



**Minutes
Business Meeting
Village Hall
March 6, 2023 4:30 PM**

-
- Approved:** Motion to approve and hold the hourly fee for LIFFES Before and After School program at \$35.00/hr. for the school year September 2022 through June 2023.
- Approved:** At the recommendation of the CCMAC, motion to approve the reinstatement of the PJCC Resident 6 Round Pass – 6-18 Holes \$420.00; 6-9 Holes \$270.00
- Approved:** Motion to approve a stipend for Jacob Blake for the review, adjustment, and approval of all Code Bureau staff from March 2023 through May 2023 in the amount of \$200/month.
- Approved:** Close the public hearing at 6:32 p.m.
- Approved:** Motion to Approve Overriding the Tax Cap as Established in General Municipal Law Section 3-C.
- Approved:** Motion to adjourn at 7:24 p.m.

Mayor Garant called the meeting to order at 4:30 PM.

ATTENDANCE:

Mayor Garant attended Business Meeting – absent from Public Meeting, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney John Bourquin, Village Clerk Sakovich, Village Treasurer Mordente

- **Work Session - 4:30 p.m.**
Presentation by Charmaine Famularo on Focus Group and Rebranding Results
- **Business Meeting**

Discussion Item – LIFFES Room Rental – Lisa Perry to Attend

Action Items:

1. Approve the minutes of February 21, 2023.
2. Motion to approve that the tentative budget was presented to the Board of Trustees by Clerk Sakovich.
3. Approve the request of Mather Hospital/Northwell to hold their annual Walk for Hope on Sunday, May 21, 2023 with registration at 8:30 a.m. and the walk to begin at 10:00 a.m. They are requesting a fee waiver in the amount of \$50.00. Insurance received; Code invoice to follow event.
4. Approve the request of the NY Coalition for Transportation Safety/Walk Safe Long Island to hold their Walk Safe With a Doc event on Wednesday April 19, 2023 starting at 10:30 a.m. thru 12:30 p.m. They are requesting a fee waiver in the amount of \$50.00; insurance received.
5. Approve the request of the Port Jefferson Chamber of Commerce for the Annual Easter Parade and Egg Hunt on April 9, 2023 starting at Theatre Three at 12 noon and walking to Jeanne Garant Harborfront Park. Fee and insurance received.

6. Approve the request of the Long Island Explorium to hold the Mini Maker Faire on June 3, 2023 at the Village Center and Jeanne Garant Harborfront Park. Fee and insurance received.
7. Approve the proposal from Land Design Associates for Phase III Construction Improvements to Station Street for Bid Analysis, Periodic Construction Observations and Payment Requisition Confirmation and Approval in the amount of \$30,100.00.
8. Approve the Mayor's appointment of Joe Pifko to the CCMAC to replace Ed Fabian with a term to expire June 2026.
9. Approval for Kevin Wood to attend the New England Parking Municipal Parking Conference in West Hartford, CT on 3/2/23 according to the Village Travel Policy.
10. Approval for Kevin Wood to attend the NYSPTA Parking Conference on March 16, 2023 at Pace University with a \$75.00 registration fee and according to the Village Travel Policy.
11. At the request of Rich Harris, approve the proposal of JRH Consulting Engineers for continued Professional Architectural/Engineering Services to assist the Planning & Zoning Board of Appeals at a cost of \$30,000.00.
12. At the request of Rich Harris, approval for the following Planning and Zoning Board members to attend the NYPF Conference in Saratoga Springs on April 16 – 18, 2023 with a registration fee of \$230.00 per person and according to the Village Travel Policy: Ray DiBiase, Lou Bekofsky, Gil Anderson, Mark Brosnan, Tracy Stapleton, Antonio Corcella, Dan Russo, Cindy Suarez, Susan Pellegrino.
13. Approve Task 1B from the GEI East Beach bluff Stabilization Phase II proposal to Modify the Upper Wall Alignment to Accommodate New Drainage Features at a cost of \$5,500.00.
14. At the request of Renee Lemmerman, approval to hire Sharon Philbrick provisionally as an Assistant Recreation Center Manager at an annual salary of \$44,000.00.
15. At the request of Renee Lemmerman, approval for Sharon Philbrick to take the American Red Cross First Aid CPR & AED course on April 6, 2023 at a fee of \$350.00.
16. At the request of Sr. Justice Court Clerk Elizabeth Kidney and the Village Justices, approval to hire part time Justice Court Clerk Donna Belnick at a rate of \$19.00/ hr, effective 2/28/23.
17. At the request of Steve Gallagher, approval to transfer Matt Molander from PJCC to DPW as a Construction Equipment Operator at his current salary effective 3/7/23.
18. At the request of Steve Gallagher, approval to promote Dennis Bernier from Construction Equipment Operator to Assistant Labor Crew Leader at a salary of \$47,000.00 effective 3/7/23.
19. At the request of Pat Sullivan approve the promotion of Zach Schindler from Groundskeeper I to Groundskeeper III at a salary of \$42,338.43.
20. At the request of Pat Sullivan, approve the following re-hires and new hire at the Port Jefferson Country Club:
 - Saul Garcia as a Country Club Laborer with a start date of 3/3/23 at an hourly rate of \$22.00/hr.
 - Leo Nunez as a Country Club Laborer with a start date of 3/3/23 at an hourly rate of \$20.50/hr.
 - Alvaro Nunez as a Country Club Laborer with a start date of 2/23/23 at an hourly rate of \$21.00/hr.
 - Joel Pocasangre as a Country Club Laborer with a start date of 2/23/23 at an hourly rate of \$18.00/hr.
 - Kevin Sullivan (New Hire) as a Country Club Laborer with a start date of 2/23/23 at an hourly rate of \$20.00/hr
21. At the request of Jake Anderson, approve the following re-hires at the Port Jefferson Country Club:
 - John Znaniecki as Outside Services with a start date of 3/24/23 at an hourly rate of \$17.00/hr.
 - Paul D'Amico as Outside Services with a start date of 3/24/23 at an hourly rate of \$17.00/hr.
 - Dennis Maloney as Outside Services with a start date of 3/24/23 at an hourly rate of \$15.00/hr.
 - Lisa Schildt as Outside Services with a start date of 3/24/23 at an hourly rate of \$16.00/hr.
 - Anthony Naples as Outside Services with a start date of 3/24/23 at an hourly rate of \$15.00/hr.
 - Ryan Ebert as Outside Services with a start date of 3/24/23 at an hourly rate of \$15.00/hr.
 - Jedd Kronberg as Outside Services with a start date of 3/24/23 at an hourly rate of \$15.00/hr.
 - Jackie Lorey as a Starter/Ranger with a start date of 3/24/23 at an hourly rate of \$16.00/hr.
 - Tom Courtney as a Starter/Ranger with a start date of 3/24/23 at an hourly rate of \$16.00/hr.

- Peter Luquer as a Starter/Ranger with a start date of 3/24/23 at an hourly rate of \$16.00/hr.
 - Chris Couch as a Starter/Ranger with a start date of 3/24/23 at an hourly rate of \$16.00/hr.
 - John Steiner as a Starter/Ranger with a start date of 3/24/23 at an hourly rate of \$16.00/hr.
 - Tabitha Rhoden as Inside Staff with a start date of 3/24/23 at an hourly rate of \$18.00/hr.
22. Approval for Lauren Sheprow to attend the NYCOM Annual Meeting, May 17-19, 2023 in Lake George per NYCOM registration fee and Village Travel Policy.
23. Motion to approve and hold the hourly fee for LIFFES Before and After School program at \$35.00/hr. for the school year September 2022 through June 2023.
24. Motion to approve a stipend for Jacob Blake for the review, adjustment, and approval of all Code Bureau staff from March 2023 through May 2023 in the amount of \$200/month.
25. At the recommendation of the CCMAC, motion to approve the reinstatement of the PJCC Resident 6 Round Pass as follows:
- 6 – 18 Hole Pass - \$420.00
 - 6 – 9 Hole Pass - \$270.00
26. Approve the warrants as presented by Treasurer Mordente and approved by Claim Auditor Carlson:

Date: 3/6/2023

FUND	AMOUNT	DATE	CHECK NUMBERS	
General	\$33,690.60	2/21/2023	ACH	
General-DPW	\$19,029.23	3/6/2023	40201-40215	
General	\$78,763.48	3/6/2023	40216-40262	
PJCC	\$4,911.19	2/24/2023	ACH	
PJCC	\$10,966.28	3/6/2023	24221-24239	
Trust	\$14,428.24	3/6/2023	3452-3461	
Capital	\$512,828.91	3/6/2023	2485-2490	

Motion by Rebecca Kassay, second by Stan Loucks, to approve Action Items #1-10, #12–26 and table item #11.

I. Public Meeting:

- SCPD
- Mark Sternberg Recognition

II. BOARD REPORTS

Deputy Mayor Snaden

- Maryhaven Site – Beechwood
- Parking Signage – License Plate
- Sign Code – Murals
- Traffic Issues in Neighborhoods – Line of Sight, Speed

- School District Safety Meeting

Trustee Loucks

- Reclaimed Water Concepts
- Parks Project Update
- Kayaks
- Country Club Update

Trustee Kassay

- Climate Resilience: Upcoming meeting between PJV and USGS to advocate for PJV to be chosen as a location for an extensive flood study; educational public workshop on April 5th, 6:30-8:00 pm at Village Hall (second floor), also to be recorded and available online
- CAC: Open Space Plan research; gasoline leaf blower ordinance research; bamboo/invasive species ordinance research; Arbor Day tree giveaway with elementary school; PJV HS student Amy Whitman reported plan for high school native plant sale
- Walkability/Complete Streets: late-March meeting with Hayduk Engineering to discuss proposal and funding; PJV + NGOs collaborating on a 'Walk Safe with a Doc' program on Wednesday, April 19th, 10:30am- look for registration information in eReport or visit walksafeli.org

Trustee Sheprow

- Electronic Signage
- Parks & Rec Committee Update
- Food & Beverage Task Force Update
- Recreation Update
- 2023 Resident Golf Outing

Village Clerk Sakovich

- Next Meeting – Monday, March 20, 2023 at 3:30 P.M. – Budget Work Session 3:00 p.m.

III. PUBLIC HEARING

- **TO CONSIDER OVERRIDING THE TAX CAP AS ESTABLISHED IN GENERAL MUNICIPAL LAW SECTION 3-C**
 - Motion by Kathianne Snaden, second by Stan Loucks to Close the Public Hearing at 6:32 PM.
 - Motion by Kathianne Snaden, second by Stan Loucks to Approve Overriding the Tax Cap as Established in General Municipal Law Section 3-C. Motion passed 3/1. Lauren Sheprow No;

IV. ADJOURN

- **Motion by Stan Loucks, second by Rebecca Kassay to adjourn the meeting at 7:24 p.m.**

Respectfully submitted,
Barbara Sakovich, Village Clerk