



JUSTICE COURT FUNDS  
FINANCIAL STATEMENTS

May 31, 2023

**INCORPORATED VILLAGE OF PORT JEFFERSON**

May 31, 2023

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## **INDEPENDENT AUDITOR'S REPORT**

The Board of Trustees  
Incorporated Village of Port Jefferson  
Port Jefferson, New York

### **Opinion**

We have audited the accompanying combining statement of cash receipts, disbursements and cash balances of the Justice Court Funds of the Incorporated Village of Port Jefferson, as of and for the year ended May 31, 2023, and the related note to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

In our opinion, the aforementioned financial statements of the Justice Court Funds of the Incorporated Village of Port Jefferson presents fairly the cash balances at May 31, 2023 and the recorded cash receipts and disbursements and changes in cash balances for the year then ended in accordance with the cash basis of accounting described in the note to the financial statements.

### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Incorporated Village of Port Jefferson, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Basis of Accounting**

We draw attention to the note to the financial statements, which describes the basis of accounting. These financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

### **Management's Responsibilities for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting described in the note to the financial statement and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Village's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters

*Cullen & Danowski, LLP*

January 15, 2024

**INCORPORATED VILLAGE OF PORT JEFFERSON**  
**JUSTICE COURT FUNDS**  
**COMBINING STATEMENT OF CASH RECEIPTS, DISBURSEMENTS AND CASH BALANCES**  
**For the Year Ended May 31, 2023**

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	<u>John F. Reilly</u>	<u>Tara Higgins</u>	<u>Bill Glass</u>	<u>Total</u>
Cash balance - June 1, 2022	\$ 7,171	\$ 29,910	\$ 547	\$ 37,628
Receipts	<u>102,296</u>	<u>317,912</u>	<u>-</u>	<u>420,208</u>
	109,467	347,822	547	457,836
Disbursements	<u>101,912</u>	<u>327,394</u>	<u>-</u>	<u>429,306</u>
Cash balance - May 31, 2023	<u>\$ 7,555</u>	<u>\$ 20,428</u>	<u>\$ 547</u>	<u>\$ 28,530</u>

**INCORPORATED VILLAGE OF PORT JEFFERSON**  
**JUSTICE COURT FUNDS**  
**NOTE TO FINANCIAL STATEMENTS**  
For the Year Ended May 31, 2023

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**SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The transactions of the Justice Court Funds are not considered part of the reporting entity of the Incorporated Village of Port Jefferson. Consequently, such transactions are not included in the general purpose financial statements of the Village.

The books and records of the Justice Court Funds are maintained on the cash basis method of accounting. Under this method of accounting, revenues are recognized when cash is received and expenditures are recognized when cash is disbursed. The funds are controlled by the Village Justices to primarily record the receipt of traffic fines imposed and their subsequent disbursement to the New York State Bureau of Justice Court Funds through the Office of the State Comptroller.

For the year ended May 31, 2023, \$446,616 was returned and deposited into the General Fund of the Village to offset its costs of operating the Village Court, which amounted to \$106,281.

