

**Parks and Recreation Advisory Council Meeting Agenda**  
**January 26, 2023; 6 PM**  
**Port Jefferson Village Center Harbor Cove Room**

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- I. Call to order
  
- II. Parks and Recreation Initiatives and Funding Priorities (vote)
  - A. Grade lip on Joe Erland softball field
  - B. Basketball Court resurfacing and (1) Adjustable Height Net with breakaway rims
  - C. Bathroom renovations at East and West Beach
  - D. Ice Rink resurfacing and cover
  - E. Roosevelt Park programming for mild weather
  - F. Kip Lee/Rocketship Park racquet sport court
  - G. Recreation programs at the Country Club
  
- III. Updates - Renee Lemmerman
  - A. Softball Program
  - B. Village Tennis Courts
    - 1. Weekly maintenance of village tennis courts (pick up garbage, weed on tennis courts and behind tennis courts, rake tennis courts)
    - 2. April 1<sup>st</sup> install awning on tennis courts (see attached map). Awnings are on 2<sup>nd</sup> floor PJCC maintenance building.
    - 3. April 1<sup>st</sup> install benches behind each tennis courts under the awnings (chain to fence). All tennis beaches are now stored under the deck/behind Pro Shop.
    - 4. April 1<sup>st</sup> install wind screens. Also install windscreens on roadside.
  - C. Joe Erland Field
    - 1. Joe Erland Field LIP-infield repair before April 10<sup>th</sup>
  - D. Texaco Park
    - 1. Place all pickleball equipment back in park by April 1<sup>st</sup>
  - E. East/West Beach Maintenance
    - 1. Custodial services
    - 2. East Beach bathrooms painted before June 20th
    - 3. East/West Beach Open June 24th; Close September 4<sup>th</sup>
  
- IV. Council Appointments/Volunteers
  - A. Nominations accepted before the next meeting for P&RAC Chairperson
  - B. Volunteer for secretary to record minutes ASAP
  
- V. Next meeting topics
  - A. Review the financial report
  - B. Discuss marketing campaign for Village Center
  
- VI. Adjournment

## **Village Code/Law**

### **Meetings; records; quorum**

All meetings of the Parks and Recreation Advisory Council shall be held at the call of the Chairman and at such other times as the Parks and Recreation Advisory Council may determine. The Parks and Recreation Advisory Council shall keep a written record of its proceedings. Four members shall constitute a quorum.

### **Powers and duties**

The Parks and Recreation Advisory Council shall have the following powers and duties which shall be performed and discharged subject to the approval of the Board of Trustees:

- A. To recommend to the Board of Trustees for consideration and enactment of local laws for the care, management and protection of parks and for the conduct of persons therein and for the exclusion of improper persons therefrom.
- B. Pursuant to the Village Law of the State of New York, the Parks and Recreation Advisory Council shall have the following additional powers and duties, subject to the approval of the Board of Trustees:
  1. To recommend recreational programs and leisure-time and cultural activities.
  2. To recommend to the Board of Trustees personnel, equipment and materials for the programs.
  3. To recommend to the Board of Trustees modification or new construction of recreation facilities, parks and playgrounds.

### **Estimate of anticipated revenues and expenditures**

The Parks and Recreation Advisory Council, at a time to be designated by the Board of Trustees, shall submit to the Board of Trustees an estimate of anticipated revenues and expenditures for the ensuing fiscal year to be, if approved by the Board of Trustees, included in the budget.

## Priority Initiatives - Parks and Recreation Advisory Council voting results

	Basketball Court	East & West Beach Bathrooms	Ice rink resurfacing	Roosevelt Park bike and pump track programming	Kip Lee/Rocket ship racquet sport court reno	Recreation programs at Country Club
Rima Potter	4	1	5	2	3	6
Jennifer Sherry	4	1	2	3	5	6
Robert Grecco	2	1	4	5	6	3
Lois Kilkenny	3	1	5	6	4	2
Kelly Juliano	3	1	2	5	6	4
Beth Capadano	2	1				3
Tommy Provencher	4	2	5	1	6	3
Gerard Gang						
<b>Total</b>	<b>3.14</b>	<b>1.2</b>	<b>3.83</b>	<b>3.7</b>	<b>5.0</b>	<b>3.85</b>
Stan	2	1				
Renee	3	1	2	4	6	5
Lauren	3	1	2	4	5	6

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