



**Minutes
Business Meeting
Village Hall
May 1, 2023 5:00 PM**

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- Approved:** Motion to deny the request of resolution #9
- Approved:** Public Hearing to Amend Chapter 250, Section 250-15(B) of the Village Code to add Standards for Multi-Family Development in the Moderate-Density residence (R-M) District as a Conditional Use to stay open for public comment until May 22, 2023.
- Approved:** Motion to approve a Village Center Room Rental Policy that any Port Jefferson Village Class Reunion held at the Village Center to waive the room rental fee and only pay the custodial fee. A security deposit is required and then can be returned upon a satisfactory event.

Mayor Garant called the meeting to order at 5:00 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney Egan, Village Clerk Sakovich, Village Treasurer Mordente

● **Business Meeting**

Action Items:

1. Approve the minutes of April 18, 2023.
2. Approve the following personnel items:
 - At the request of Jake Anderson approve the re-hire of Allanah McEvoy-Benisti as Inside Staff at an hourly pay of \$16.00/hr with a start date of 5/1/23.
 - At the request of Jake Anderson approve the re-hire of Jake McGuire as Outside Staff at an hourly pay of \$15.00/hr with a start date of 4/3/23.
 - At the request of John Borrero, approve the promotion of Phil Cuffaro to Captain, at an hourly salary of \$25.11/hr effective next payroll period.
 - At the request of Charlie Gennaro, approve new hire Charles Rode as Code Enforcement Officer at an hourly salary of \$18.90/hr.
 - Accept the resignation of Corporal Jacob Blake effective May 5, 2023, with regret.
 - Accept the resignation of ATO Michael Sedecki effective May 1, 2023, with regret.
 - Motion to approve a stipend for Dan O'Connell for the review, adjustment, and approval of all code bureau staff payroll through May 2023 in the amount of \$200.00/month.
3. Set a public hearing for June 5, 2023 to consider to Amend Chapter 245 of the Village Code to Add Parking Restrictions on both sides of Brook Road between Old Post Road West and Lower Brook Road/Caroline Avenue.

4. At the request of Steve Gallagher, approve the services of Suffolk Paving, pursuant to Town of Brookhaven Contract #20210004, to pave the following Village roads at a cost of \$427,803.69 - Stony Hill Road, Village Woods Road, Roe Lane, Randall Avenue, Oakes Street, Hallet Avenue, Beach Street, Jefferson Landing Circle, Deerfield Court, Ellen Drive Ext and Red Oak Court Ext.
5. Approval for the Port Jefferson Country Club Pond Project to move forward and to engage a golf course designer with a proposal from the engineer for the scope of work to be presented at the next meeting.
6. At the request of Kevin Wood, approval for the Village to enter into a License Agreement with L.I. Elite Limousines, Inc. for PassPort Rideshare program.
7. Approval for the freight cost for the emergency removal and repair to the irrigation turbine well at the PJCC at a cost of \$2,140.00 to American Well & Pump Company (Repair proposal approved at the 2/21/23 meeting)
8. Approve the Town of Brookhaven Second Extension and Amendment of Intermunicipal Agreement for Electronic Record Scanning Management and Storage through December 31, 2027 with an option for an additional 5 year term.
9. Approve the request from Tom Fallica for a refund of his building and planning application fee for 106 Main Street in the amount of \$2,300.00.
10. Request to waive the Village Center rental fee for the Class of 1959 Reunion on May 13, 2023 1:00 – 4:30 p.m. in the Harbor Cove room; Village policy to pay for the custodial fee.
11. At the request of Rich Harris approve the proposal from JRH Consulting Engineers for Site Inspection Services for Pine Hills Woods Development at a fee of \$21,000.00.
12. Approve the Town of Brookhaven renewal of the Intermunicipal Agreement for Functional Consolidation of Assessment Services (MCEP Project 4) through January 30, 2024.
13. Motion to approve a Village Center Room Rental Policy that any Port Jefferson Village Class Reunion held at the Village Center to waive the room rental fee and only pay the custodial fee. A security deposit is required and then can be returned upon a satisfactory event.
14. Approve the warrants as presented by Treasurer Mordente and approved by Claim Auditor Carlson:

Date: 5/1/2023

FUND	AMOUNT	DATE	CHECK
General	\$ 18,542.70	ACH	4/24/2023
General-Highway	\$ 15,271.78	40446-40463	5/1/2023
General	\$ 86,599.65	40464-40507	5/1/2023
General	\$ 402.00	40508	5/1/2023
PJCC	\$ 11,500.00	24303	4/21/2023
PJCC	\$ 4,999.33	ACH	4/25/2023
PJCC	\$ 20,181.28	24304-24323	5/1/2023
Trust	\$ 10,545.31	3479-3484	5/1/2023
Capital	\$ 67,398.07	2507-2509	5/1/2023

Motion by Rebecca Kassay, second by Margot Garant to approve Action Items 1 – 14. Motion passed 5/0

I. **Public Meeting:**

- Public Safety - SCPD

II. **School District Budget Presentation** – Sean Leister

III. **Public Hearing**

- **To Amend Chapter 250, Section 250-15(B) of the Village Code to add Standards for Multi-Family Development in the Moderate-Density residence (R-M) District as a Conditional Use**
 - Motion by _____, second by _____ to close the Public Hearing at _____ p.m.
 - Motion by _____, second by _____ to approve to Amend Chapter 250, Section 250-15(B) of the Village Code to add Standards for Multi-Family Development in the Moderate-Density residence (R-M) District as a Conditional Use.

IV. **BOARD REPORTS**

Mayor Garant

- EastLine Theatre – Shakespeare in the Park

Deputy Mayor Snaden

- Brook Road Speed Mitigation, Safety and No Parking
- Speed Trailer
- Code Chief Recruitment Initiative

Trustee Loucks

- Parks and Beach Update
- Country Club Update
- Recapture Water for Pond Update

Trustee Kassay

- Call for resident participation: PJV Tree Committee; Election Amendment Task Force. Please email with interest by Thursday, May 11th- trustee-kassay@portjeff.com
- Climate Resilience Presentation available on PJV official YouTube channel: we urge all community members to watch video and complete survey to guide future Village actions. Survey link: <https://forms.gle/dTKJoBmG4Tc91RDZ9> DEADLINE- SATURDAY, MAY 6TH
- Beach Street Community Garden: Volunteer event this Wednesday, 4/3, 12pm-1pm, planting native shrub saplings, followed by a tour of the community garden for residents, community members, and Suwasset Garden Club

Trustee Sheprow

- Village center security
- Recreation update

Village Clerk Sakovich

- Next Meeting – Monday, May 15, 2023 at 3:30 p.m.

V. **ADJOURN**

- **Motion by Margot Garant, second by Lauren Sheprow to adjourn the meeting at 9:25 p.m.**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*