



**Minutes
Business Meeting
Village Hall
October 17, 2022 9:00 AM (Rescheduled Time)**

-
- Approved: Motion by Mayor Garant, second by Kathianne Snaden to go into executive session at 12:53 p.m. to discuss personnel matters.**
- **Approval for Steve Gallagher to receive a \$5,000.00 salary increase, effective next pay period.**
- Motion by Margot Garant, second by Rebecca Kassay to come out of executive session at 1:35 p.m.**
- Motion to approve by Stan Loucks, second by Kathianne Snaden. Motion passed 5/0**
- Approved: Mayor Garant called the meeting to order at 9:04 AM.**
- Approved: Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 1:35 p.m.**
- Motion passed 5/0**

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Kassay, Trustee Sheprow, Village Attorney Egan - Absent, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting:

II. Presentation by Lauren Sheprow - Communications Audit

III. Work Session – Rental Code – Presentation by Rich Harris & Rebecca Kassay

Action Items:

1. Approve the minutes of October 3, 2022
2. Approve the following personnel hires:
 - At the request of Steve Gallagher, approve new hire DPW Laborer Anthony Siroka at an annual salary of \$31,654.49 with a start date of 10/18/22.
 - At the request of Pat Sullivan, approve seasonal new hire PJCC Laborer Devandre Thomson at a salary of \$18.00/hr with a start date of 10/17/22.
 - At the request of Pat Sullivan, approve seasonal new hire PJCC Laborer Christian Adams at a salary of \$18.00/hr with a start date of 10/13/22.
 - At the request of Pat Sullivan, approve seasonal new hire PJCC Laborer Michael Roe Medreno at a salary of \$18.00/hr with a start date of 10/17/22.
3. Approve the proposal from Brian McCaffrey for consulting services related to the irrigation well and the DEC at the Port Jefferson Country Club at a cost not to exceed \$1200.00.

4. Set a public hearing date of November 7, 2022 at 6:00 p.m. to amend Chapter 225 Article I of the Village code to bring the village code into conformity with New York State Real Property Tax Law section 467 and to avoid any future conflicts between the Village law and real property tax law section 467.
5. At the request of the Port Jefferson Chamber of Commerce approve the Santa Parade for November 27th at 3:00 p.m. starting at the LIRR proceeding down Main Street ending at the Village Center.
6. At the request of the First Presbyterian Church of Port Jefferson, approve the 50-yard closure of South Street from Main Street for a Dickens Festival church fair on December 3, 2022 and December 4, 2022 from 10:00 a.m. to 5:00 p.m. Fee has been paid and insurance received. Contingent upon approval from the PJFD and PJ EMS and Presbyterian Church notifying neighbors on South Street.
7. Approve the installation of a smoke, carbon monoxide detector and fire alarm at the Drowned Meadow Cottage not to exceed \$5,500.00.
8. At the request of Steve Gallagher, approve the proposal from Smith Point Fence for the installation of 496 feet of stockade fence along the property line of the DPW facility and Town & Country at a cost of \$12,600.00.
9. Approve the adjusted 2023 Golf Rates for Junior 1, Junior 2 and Family Membership.
10. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 10/17/2022

| FUND | AMOUNT | DATE | CHECK |
|----------------------------|--------------|------------|-------------|
| General – ACH | \$ 7,399.80 | 10/14/2022 | ACH |
| General – C&C Collision | \$ 11,010.79 | 10/07/2022 | 39660 |
| General – Social Butterfly | \$ 2,075.00 | 10/11/2022 | 39661 |
| General | \$ 56,264.21 | 10/17/2022 | 39680-39713 |
| General-Highway | \$ 32,763.41 | 10/17/2022 | 39662-39679 |
| PJCC | \$ 21,258.15 | 10/17/2022 | 24030-24045 |
| PJCC – ACH | \$ 2,144.11 | 10/14/2022 | ACH |
| Trust | \$ 17,732.67 | 10/17/2022 | 3401-3414 |
| Capital | \$ 15,507.07 | 10/17/2022 | 2459-2461 |

Motion by Margot Garant, second by Rebecca Kassay to approve Action Items 1 – 10. Motion approved 5/0

IV. BOARD REPORTS

Village Clerk Sakovich

- Next Meeting – Monday, November 7, 2022 at 5:00 P.M.
- Conifer Ribbon Cutting – Week of November 7th

V. Executive Session

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VI. ADJOURN

- **Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 1:35 p.m. Motion passed 5/0**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*