



**Minutes
Business Meeting
Village Hall
June 5, 2023 5:00 PM**

- Approved:** Motion to dedicate 2 parking spaces, 1 on the east side and 1 on the west side of the Village, specifically for active military members and veteran service with the location to be designated by the Parking Administrator.
- Approved:** Action Items #1 to #7 and #10 to #14 and table items #8 and #9. Item #7 was approved subject to review with the Engineer. Motion passed 5/0
- Approved:** Motion to close the Public Hearing at 6:20 p.m. to Amend Section 245-56 of the Village Code to Add a Stop Sign on Old Post Road West at its intersection with Liberty Avenue traveling West.
- Approved:** Motion to close the Public Hearing at 7:05 p.m. to Amend Chapter 245-61 Schedule XIII of the Village Code to Add Parking Restrictions on Both Sides of Brook Road Between Old Post Road West and Lower Brook Road/Caroline Avenue. No vote taken.
- Approved:** Motion to close the Public Hearing at 7:10 p.m. to Amend Chapter 250, Section 250-15(B) of the Village Code to add Standards for Multi-Family Development in the Moderate-Density residence (R-M) District as a Conditional Use.
- Approved:** Motion to adjourn the meeting at 8:19 p.m.

Mayor Garant called the meeting to order at 5:01 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney Egan, Village Clerk Sakovich, Village Treasurer Mordente

● **Business Meeting**

Action Items:

1. Approve the minutes of May 15, 2023.
2. Approve the following personnel items:
 - Approve the promotion of Andrew Owen to part time Code Bureau Chief at an annual salary of \$35,000.00 contingent on the background check report.
 - At the request of Charlie Gennaro, approve the hiring of ATO Maria Espinales at a salary of \$16.31/hr. with a start date of 6/6/23.
 - At the request of Charlie Gennaro, approve the hiring of ATO Monserrat Espinales at a salary of \$16.31/hr. with a start date of 6/6/23.
 - At the request of Jake Anderson, approve the re-hire of Danielle Bambolla as inside staff/golf clinic teacher. Inside Staff at an hourly salary of \$15.00/hr. and teaching salary to be 50% of clinic revenue.

- At the request of Jake Anderson, approve the re-hire of Tommy Fiordalisi as Outside Services at a salary of \$15.00/hr with a start date of 5/24/23.
 - At the request of Pat Sullivan, approve the re-hire of Michael Bahlman as PJCC Laborer at a salary of \$22.00/hr. with a start date of 05/29/23.
 - At the request of Pat Sullivan, approve the re-hire of Peter Murphy as PJCC Laborer at a salary of \$18.00/hr. with a start date of 05/29/23.
 - At the request of Pat Sullivan, approve the re-hire of Stephen Bayer as PJCC Laborer at a salary of \$18.00/hr. with a start date of 05/29/23.
 - At the request of Pat Sullivan, approve new hire Aiden Schook as PJCC Laborer at a salary of \$18.00/hour and a start date of 05/20/23
 - Approve the re-hire of Mario Saieva PJCC Laborer at a salary of \$18.00/hr with a start date 6/1/2023.
 - At the request of Renee Lemmerman, approve Lexi Becker as a camp counselor and tennis assistant at a salary of \$16.00/hr with a start date of June 24, 2023.
 - At the request of Renee Lemmerman, approve Tucker Stanton (Port Jefferson) as tennis assistant at a say of \$15.00/hr from May through November 2023.
 - At the request of Rich Harris, accept the resignation of Nicholas Cavanagh effective 10/26/22.
 - At the request of Charlie Gennaro, accept the resignation of Code Enforcement Officer Brent Broere effective 1/28/23.
 - At the request of Charlie Gennaro, accept the resignation of Code Enforcement Officer Alex Bryant effective 3/9/22.
 - At the request of Charlie Gennaro, accept the resignation of ATO Craig DiGiralamo effective 1/14/23.
 - At the request of Charlie Gennaro, accept the resignation of Code Enforcement Officer Miguel Genao effective 9/25/21.
3. At the request of Renee Lemmerman, approve the following lifeguards for the 2023 season:
- Approve Sharon Philbrick (Port Jefferson), beach manager from June 24-September 4, 2023 at \$22.00 per hour. (Re-hire)
 - Approve Kacey McGorry (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$16.00 per hour. (Re-hire)
 - Approve Annie Maier (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$16.00 per hour. (Re-hire)
 - Approve Gavin Argyos (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$16.00 per hour. (Re-hire)
 - Approve Christopher Mark (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$16.00 per hour. (Re-hire)
 - Approve Ottlie Philbrick (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$16.00 per hour. (Re-hire)
 - Approve Evan Kessler-Whitehouse (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$15.00 per hour. (New-hire)
 - Approve Nathaniel Lawler (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$15.00 per hour. (New-hire)
 - Approve Sadie Salzman (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$15.00 per hour. (New-hire)
 - Approve Greg Boswell (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$15.00 per hour. (New-hire)
 - Approve Patrick Johnson (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$15.00 per hour. (New-hire)
 - Approve Cade Delgado (Port Jefferson), Lifeguard from June 24-September 4, 2023 at East Beach & West Beach at \$15.00 per hour. (New-hire)

- Approve Kyle DiCarlo (Port Jefferson) Lifeguard from June 24 – September 4, 2023 at East Beach & West Beach at \$16.00 per hour (Re-hire)
4. At the request of Renee Lemmerman, approve the following camp counselors for the 2023 season:
 - Approve Brittany LoNigro (Port Jefferson) Camp Director, Port Jefferson Summer Camp from June 26-August 11, 2023, \$25.00 per hour. (RE-HIRE)
 - Approve Lindsay Hughes (Medford) Head Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$20.00 per hour. (RE-HIRE)
 - Approve Madison Mordente (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE-HIRE)
 - Approve Karen Harvey (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$21.00 per hour. (RE-HIRE)
 - Approve Hailey Hearney (Port Jefferson) Sprouts Director, Port Jefferson Summer Camp from June 26-August 11, 2023, \$19.00 per hour. (RE-HIRE)
 - Approve Brooke Zamek (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.50 per hour. (RE-HIRE)
 - Approve Aidan Giglio (Rocky Point) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.50 per hour. (RE-HIRE)
 - Approve Sarah Moshe (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.50 per hour. (RE-HIRE)
 - Approve Daniel Koban (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE- HIRE)
 - Approve Emily Hearney (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE-HIRE)
 - Approve Camryn Spiller (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE- HIRE)
 - Approve Amy Whitman (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.50 per hour. (RE-HIRE)
 - Approve Thomas Yost (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE- HIRE)
 - Approve David Argyos (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE- HIRE)
 - Approve Lexi Becker (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$16.00 per hour. (RE- HIRE)
 - Approve Anna Matvya (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$15.00 per hour. (NEW- HIRE)
 - Approve Mia Cormier (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023, \$15.00 per hour. (NEW- HIRE)
 - Approve Brielle Procaccini (Port Jefferson) Camp Counselor, Port Jefferson Summer Camp from June 26-August 11, 2023. (NEW-hire)
 5. At the request of Steve Gallagher, amend the 5/1/23 Minutes for street paving by Suffolk Paving, pursuant to the Town of Brookhaven Contract #20210004, to add paving the parking lot at Village Hall at a cost of \$16,968.05 in place of paving Village Woods Road.
 6. Approve a change order by Terry Contracting & Materials for the East Beach Bluff Restoration Project, Phase I for Temporary Fence Closures at a cost of \$18,046.00.
 7. Approve a change order by Terry Contracting & Materials for the East Beach Bluff Restoration Project, Phase I for Concrete Cap Soil Anchor Block Out closures at a cost of \$39,058.00, subject to review with the engineer.

8. At the request of Tom Natola, approve the proposal from P.W. Grosser for researching grant programs for Stormwater Reclamation at a cost of \$6,000.00
9. At the request of Tom Natola, approve the proposal by P.W. Grosser for a Port Jefferson Country Club Feasibility Study for Stormwater Reclamation at a cost of \$138,200.00.
10. Approve the request of the Greater Port Jefferson Arts Council to hold the Sea Shanty & Maritime Festival on Saturday, August 19, 2023 from noon to 6:00 p.m. Request for application fee to be waived. Approval contingent on receipt of insurance.
11. Approve the request of the Greater Port Jefferson Arts Council to hold the Port Jefferson Blues on the Harbor Music Festival on October 7, 2023 from noon to 6:00 p.m. Request for application fee to be waived. Approval contingent on receipt of insurance.
12. Authorize the Mayor to sign an Intermunicipal Agreement with the Village of Belle Terre to provide rideshare services to Belle Terre residents through Port Jefferson's "PASSPort" program for 2023, at a cost to the Village of Belle Terre not to exceed \$1,000.
13. Approve the request of Port Jeff Brewing for their summer concert series to take place on Wednesdays from 7 p.m. to no later than 10:00 p.m. from June 7 through August 30th, 2023.
14. Approve the warrants as presented by Treasurer Mordente and approved by Claim Auditor Carlson:

Date: 6/5/2023

FUND	AMOUNT	CHECK	DATE
General	\$ 7,287.12	ACH	5/24/2023
General-Highway	\$ 39,516.05	40590-40615	06/05/2023
General	\$ 266,391.20	40616-40695	06/05/2023
PJCC	\$ 4,344.58	ACH	05/22/2023
PJCC	\$ 151,555.37	24359-24397	06/05/2023
PJCC	\$ 11,720.29	24398-24400	06/05/2023
Trust	\$ 8,650.00	3485-3490	06/05/2023
Capital	\$ 17,049.70	2513-2514	06/05/2023

Motion by Margot Garant, second by Kathianne Snaden to approve Action Items #1 through #7 and #10 through #14 and table items #8 and #9. Item #7 was approved subject to review with the Engineer. Motion passed 5/0

I. Public Meeting:

- Public Safety – SCPD
- Port Jefferson Harbor Education & Arts Conservancy Check Presentation

II. Public Hearing

- **To Amend Section 245-56 of the Village Code to Add a Stop Sign on Old Post Road West at its intersection with Liberty Avenue traveling West.**
 - Motion by Rebecca Kassay, second by Margot Garant to close the Public Hearing at 6:20 p.m.
 - Motion by Rebecca Kassay, second by Kathianne Snaden to approve to **Amending Section 245-56 of the Village Code to Add a Stop Sign on Old Post Road West at its intersection with Liberty Avenue traveling West. Motion passed 5/0**

- **To Amend Chapter 245-61 Schedule XIII of the Village Code to Add Parking Restrictions on Both Sides of Brook Road Between Old Post Road West and Lower Brook Road/Caroline Avenue.**
 - Motion by Margot Garant, second by Rebeca Kassay to close the Public Hearing at 7:05 p.m.
 - Motion by _____, second by _____ to approve **Amend Chapter 245-61 Schedule XIII of the Village Code to Add Parking Restrictions on Both Sides of Brook Road Between Old Post Road West and Lower Brook Road/Caroline Avenue. No decision was made.**
- **To Amend Chapter 250, Section 250-15(B) of the Village Code to add Standards for Multi-Family Development in the Moderate-Density residence (R-M) District as a Conditional Use**
 - Motion by Margot Garant, second by Kathianne Snaden to close the Public Hearing at 7:10 p.m.
 - Public Hearing remained open from May 1, 2023 through May 22, 2023. Motion passed 5/0

III. **BOARD REPORTS**

Mayor Garant

- Through the Years/Margot's last public meeting

Deputy Mayor Snaden

- Adding 2 Veterans Parking Spaces
- NYCOM Annual Meeting Update
- ARC Electronic Sign update
- Maryhaven Public Comment

Trustee Loucks

- Parks Update/East Beach Update
- PJCC Update
- Tree Farm
- Pond Water Reclamation

Trustee Kassay

- Search for Village grant writing contractor
- Clean Energy Communities resolution and actions
- Tree Committee volunteers and goals
- Sharrows: Public education campaign
- Ewaste Recycling Event: August 5th, Perry Street Lot
- PJV Beach Street Community Garden: All are welcome to a free educational 'Chickens and Eggs' program on Monday, June 26th, 6:30pm

Trustee Sheprow

- Golden Rule Project
- Whaleboat Projhct/Newsday
- Security at Village Center
- Recreation Newsletter
- NYCOM Update

Village Clerk Sakovich

- Next Meeting – Monday, June 26, 2023 at 3:30 p.m.

IV. **ADJOURN**

- **Motion by Margot Garant, second by Kathianne Snaden to adjourn the meeting at 8:19 p.m.**

*Respectfully submitted,
Barbara Sakovich
Village Clerk*