



**Business Meeting Minutes
Village Hall - 121 West Broadway
November 20, 2023 at 6:00 p.m.**

Executive Session Meeting at 5:00 p.m.

The Village of Port Jefferson Board of Trustees solicited legal advice about a contract, Therefore, there was no no need for the meeting to be termed an Executive Session.

Call to Order

The meeting is called to order by Mayor Sheprow at 6:00 p.m.

Pledge of Allegiance

Attendance is taken as follows, for Clerk Pirillo to confirm the presence of a quorum:

Mayor Sheprow **Present**
Trustee Kassay **Present**
Trustee Loucks - Absent
Trustee Biondo **Present**
Trustee Juliano **Present**
Attorney Moran **Present**
Treasurer Gaffga **Present**

Moment of Silence

Public Hearing

The proposed local law would amend Chapter 41 of the Code of the Village of Port Jefferson ("Ethics, Code Of") by adopting a replacement of the current Ethics Code in Chapter 41 of the Code of the Village of Port Jefferson.

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

Resolution closing the public hearing regarding the proposed local law, and holding open the public comment period until December 7, 2023 to allow further comments to be directed to the Village Clerk.

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Board Reports:

Mayor Sheprow

- o Formal introduction of Andrew Freleng
- o Update on the 60th Anniversary Celebration

Trustee Biondo

- o Planning Board
- o Power Plant
- o Miscellaneous

Trustee Kassay

- o Beach Street Community Garden 2023 wind-down; applications for plots open January 2024
- o Conservation Advisory Council

Trustee Juliano

- o Request to change parking @ Conifer
 - Tour of Harbor Front Park with Trustee Kassay and Roger Corcella
 - Dickens Festival and Family Night

Agenda Action Items:

Resolution # 01 - 112023

Resolution approving the minutes of the November 6, 2023 Board of Trustees meeting.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Biondo

All in Favor, with None Opposed.

Resolution # 02 - 112023

Resolution appointing David J. Moran, Esq. and Deirdre Cicciaro, Esq. of Deirdre Cicciaro, Esq, P.C. as the Village Attorneys of the Village of Port Jefferson, for a term to expire on July 1, 2024.

Motion made by: Trustee Biondo

Motion seconded by: Mayor Sheprow

Motion made by: Trustee Kassay

Motion seconded by: Trustee Juliano **to table Resolution # 02-112023.**

All in Favor, with None Opposed.

Resolution # 03 - 112023

Resolution re-appointing Mary Pelton as the Village Deputy Clerk of the Village of Port Jefferson, for a term to expire on July 1, 2024.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Biondo

All in Favor, with None Opposed.

Resolution # 04 - 112023

Resolution accepting with regret the resignation of Maria Aubry as Assistant to the Mayor, effective November 7, 2023.

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Resolution # 05 - 112023

Resolution hiring Peggy Crowl as a part-time ATO (Appearance Ticket Officer) for the Village of Port Jefferson Code Enforcement Bureau, at the recommendation of Code Chief Andy Owen, at an hourly wage rate of \$ 18.31 per hour, effective November 23, 2023.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Resolution # 06 - 112023

Resolution re-hiring Michael Sadecki as a part-time ATO (Appearance Ticket Officer) for the Village of Port Jefferson Code Enforcement Bureau, at the recommendation of Code Chief Andy Owen, at an hourly wage rate of \$ 18.31 per hour, effective November 23, 2023.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Biondo

All in Favor, with None Opposed.

Resolution # 07 - 112023

Resolution approving the hiring of Kevin Sullivan as a full-time Groundskeeper I at the Port Jefferson Country Club, as recommended by Country Club General Manager Tom Natola, at an annual salary of \$ 34,086.25 per year, effective November 23, 2023 with all rights and benefits per the Collective Bargaining Agreement currently in force between the Village of Port Jefferson and CSEA Local 1000. This hire is subject to the standard twenty-six week Civil Service probationary period.

Motion made by: Trustee Juliano

Motion seconded by: Trustee Kassay

All in Favor, with None Opposed.

Resolution # 08 - 112023

Resolution appointing Melanie Gonzalez to the Village of Port Jefferson Business Improvement District Board, as the Village of Port Jefferson Board of Trustees' appointment.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Biondo

All in Favor, with None Opposed.

Resolution # 09 - 112023

Resolution dedicating the Village Archive located in the Village of Port Jefferson Village Center at Harborfront Park as the Kenneth C. Brady, Jr. Memorial Archive.

Motion made by: Trustee Juliano

Motion seconded by: Trustee Kassay

All in Favor, with None Opposed.

Resolution # 10 - 112023

Resolution amending Resolution # 11-110623 from the November 6, 2023 Village Board of Trustees Business Meeting to correct the line item expense number - from line item number CR.7990.412 (Education / Travel Expenses) to line item number CR.7989.409 (Education / License Fee.)

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Resolution # 11 - 112023

Resolution amending the days of the Village of Port Jefferson Board of Trustees Meetings to be the second and final Wednesday of each month, effective January 10, 2024.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Biondo

All in Favor, with None Opposed.

Resolution # 12 - 112023

Resolution approving the request of Cindy Court on behalf of Mather Hospital to hold the annual Mather Hospital Northwell Health Walk beginning at 8:30 a.m. on May 19, 2024, with a formal event application to follow after approval of the proposed date and time.

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Resolution # 13 - 112023

Resolution approving the Check Register and warrants dated November 16, 2023 as presented by Treasurer Gaffga and as approved by Claims Auditor Goodwin.

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Resolution # 14-112023

Resolution approving the proposal submitted by PKF O'Connor Davies, LLP for a Capital Project Analysis of seven years of Village of Port Jefferson financial records, at a cost not to exceed \$ 4,500.00 for each year analyzed.

Motion made by: Trustee Biondo

Motion seconded by: Trustee Juliano

All in Favor, with None Opposed.

Resolution # 15 - 112023

Resolution adjourning the November 20, 2023 Meeting of the Village of Port Jefferson Board of Trustees at 7:58 p.m.

Motion made by: Trustee Kassay

Motion seconded by: Trustee Biondo

All in Favor, with None Opposed.