



**Minutes
Business Meeting
Village Hall
January 3, 2023 5:00 PM**

- Approved:** Motion by Lauren Sheprow, second by Kathianne Snaden , to approve Action Items 1 – 8, 10, 11 and table item #9.
- Approved:** Motion by Margot Garant, second by Kathianne Snaden to Close the Public Hearing at 6:16 PM. Motion by Margot Garant, second by Kathianne Snaden to Approve. Motion passed 5/0
- Approved:** Motion by Margot Garant, second by Kathianne Snaden to Close the Public Hearing at 6:21 PM. Motion by Margot Garant, second by Rebecca Kassay to Approve. Motion passed 5/0
- Approved:** Motion by Margot Garant, second by Kathianne Snaden, to adjourn the meeting at 7:03 PM. Motion passed 5/0

Mayor Garant called the meeting to order at 5:01 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney Egan, Village Clerk Sakovich, Village Treasurer Mordente

I. Public Meeting:

- SCPD
- Code Officer Commendations

Action Items:

1. Approve the minutes of December 12, 2022
2. Set a public hearing for February 6, 2023 to consider amending §117-8 of Article II of Chapter 117, Dogs and Other Animals of the Code of the Incorporated Village of Port Jefferson.
3. Approve the proposal from Brian McCaffrey Sr. for filing the 2022 DEC Annual Landfill Report at a cost of \$800.00.
4. At the request of Dave Melious, approve the promotion of Jack Wrage from a Laborer I to a Laborer III at an annual salary of \$36,575.00, effective next pay period.
5. Approve the new hire of Thomas Natola as General Manager for the PJ Country Club at an annual salary of \$139,000.00 with a start date of January 4, 2023.
6. Ratify the decision of Hearing Officer Kennedy to dismiss Blair Brown as Custodian III as a result of a Section 75 Hearing, effective 12/28/22.

7. Amend the proposal for Club Car for GPS devices on the existing golf cart fleet at the Port Jefferson Country Club originally approved at the December 12, 2022 meeting. The amended cost is \$408.00 per 74 carts at a cost of \$2,516.00 per month for a 48 month term.
8. At the request of Kevin Wood, approve a split of managed parking revenue from Dickens weekend to the Greater Port Jefferson Arts Council in the amount of \$3,069.13.
9. At the request of Clerk Sakovich approve the proposal from PW Grosser for Soil Testing by All Island Testing for the Recharge Basin Repair at Old Homestead Road at a cost of \$19,668.00.
10. At the request of Kevin Wood, approve a proposal by Techworks Consulting for Camera System Maintenance and Support for a term of 1 year at a cost of \$1,316.67 a month.
11. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 1/3/2023

FUND	AMOUNT	DATE	CHECK
General	\$ 29,273.06	12/16/2022	ACH
General-Highway	\$ 28,185.63	01/03/2023	39951-39965
General	\$ 317,298.73	01/03/2023	39966-40033
PJCC	\$ 6,846.92	12/22/2022	ACH
PJCC	\$ 43,808.17	01/03/2023	24135-24151
Trust	\$ 3,110.00	12/21/2022	3431
Trust	\$ 7,600.28	01/03/2023	3431-3439
Capital	\$ 355,520.79	01/03/2023	2466-2470

Motion by Lauren Sheprow, second by Kathianne Snaden , to approve Action Items 1 – 8, 10, 11 and table item #9.

II. BOARD REPORTS

Mayor Garant

- Assemblyman Englebright – Tooker House
- \$3.75M Schumer/Zeldin Funding for East Beach Bluff
- New Gap Property Owner
- PJCC Staff
- Code Bureau Appreciation
- 6 Acre Park
- Station Street Complete

Deputy Mayor Snaden

- Parking LPR
- Dickens
- ARC Update
- Code/Court Update
- Ice Festival 1/28

Trustee Loucks

- Tennis & Pickle Ball
- Water Issue at the PJCC
- Vessel Racks
- Golf Course

Minutes 1/3/2023

- GM for the PJCC

Trustee Kassay

- Walkability study update: met with Hayduk Engineering, proposal to follow
- PJV Community Garden Lotto to open for the month of January: portjeff.com/communitygarden
- Flooding and Climate Change Mitigation: attended regional coastal sustainability webinar; reviewed grant
- Support webinar; met with Town of Brookhaven; continue work with Climate Resilience Plan grant team

Trustee Sheprow

- Recreation
- Communication
- Updates: Historical Port Jeff
- PJCC Hospitality

Village Attorney Egan

- Tooker Update

Treasurer Mordente

- **Budget Update**

Village Clerk Sakovich

- Next Meeting – Tuesday, January 17 at 3:30 P.M.
January 17, 2023 3:00 P.M. - Presentation by Social Butterfly

III. PUBLIC HEARING

- **To amend SECTIONS 245-52, 245-54, 245-11, 245-60, 245-61, 245-62 AND 245-71 OF THE VILLAGE CODE TO ESTABLISH STATION STREET AS A ONE-WAY STREET, TO PREVENT LEFT TURNS ONTO STATION STREET FROM THE LONG ISLAND RAIL ROAD LOT AND LEFT OR RIGHT TURNS ONTO STATION STREET FROM OAKLAND AVENUE, TO DESIGNATE THE LONG ISLAND RAILROAD EGRESS ONTO STATION STREET AND THE INTERSECTION OF STATION STREET WITH OAKLAND AVENUE AS STOP INTERSECTIONS, TO ESTABLISH EGRESS ONTO STATION STREET FROM THE LONG ISLAND RAILROAD PARKING LOT AS RIGHT-TURN ONLY, AND TO PREVENT PARKING, STANDING, AND STOPPING ON STATION STREET.**
 - Motion by Margot Garant, second by Kathianne Snaden to Close the Public Hearing at 6:16 PM.
 - Motion by Margot Garant, second by Kathianne Snaden to Approve. Motion passed 5/0
- **To Obtain CITIZENS' VIEWS AND COMMENTS RELATIVE TO THE SUBMISSION OF AN APPLICATION TO EMPIRE STATE DEVELOPMENT FOR FINANCIAL ASSISTANCE UNDER THE RESTORE, NY COMMUNITIES INITIATIVE.**
 - Motion by Margot Garant, second by Kathianne Snaden to Close the Public Hearing at 6:21 PM.
 - Motion by Margot Garant, second by Rebecca Kassay to Approve. Motion passed 5/0

IV. ADJOURN

- **Motion by Margot Garant, second by Kathianne Snaden, to adjourn the meeting at 7:03 PM. Motion passed 5/0**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*