

VILLAGE OF PORT JEFFERSON  
 121 West Broadway  
 Port Jefferson, New York 11777  
 (631) 473-4724



## ABSENTEE BALLOT APPLICATION

Please print clearly. See detailed instructions on back.

This **application** must either be personally delivered to the Village Clerk's Office not later than the day before the election if the absentee ballot is being picked up by you, or your designee, or received by the Village Clerk's Office not less than seven days prior to the date of the election if the ballot is to be mailed to you. The **ballot** itself must be received by the Village Clerk's Office not later than the close of polls on Election Day.

<b>1.</b>	<b>I am requesting in good faith, an absentee ballot due to (check one reason):</b> <input type="checkbox"/> absence from county on election day <input type="checkbox"/> temporary illness or physical disability <input type="checkbox"/> permanent illness or physical disability <input type="checkbox"/> duties related to primary care of one or more individuals who are ill or physically disabled <input type="checkbox"/> resident of patient of a Veterans Health Administration Hospital <input type="checkbox"/> detention in jail/prison, awaiting trial, awaiting action by a grand jury, or in prison for a conviction of a crime or offense which was not a felony				
<b>2.</b>	Absentee ballot(s) requested for the following election(s): <input type="checkbox"/> Primary Election only <input type="checkbox"/> General Election only <input type="checkbox"/> Special Election only <input type="checkbox"/> Any election held between these dates: absence begins: ___/___/___ absence ends: ___/___/___ <small style="margin-left: 100px;">MM/DD/YYYY</small>				
<b>3.</b>	Last name or surname		First name	Middle initial	Suffix
<b>4.</b>	Date of birth (MM/DD/YYYY)	County where you live	Phone number (optional)		Email (optional)
<b>5.</b>	Address where you live (residence) street apt. city			State	Zip code
<b>NY</b>					
<b>6.</b>	Delivery of Primary Election Ballot (check one) <input type="checkbox"/> Deliver to me in person at the Village Clerk's Office <input type="checkbox"/> I authorize (give name): _____ to pick up my ballot at the Village Clerk's Office. <input type="checkbox"/> Mail ballot to me at: (mailing address) Street no.      Street name      Apt.      City      State      Zip code				
<b>7.</b>	Delivery of General (or Special) Election Ballot (check one) <input type="checkbox"/> Deliver to me in person at the Village Clerk's Office <input type="checkbox"/> I authorize (give name): _____ to pick up my ballot at the Village Clerk's Office. <input type="checkbox"/> Mail ballot to me at: (mailing address) Street no.      Street name      Apt.      City      State      Zip code				

### Applicant Must Sign Below

<b>8.</b>	I certify that I am a qualified and a registered (and for primary, enrolled) voter; and that the information in this application is true and correct and that this application will be accepted for all purposes as the equivalent of an affidavit and, if it contains a material false statement, shall subject me to the same penalties as if I had been duly sworn.			
<b>Sign Here:</b> <u>  X  </u>		<b>Date</b> ___/___/___ <small style="margin-left: 100px;">MM/DD/YYYY</small>		

If applicant is unable to sign because of illness, physical disability or inability to read, the following statement must be executed. By my mark, duly witnessed hereunder, I hereby state that I am unable to sign my application for an absentee ballot without assistance because I am unable to write by reason of my illness or physical disability or because I am unable to read. I have made, or have the assistance in making, my mark in lieu of my signature. (No power of attorney or preprinted name stamps allowed/ See detailed instructions.)

Date \_\_\_/\_\_\_/\_\_\_ Name of the Voter: \_\_\_\_\_ Mark: \_\_\_\_\_  
MM/DD/YYYY

I, the undersigned, hereby certify that the above named voter affixed his or her mark to this application in my presence and I know him or her to be the person who affixed his or her mark to said application and understand that this statement will be accepted for all purposes as the equivalent of an affidavit and if it contains a material false statement, shall subject me to the same penalties as if I had been duly sworn.

\_\_\_\_\_  
 (address of witness to mark)

\_\_\_\_\_  
 (signature of witness to mark)

Clerk Use Only  
 2024 Absentee Ballot  
 Application - English

## **INSTRUCTIONS:**

### **Who may apply for an absentee ballot?**

Each person must apply for themselves. It is a felony to make a false statement in an application for an absentee ballot, to attempt to cast an illegal ballot, or to help anyone to cast an illegal ballot.

### **Where and when to return your application:**

**This application must either be personally delivered to the Village Clerk's Office not later than the day before the election if the absentee ballot is being picked up by you, or your designee, or received by the Village Clerk's Office not less than seven days prior to the date of the election if the ballot is to be mailed to you. Mailing address is:**

**Village Clerk  
VILLAGE OF PORT JEFFERSON  
121 West Broadway  
Port Jefferson, New York 11777**

### **Options available to you if you have an illness or disability:**

If you check the box indicating your illness or disability is permanent, once your application is approved, you will automatically receive a ballot for each election in which you are eligible to vote, without having to apply again. You may sign the absentee ballot application yourself, or you may make your mark and have your mark witnessed in the spaces provided on the bottom of the application. Please note that a power of attorney or printed name stamp is not allowed for any voting purpose.

### **When your ballot will be sent:**

Your absentee ballot materials will be sent to you at least six days before the election in which you are eligible to vote. If applicant or agent delivers the application to the Village Clerk in person after the seventh day before the Village election and not later than the day before the election, the Village Clerk shall deliver such absentee ballots for those applicants who he/she determines are qualified to make such applications and to receive such ballots to such applicants or the agents named in the applications when such applicants or agents appear in the Village Clerk's Office.

### **How long your application is good for:**

Unless you have indicated a permanent illness or disability, you will only receive an absentee ballot for the specific election event(s) indicated on your application, or during the dates of your stated absence, for a given calendar year. For all non- permanent applicants, you must submit a new application every year.