

INSTRUCTIONS:

Who may apply for an early mail ballot?

Each person must apply for themselves. It is a felony to make a false statement in an application for an early mail ballot, to attempt to cast an illegal ballot, or to help anyone to cast an illegal ballot.

Where and when to return your application:

This application must either be personally delivered to the Village Clerk's Office not later than the day before the election if the early mail ballot is being picked up by you, or your designee, or received by the Village Clerk's Office not less than seven days prior to the date of the election if the ballot is to be mailed to you. Mailing address is:

**Village Clerk
VILLAGE OF PORT JEFFERSON
121 West Broadway
Port Jefferson, New York 11777**

Options available to you if you have an illness or disability:

If you check the box indicating your illness or disability is permanent, once your application is approved, you will automatically receive a ballot for each election in which you are eligible to vote, without having to apply again. You may sign the early mail ballot application yourself, or you may make your mark and have your mark witnessed in the spaces provided on the bottom of the application. Please note that a power of attorney or printed name stamp is not allowed for any voting purpose.

When your ballot will be sent:

Your early mail ballot materials will be sent to you at least six days before the election in which you are eligible to vote. If applicant or agent delivers the application to the Village Clerk in person after the seventh day before the Village election and not later than the day before the election, the Village Clerk shall deliver such early mail ballots for those applicants who he/she determines are qualified to make such applications and to receive such ballots to such applicants or the agents named in the applications when such applicants or agents appear in the Village Clerk's Office.

How long your application is good for:

You will only receive an early mail ballot for the specific election event(s) indicated on your application, or for a given calendar year. You must submit a new application every year.