



**Minutes
Business Meeting
Village Hall
April 3, 2023 5:00 PM**

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- Approved:** Repeal resolution set on 3/20/23 to institute 4 year elected terms to extend the term of any Village elected official from 2 years to 4 years.
- Approved:** Motion to close the 2023/2024 Village Budget public hearing at 6:24 p.m.
- Approved:** Motion by Margot Garant, second by Kathianne Snaden to approve and adopt the 2023/2024 Village of Port Jefferson Budget. Motion passed 5/0
- Approved:** Adjourn the meeting at 8:20 p.m.

Mayor Garant called the meeting to order at 5:00 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney Bourquin, Village Clerk Sakovich, Village Treasurer Mordente

● **Business Meeting**

Action Items:

1. Approve the minutes of March 20, 2023.
2. Approve the following personnel items:
 - At the request of Pat Sullivan, approve the new hire of Jose Genao as a PJCC Laborer with a start date of 3/21/23 at an hourly salary of \$18.00/hr.
 - At the request of Pat Sullivan, approve the re-hire of Brandon Flaxman as a PJCC Laborer with a start date of 4/3/23 at an hourly salary of \$18.00/hr.
 - At the request of Pat Sullivan, approve the re-hire of Luis Miguel Mosquea as a PJCC Laborer with a start date of 3/10/23 at an hourly salary of \$18.00/hr.
 - At the request of John Borrero, approve the new hire of Thomas Kehoe as Code enforcement Officer with a start date of 4/4/23 at an hourly salary of \$18.90/hr.
 - At the request of John Borrero, approve the promotion of Matt Davis to Investigator at the rate of \$21.23/hr. effective 4/12/23.
 - At the request of John Borrero, approve the promotion of Andrew Owen to Sergeant at the rate of \$21.23/hr effective 4/12/23.
 - At the request of John Borrero, approve the promotion of Joe Caracci to Investigator at the rate of \$21.23/hr effective 4/12/23.
 - At the request of John Borrero, approve the new hire of Brian Dwyer as an Appearance Ticket Officer with a start date of 3/29/23 at an hourly salary of \$16.31/hr.

- At the request of Jake Anderson, approve the re-hire of Don Pipe as Outside Staff at an hourly salary of \$16.00/hr. and Inside Staff (as needed) with a start date of 4/1/23 at an hourly salary of \$18.00/hr.
 - At the request of Jake Anderson, approve the re-hire of Kevin Washburn as a Starter/Ranger with a start date of 4/1/23 at an hourly salary of \$16.00/hr.
 - At the request of Jake Anderson, approve the new hire of James Smith as Inside Staff with a start date of 4/1/23 at an hourly salary of \$20.00/hr.
 - At the request of Jake Anderson, approve the re-hire of Nicholas Prounis as Starter/Ranger with a start date of 3/29/23 at an hourly rate of \$16.00/hr.
3. At the request of Rich Harris, approve the proposal of JRH Consulting Engineers for continued Professional Architectural/Engineering Services to assist the Planning & Zoning Board of Appeals at a cost of \$30,000.00.
 4. At the request of Kevin Wood, approve a recommendation to raise the current parking session price from \$0.50/hr to \$1.00/hr Monday through Thursday and from \$1.00/hr to \$1.50/hr Friday through Sunday effective 5/1/23.
 5. At the request of Clerk Sakovich approve, per NYS Election Law Section 15-118(3), to identify the Port Jefferson Village Center as the Polling Place for the Port Jefferson Village Elections to be held June 20, 2023 from 6:00 a.m. to 9:00 p.m.
 6. Approve the hiring of Village Election Workers for the June 20, 2023 Village Election to be held at the Village Center – Chairperson, Denise Boyd at \$17.50 per hr. – Election Workers are Peggy Smith, Elaine Freda, Allen Ebert, Debbie Frank, Carol Cavin, Barbara Sabatino, Lesley Chesley, Wayne Chesley, Helen Kristich, Theresa Eberling, Nancy Lustig, Arnold Lustig, Rita Pederson, Beth Pranzo, Barbara Cassidy, Sandy Zamek, Irene Siegel at a salary of \$16.00 per hr.
 7. Accept the Code Bureau resignation of Appearance Ticket Officer Kevin Toner effective 03/14/23, with regret.
 8. Approve the Climate Resilience Plan Grant C1001664 Tasks 6 – 10 from Campani & Schwarting in the amount of \$7,300.00 for the period September 21, 2022 to February 3, 2023.
 9. Set a public hearing date of May 1, 2023 at 6:00 p.m. to Amend Chapter 250, section 250-15 of the Village Code to Add Standards for Multi-Family Development in the Moderate-Density Residence (R-M) District as a Conditional Use.
 10. Approve the proposal from GEI for FEMA Coordination and Additional Information Request Response at a fee not to exceed \$14,200.00
 11. Approve the proposal from GEI for Phase I Construction Administration at a cost not to exceed \$26,400.00.
 12. Repeal resolution set on 3/20/23 to institute 4 year elected terms to extend the term of any Village elected official from 2 years to 4 years.
 13. Approve the warrants as presented by Treasurer Mordente and approved by Claim Auditor Carlson:

Date: 4/3/2023

| FUND | AMOUNT | DATE | CHECK |
|-----------------|---------------|-------------|-----------|
| General | \$ 32,324.49 | ACH | 3/20/2023 |
| General-Highway | \$ 13,148.72 | 40324-40334 | 4/3/2023 |
| General | \$ 54,350.32 | 40335-40373 | 4/3/2023 |
| PJCC | \$ 5,112.31 | ACH | 3/22/2023 |
| PJCC | \$ 214,984.17 | 24258-24267 | 4/3/2023 |

| | | | |
|---------|---------------|-----------|----------|
| Trust | \$ 16,487.50 | 3464-3468 | 4/3/2023 |
| Capital | \$ 467,190.30 | 2496-2503 | 4/3/2023 |

Motion by Margot Garant, second by Kathianne Snaden, to approve Action Items 1-13. Motion passed 5/0 – Lauren Sheprow votes nay on resolution #9.

I. Public Meeting:

- Public Safety – Captain Charlie Gennaro

II. Budget Hearing

- **Treasurer Mordente to present the 2023/2024 Village Budget.**
 - Motion by Margot Garant, second by Stan Loucks to close the 2023/2024 Budget Public Hearing at 6:57 p.m.
 - Motion by Margot Garant, second by to approve and adopt the 2023/2024 Village of Port Jefferson Budget. Motion passed 5/0
With the recommendation to add the part time Public Relations title under the Clerk's office and edit the Assistant to the Mayors salary line to \$25,000.00 and Grant Person salary line to \$25,000.00.

III. BOARD REPORTS

Mayor Garant

- Coastal Steward – Fee Increase

Deputy Mayor Snaden

- Thank you to our Code Bureau
- Revisit School Pickup and Drop Offs
- Brook Road Speeding
- Pass Port Program

Trustee Loucks

- Parks Update
- E & West Beach Facilities Update
- PJCC Update

Trustee Kassay

- Climate Resilience: Educational public workshop on April 5th, 6:30-8:00pm at Village Hall (second floor), also to be livestreamed as well as recorded and available online at official Village Youtube Channel

Trustee Sheprow

- PJCC Food & Beverage
- Parks & Recreation Advisory Council
- PJ Rowing

Village Clerk Sakovich

- Next Meeting – Tuesday, April 18, 2023 at 3:00 p.m. *Note Date & Time Change*

IV. ADJOURN

- **Motion by Margot Garant, second by Stan Loucks to adjourn the meeting at 8:20 p.m.**

*Respectfully submitted,
Barbara Sakovich
Village Clerk
Minutes 4/3/2023*

