

Parks and Recreation Advisory Council Meeting Agenda
March 29, 2023; 6 PM
Port Jefferson Village Center Harbor Cove Room

- I. Call to order
- II. Approve Minutes from Feb. 22, 2023 meeting of the Advisory Council
- III. Council Member Input/Questions (roundtable)
- IV. Updates
 - A. Recreation and Village Center – Renee Lemmerman & Trustee Sheprow
 - 1. Establishment of Village Center Marketing sub-committee
 - 2. Upcoming programs and participation
 - 3. Social media analytics
 - 4. Ice skating data to date
 - B. Parks – Dave Melious & Trustee Loucks
 - 1. Roosevelt Park – School District Interest
 - 2. Beach / Bluff Update
 - 3. Caroline Ave/Joe Erland Park Update
 - 4. Beach bathrooms update
 - 5. Update on planning for season/spring
 - 6. Projects and opportunities
- V. Chairperson discussion and vote
- VI. New Business
- VII. Adjournment

Village Code/Law

Meetings; records; quorum

All meetings of the Parks and Recreation Advisory Council shall be held at the call of the Chairman and at such other times as the Parks and Recreation Advisory Council may determine. The Parks and Recreation Advisory Council shall keep a written record of its proceedings. Four members shall constitute a quorum.

Powers and duties

The Parks and Recreation Advisory Council shall have the following powers and duties which shall be performed and discharged subject to the approval of the Board of Trustees:

- A. To recommend to the Board of Trustees for consideration and enactment of local laws for the care, management and protection of parks and for the conduct of persons therein and for the exclusion of improper persons therefrom.
- B. Pursuant to the Village Law of the State of New York, the Parks and Recreation Advisory Council shall have the following additional powers and duties, subject to the approval of the Board of Trustees:
 1. To recommend recreational programs and leisure-time and cultural activities.
 2. To recommend to the Board of Trustees personnel, equipment and materials for the programs.
 3. To recommend to the Board of Trustees modification or new construction of recreation facilities, parks and playgrounds.

Estimate of anticipated revenues and expenditures

The Parks and Recreation Advisory Council, at a time to be designated by the Board of Trustees, shall submit to the Board of Trustees an estimate of anticipated revenues and expenditures for the ensuing fiscal year to be, if approved by the Board of Trustees, included in the budget.