



**Minutes
Business Meeting
Village Hall
January 17, 2023 3:00 PM**

Approved: Motion by Margot Garant, second by Kathianne Snaden to go into executive session at 5:36 p.m. to discuss two employee matters and a Litigation update from Attorney Egan.

Approved: Motion by Margot Garant, second by Kathianne Snaden to come out of executive session at 6:12 p.m.

Approved: Motion by Margot Garant, second by Stan Loucks to adjourn the meeting at 6:12 p.m.

Mayor Garant called the meeting to order at 3:00 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay - Absent, Trustee Sheprow, Village Attorney Egan, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting:

- 3:00 Presentation by Social Butterfly
- Presentation by Kevin Wood on PassPort

Action Items:

1. Approve the minutes of January 3, 2023
2. At the request of Clerk Sakovich approve the proposal from PW Grosser for Soil Testing by All Island Testing for the Recharge Basin Repair at Old Homestead Road at a cost of \$19,668.00.
3. At the request of Clerk Sakovich approve the proposal from Land Design Associates for Port Jefferson Uptown Redevelopment: Conifer II Perry Street Project Coordination for 2023 Program Oversight, Management and Coordination of Master Development Plan at a cost of up to \$2,000.00/month with a maximum limit of \$14,000.00 to December 31, 2023.
4. At the request of Elizabeth Kidney approve part time Justice Court Clerk new hire JoAnn Forman at a salary of \$19.00/hour.
5. Approve the proposal from Brian M. McCaffrey to Administer the Village of Port Jefferson's Stormwater Management Program to comply with the MS4 General Permit at a total cost of \$2,600.00 billed hourly at a rate of \$100.00/hour.
6. Approval of an IT Services proposal from Garland Industries at a fee of \$1,000.00 per month for Lightspeed software services at the Port Jefferson Country Club, not to exceed four (4) months.
7. Approval for Jake Anderson to attend GBN Leadership Accelerator Zoom Training for four one-hour sessions in February at a cost of \$599.00.

8. Motion to enter into a contract with Spare Labs, Inc and Colonial Transportation to support services for PassPort Ride Share Services, subject to legal review.
9. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 1/17/23

FUND	AMOUNT	DATE	CHECK
General	\$ 21,073.85	01/09/2023	ACH
General	\$ 164,546.11	01/17/2023	40034-40075
PJCC	\$ 431.40	01/11/2023	ACH
PJCC	\$ 33,728.11	01/17/2023	24152-24167
Trust	\$ 10,484.24	01/17/2023	3440-3446
Capital	\$ 611,660.60	01/17/2023	2471-2474

Motion by Margot Garant, second by Kathianne Snaden, to approve Action Items #1-3, #5 - 9 and table item # 4. Motion approved 5/0 - Lauren Sheprow abstained on Item # 9.

II. BOARD REPORTS

Mayor Garant

- East Beach Bluff Update

Deputy Mayor Snaden

- Bid/Chamber Meeting Update

Trustee Loucks

- PJCC Update/Membership/Budget
- PJCC Well

Trustee Sheprow

- School District Bond
- Whaleboat Documentary Fundraiser
- Concessionaire Survey

Village Attorney Egan

- DEC Landfill Update

Village Clerk Sakovich

- Next Meeting – Monday, February 6, 2023 at 5:00 p.m.

III. Executive Session

- Motion by Margot Garant, second by Kathianne Snaden to go into executive session at 5:36 p.m. to discuss two employee matters and a Litigation update from Attorney Egan.
- Motion by Margot Garant, second by Kathianne Snaden to come out of executive session at 6:12 p.m.

IV. ADJOURN

- **Motion by Margot Garant, second by Stan Loucks to adjourn the meeting at 6:12 p.m.**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*