



**Minutes
Business Meeting
Village Hall
February 21, 2023 3:30 PM**

Approved: Motion to go into executive session at 6:23 p.m. to discuss a personnel item.

Approved: Motion to approve Alex Dank to receive a 50% lesson revenue percentage split between the Village of Port Jefferson and Alex Dank for all recreation lessons and clinics retroactive from January 1, 2023 through December 31, 2023.

Approved: Motion to come out of executive session at 6:24 p.m.

Approved: Motion to adjourn the meeting at 6:24 p.m.

Mayor Garant called the meeting to order at 3:32 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney Bourquin, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting:

Action Items:

1. Approve the minutes of February 6, 2023
2. At the request of Renee Lemmerman, approval for John Van Gelder to be a part time Night Manager at the Village Center at an hourly rate of \$15.00/hr.
3. Approval to pay Alex Dank a 50% lesson revenue percentage split between the Village of Port Jefferson and Alex Dank for all recreation lessons and clinics retroactive from January 1, 2023 through December 31, 2023.
4. Approve a resolution for the Town of Brookhaven Community Development Block Grant (CDBG) application for \$20,000.00 for a proposed Senior program.
5. Accept the resignation of Code Enforcement Officer Wayne Bohm effective February 25, 2023.
6. Motion to change the existing July 2023 Board of Trustee meeting dates to July 10, 2023 and July 24, 2023 due to July 4th fireworks on July 3, 2023.
7. At the request of Steve Gallagher, approval to have a 2009 White Jeep Grand Cherokee, Port Jeff 10, Vin #1J8HR58T49C520341 removed from the Village fleet and sent to be scrapped.
8. At the request of Rich Harris, approve change order #BR0012_12282022 for additional on-site Laserfiche Rio training at a cost of \$4,400.00.
9. At the request of Kevin Wood, effective March 15, 2023 open the managed parking system at the same rates and daily times as last season.
10. At the request of Kevin Wood, meter the resident Perry Street lot, 7 days a week/24 hours a day at .50 cents per hour with the exception of payment for residents and Perry Street permits, effective April 1, 2023.

11. Approve the Mayor's appointment of Pat Zimmerman to the Architectural Review Committee with a term to expire on June, 2028.
12. Set a Budget Work Session with the Board of Trustees for Monday, March 20, 2023 at 3:00 p.m. at Village Hall.
13. At the request of Tom Natola, approve a proposal from American Well & Pump Company for an emergency removal and repair to the Irrigation Turbine Well at the PJCC at a cost of \$47,130.00.
14. At the request of Rich Harris, approval to hire Jennifer Barrett-Campbell as a part time Sr. Office Assistant in the Department of Building and Planning at a salary of \$25.00/hr effective February 23, 2023.
15. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 2/21/23

FUND	AMOUNT	DATE	CHECK
General	\$ 185,899.69	02/21/2023	40166-40200
PJCC	\$ 48,469.51	02/21/2023	24202-24220
Trust	\$ 3,096.96	02/21/2023	3449-3451
Capital	\$ 52,415.31	02/21/2023	2480-2484

Motion by Margot Garant, second by Stan Loucks to approve Action Items #1, #2, #4 through #15 and table item #3 to discuss in Executive Session. Motion passed 5/0

II. BOARD REPORTS

Mayor Garant

- LIFFES Room Rental

Deputy Mayor Snaden

- BID Contribution to Beautification
- Conifer II Plans

Trustee Loucks

- PJCC Update
- East & West Beach Bathrooms

Trustee Kassay

- PJV Community Garden at Beach Street: All beds filled by residents for 2023 season; public spring and summer programming TBA
- Johnson Controls: Initial opportunity assessment conveyed, looking to present to Board at work session in April
- Met with Town of Brookhaven to discuss upcoming work on marina lot
- Climate Resilience public presentation / workshop: Save the Date

Trustee Sheprow

- PJCC General Manager – Concessionaire
- Social Hospitality Task Force
- Recreation/Village Center Update
- Sue Orifici - Graphic Artist Position
- Skating possibly thru March 31

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- Mark Sternberg Presentation
- PJCC Orientation Video

Village Clerk Sakovich

- Next Meeting – Monday, March 6, 2023 at 5:00 p.m.
- New Resident Night March 30th at 7 p.m. at Village Hall
- Kayak applications available March 1 on portjeff.com

III. Executive Session

- **Motion by Margot Garant, second by Rebecca Kassay to go into executive session at 6:23 p.m. to discuss a personnel item.**
 - **Motion to approve resolution #3 to pay Alex Dank 50% lesson revenue percentage split between the Village of Port Jefferson and Alex Dank for all recreation lessons and clinics retroactive from January 1, 2023 through December 31, 2023. Motion by Margot Garant, second by Lauren Sheprow. Motion passes 5/0**
- **Motion by Margot Garant, second by Rebecca Kassay to come out of executive session at 6:24 p.m.**

IV. ADJOURN

- **Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 6:24 p.m.**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*