



## **Business Meeting and Public Engagement Agenda Minutes**

Of the Meeting held at: Village Hall - 121 West Broadway /August 7, 2023 at 5:00 p.m.

**Mayor Sheprow called the meeting to order at 5:00 p.m.**

### **ATTENDANCE:**

Mayor Sheprow - **Present**  
Deputy Mayor Kassay - **Present**  
Trustee Loucks - **Present**  
Trustee Biondo - **Present**  
Trustee Juliano - **Present**

Attorney Moran - **Present**  
Clerk Pirillo - **Present**

**Confirmation by Clerk Pirillo of the presence of a quorum**

### **Action Items:**

1. Resolution approving the minutes of the July 24, 2023 meeting.  
Motion made by: **Trustee Biondo**  
Motion seconded by: **Trustee Loucks**  
**All in Favor, and None Opposed.**  
**The motion passed 5/0.**
2. Resolution amending the effective date of the resolution approved at the July 24, 2023 Board of Trustees Meeting regarding an increase in the salary of Chris Furchert. The effective date is hereby amended to be retroactive to May 15, 2023 as per confirmation of classification to Diesel Mechanic I by Suffolk County Civil Service on May 3, 2023.
3. Resolution approving the attached Consultant Services Proposal submitted by Alan Schneider for the provision of consultation services and assistance regarding prevailing Suffolk County Civil Service Law, personnel issues and pending personnel matters on an as-needed basis, at a contract fee of \$ 300.00 per hour, for a maximum of 20 hours per calendar month.

4. Resolution ratifying the approval of the attached Consulting Agreement effective July 13, 2023 submitted by Roger Corcella for the provision of consultation services regarding Construction Management and General Construction Services related to Village projects and grants currently in progress, as well as future projects and grants, on an as-needed basis, at a contract fee of \$ 150.00 per hour, for a maximum of 40 hours per calendar month.
5. Resolution authorizing the attached resolution to settle outstanding tax certiorari proceedings pendant against the Village of Port Jefferson in connection with the property owned by 1610-1618 Main Street PJ LLC and known as District 206, Section 21, Block 4 and Lot 5 in the Village of Port Jefferson.
6. Resolution approving the Event Application submitted by Long Island Seaport and Eco Center, Inc ("LISEC") for the use of Village of Port Jefferson-owned parking spaces at Harborfront Park between Bayles Boat Shop and the Port Jefferson Yacht Club for the annual Boat Build and Race, and further approving a waiver of the requisite \$ 50.00 application fee.
7. Resolution approving the request of Renee Lemmerman to ratify the hiring of Dennis Sigillo as a seasonal, part-time lifeguard, from July 22, 2023 through September 4, 2023 for East and West Beach, at an hourly wage rate of \$ 15.00 per hour.
8. Resolution approving the request of Pat Sullivan to ratifying the hiring of Michael Lomelo as a seasonal, part-time Laborer effective July 31, 2023 at an hourly wage rate of \$18.00 per hour.
9. Resolution approving the request of Chief Owen to promote Code Officer Ubaid Khan to the title of Sergeant effective August 17, 2023 at an hourly wage rate of \$23.23 per hour.
10. Resolution approving the request of Chief Owen to promote Appearance Ticket Officer Jonathan Romano to the title of Corporal effective August 17, 2023 at an hourly wage rate of \$20.12 per hour.
11. Resolution approving the request of Chief Owen to promote Captain Charlie Gennaro to the title of Assistant Chief effective August 17, 2023 at an hourly wage rate of \$28.11 per hour.

12. Approve the warrants dated August 3, 2023 as presented by Treasurer Mordente and approved by claims auditor Carlson:

<b>FUND</b>	<b>AMOUNT</b>	<b>CHECK NUMBERS</b>	<b>DATE</b>
GENERAL	\$ 10,880.18	ACH	7/31/2023
GENERAL	\$ 223,373.94	40921 - 40968	8/7/2023
PJCC	\$ 7,867.97	ACH	7/27/2023
PJCC	\$ 25,285.77	24482 - 24498	8/7/2023
PJCC	\$ 4,653.69	024499	8/7/2023
TRUST	\$ 9,390.62	3505-3507	8/7/2023
CAPITAL	\$ 17,652.50	2524 - 2526	8/7/2023

Motion made by: **Trustee Biondo**

Motion seconded by: **Trustee Kassay** to table Resolution # 12.

The roll call vote resulted as follows:

Trustee Juliano – Aye

Trustee Loucks – Aye

Trustee Biondo – Aye

Trustee Kassay – Aye

Mayor Sheprow - Aye

**All in Favor, and None Opposed.**

**The motion passed 5/0.**

13. Resolution to authorize Volz & Vigliotta, PLLC to accept the settlement offer made in the case of Burden v Village of Port Jefferson and James Murdocco.

Motion made by: **Trustee Loucks**

Motion seconded by: **Trustee Kassay** to approve all above Action Items, with the exception of Resolution # 12, and with the inclusion of Resolution # 13.

**All in Favor, and None Opposed.**

**The motion passed 5/0.**

Motion made by: **Trustee Biondo**

Motion seconded by: **Trustee Kassay** to enter into Executive Session at 5:13 p.m. to discuss pending litigation.

**All in Favor, and None Opposed.**

**The motion passed 5/0.**

Motion made by: **Trustee Kassay**

Motion seconded by: **Trustee Juliano** to close the Executive Session portion of the meeting and re-open the Business Meeting at 6:09 p.m.

**All in Favor, and None Opposed.**

**The motion passed 5/0.**

## **PUBLIC MEETING**

- Suffolk County Police Department
- Chief Andy Owen
- Representatives of EMS

## **PUBLIC TO ADDRESS THE BOARD**

### **DEPARTMENT UPDATES**

- Country Club General Manager Tom Natola
- **Kevin Wood re: Pass Port**
- Village Clerk Pirillo  
Update regarding the upcoming Regatta  
Senior Citizen Exemption Notice  
Village website update  
The next Board of Trustees Meeting is scheduled for August 21, 2023 beginning at 6:00 p.m.

## **BOARD REPORTS**

### **Deputy Mayor Kassay**

- August 5th Electronic Recycling Event
- Tree Committee reports from NYUFC's Re-Leaf Conference at Hofstra University

### **Mayor Sheprow**

- Update on meetings with Organizations

Motion made by: **Trustee Juliano**

Motion seconded by: **Trustee Kassay** to adjourn the August 7, 2023 Business Meeting at 7:53 p.m.

**All in Favor, and None Opposed.**

**The motion passed 5/0.**