,000.00		2

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
GENERAL FUND	A	0.00	0.00	30,000.00	30,000.00	0.00	0.00
Total of All Funds:		0.00	0.00	30,000.00	30,000.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	30,000.00
Transfer Out:	1	30,000.00
Cancel:	0	0.00
Encumbrance:	0	0.00
YTD 1099:	0	0.00
Total:	2	

There are NO errors in this listing.