

**PARKS AND RECREATION ADVISORY COUNCIL MEETING MINUTES
JANUARY 26, 2023
PORT JEFFERSON VILLAGE CENTER HARBOR COVE ROOM**

Trustee Sheprow called the meeting to order at 6:05 p.m.

ATTENDANCE

Trustee Sheprow, Trustee Loucks, Beth Capodanno, Robert Gross, Jennifer Hildreth, Kelly Juliano, Lois Kilkenny, Rima Potter, Thomas Provencher (alternate) – Absent: Gerard Gang, Mary O’Sullivan (alternate), Dana Eng (alternate)

I. Park and Recreation Initiative and Funding Priorities

After discussion and polling of the members of the Council, the following initiatives brought forward by Trustees Sheprow and Loucks and Renee Lemmerman were prioritized to be addressed and advanced in the following order:

- A. East & West Beach Bathroom renovations
- B. Basketball Court resurfacing and 1) adjustable height net with breakaway rims
- C. Roosevelt Park safe biking/walking trail
- D. Ice Rink resurfacing
- E. Recreation programs at Country Club
- F. Kip Lee/Rocketship Park racquet sport court

II. New Business

Council member Jennifer Sherry raised an issue related to people bringing their dogs inside the gates of Rocketship Park. Following a discussion, the Council recommends adding “No Pets Allowed” signage inside and outside of the gates at Rocketship Park and to include on the signage a phone number to contact Code Enforcement.

III. Updates – Renee Lemmerman

A. Softball Program

Discussion regarding program. Both men’s and women’s programs have dwindling numbers. Softball program budgeted as a \$7,000.00 loss. In order to alleviate some of the cost deficiencies, Ms. Lemmerman recommended an increase in team fees. She also asked the Council to consider open up the league to anyone who wishes to play, as long as there are two PJ Village “residents” on the team. This category includes PJ Village employees, residents, PJUFSD employees and PJFD volunteers.

Motion made by Kelly Juliano, seconded by Jennifer Sherry to recommend increase in fees for the men’s teams from \$1,500.00 to \$1,850.00; and for the women’s teams from \$700.00 to \$950.00. Motion carried unanimously.

This Council agreed to recommend to the BOT that there would be no geographic restrictions to softball team participation and that each team must have at least two Village residents, or employees of the Port Jefferson School District, Port Jefferson Fire Department volunteers, or employees of Port Jefferson Village.

B. Village Tennis Courts

Ms. Lemmerman is requesting the following maintenance schedule be added to the Parks Department master schedule during the season:

1. Weekly maintenance of village tennis courts (pick up garbage, weed on tennis courts and behind tennis courts, rake tennis courts)
2. April 1st install awnings (located on 2nd floor of PJCC maintenance facility) on tennis courts
3. April 1st install benches behind each tennis court under the awnings (adhere to the fence)
4. April 1st install wind screens including on the roadside of the fence.

C. Joe Erland Field

- a. Repair (grading) of the infield lip at Joe Erland Field has been completed

D. Texaco Park Pickleball Equipment will be in place by April 1.

E. East-West Beach Maintenance

1. Custodial Services

Ms. Lemmerman reported that bathroom cleaning at East and West Beach will be a concern this year because Recreation and Village Center custodial services are not adequately staffed to clean bathrooms at East and West Beach. She pointed out that Parks empties garbage containers and asked to consider recommendation for Parks to also clean the bathrooms since they are Parks facilities.

Council recommends that the Parks Department be responsible for the 2x daily cleaning of the bathrooms at East/West Beach

IV. **Council Appointments/Volunteers**

- A. Nominations can be accepted by the next meeting for P&RAC Chairman. Rima Potter and Gerard Gang have expressed an interest in serving as Chairperson.
- B. Kelly Juliano volunteered as Secretary to the Council, on a temporary basis.

V. **Next Meeting Topics**

- A. Review Parks & Recreation Financial Reports

- B. Discuss marketing campaign for Village Center
- C. Beach Facilities/Concessions
- D. Chairperson nominations

Meeting adjourned at 7:39 p.m.