



\*  
**Minutes**  
**Business Meeting**  
**Village Hall**  
**August 15, 2022**  
**Business Meeting 3:30 p.m.**

---

**Mayor Garant called the meeting to order at 3:32 P.M.**

- Approved:** Motion to appoint Kelly Reilly as Deputy Receiver of Taxes for a stipend of \$5,000.00 with retro to 5/1/22.  
Motion by Kathianne Snaden, second by Margot Garant to approve. Motion passed 4/0 – Stan Loucks Absent
- Approved:** Motion to appoint Mary Pelton as Deputy Clerk at the starting salary of \$55,000.00 with a start date of September 1, 2022.  
Motion by Margot Garant, second by Rebecca Kassay to approve. Motion passed 4/0 – Stan Loucks absent
- Approved:** Motion to approve a salary increase for Jake Anderson to \$110,000.00 with a weekly maximum time of lesson teaching at 20 hours per week allowing additional time to devote to staff management.  
Motion by Lauren Sheprow, second by Rebecca Kassay to approve. Motion passed 4/0 – Stan Loucks absent.
- Approved:** Motion by Kathianne Snaden, second by Rebecca Kassay to come out of executive session at 7:07 p.m. Motion passed 4/0 – Stan Locks Absent

**ATTENDANCE:**

**Mayor Garant, Deputy Mayor Snaden, Trustee Loucks - absent, Trustee Kassay, Trustee Sheprow, Village Attorney Egan, Village Clerk Sakovich, Village Treasurer Mordente**

**I. Parking Work Session 2:30 – Kevin Wood**

**II. Business Meeting 3:30 p.m.**

**III. Whale Boat Presentation by LISEC 4:00 p.m.**

**Action Items:**

1. Approve the minutes of August 1, 2022.
2. Approval for the following personnel changes:
  - At the request of Jake Anderson, approve seasonal Starter/Ranger Dennis Maloney at a salary of \$15.00/hr with a start date of 8/2/22.
  - At the request of Renee Lemmerman, approve seasonal lifeguard Luke Verruto for East and West Beach from August 11 – September 5, 2022 at a salary of \$15.00/hr.

- Accept the termination of Assistant Golf Pro Brendan Caine effective August 2, 2022.
  - At the request of Jake Anderson, approve Assistant Golf Pro Danielle Bambola at a starting salary of \$52,000.00 with a start date of 8/22/22.
  - At the request of Steve Gallagher, approve the resignation of HEO Steve Fiore effective 8/19/22.
  - At the request of Steve Gallagher, approve new hire Thomas Roland as Laborer with a starting salary of \$31,654.49 with a start date of 8/15/22.
  - At the request of Steve Gallagher, approve the termination of Laborer Michael Hohurst who did not pass probation effective 8/1/22.
3. Accept the resignation of Joe Iasso from the ARC effective 8/4/22.
  4. Approve the request of the Port Jefferson Chamber of Commerce to hold the Dragon Boat Race on Saturday, September 17, 2022 7:00 a.m. – 6:00 p.m. at Harborfront Park. Application fee has been paid.
  5. At the request of Dave Melious, approve the proposal from Holmes Irrigation for new irrigation on the south side of the Basketball Courts at Rocketship Park at a cost of \$4,900.00 to be paid from ARPA funds.
  6. At the request of Dave Melious, approve the proposal from Holmes Irrigation for new wiring for the Rocketship Park Irrigation system at a cost of \$4,600.00 to be paid from ARPA funds.
  7. At the request of Clerk Sakovich, approve the proposal from JRH Consulting Engineers, D.P.C. for professional architectural/engineering services to assist the Building Department with the review of the One North Country Road project at a cost of \$15,000.00.
  8. Approve Option #2 of the proposal by Central Air Systems for emergency work for a Full System Replacement – Outdoor Condenser and Indoor Air Handler for the Port Jefferson Country Club Membership Office and Lower Level at a cost of \$9,942.00.
  9. Approve a proposal from Social Butterfly for Website Content Management and Social Media for the Port Jefferson Country Club at \$500.00 per month for a 1 year term through 8/15/2023.
  10. **Approve the warrants as presented by Treasurer Mordente and subject to approval by claims auditor Carlson:**

**Date: 8/15/2022**

<b>FUND</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>CHECK</b>
<b>General</b>	<b>\$ 161,691.78</b>	<b>08/15/2022</b>	<b>39417-39462</b>
<b>General - Highway</b>	<b>\$ 265,298.50</b>	<b>08/15/2022</b>	<b>39398-39416</b>
PJCC	\$ 54,818.38	08/15/2022	23927-23954
	\$		
Trust	\$ 9,300.00	08/15/2022	3371-3378
Capital	\$ 9,759.75	08/15/2022	2440-2441

**Motion by Rebecca Kassay, second Lauren Sheprow to approve Action Items 1-10. Motion passed 4/0 – Stan Loucks Absent**

#### **IV. BOARD REPORTS**

##### **Mayor Garant**

- Masonic Lodge
- LISEC
- L. Perry Proposal to Consult at PJCC

##### **Trustee Snaden**

- Planning Dept-6 Acre Park Recommendations, Request to codify active space requirement
- Beautification – Street Trees

#### **Trustee Loucks**

- Country Club

#### **Trustee Kassay**

- Street tree replacements
- Mill Creek and flood mitigation
- Beach Street Community Garden: free public program 9/7, 6:30pm
- Walkability and bikeability throughout PJV

#### **Trustee Sheprow**

- Social media policy/guidelines for Village officials responding to posts related to the Village
- Recreation and Parks Committee Charter

#### **Village Clerk Sakovich**

- Next Meeting – Tuesday, September 6, 2022 5:00 p.m.

### **III. EXECUTIVE SESSION**

- **Motion by Rebecca Kassay, second by Lauren Sheprow to go into executive session at 5:51 p.m. to discuss personnel matters.**
  - **Motion to appoint Kelly Reilly as Deputy Receiver of Taxes for a stipend of \$5,000.00 with retro to 5/1/22.**  
**Motion by Kathianne Snaden, second by Margot Garant to approve. Motion passed 4/0 – Stan Loucks Absent**
  - **Motion to appoint Mary Pelton as Deputy Clerk at the starting salary of \$55,000.00 with a start date of September 1, 2022.**  
**Motion by Margot Garant, second by Rebecca Kassay to approve. Motion passed 4/0 – Stan Loucks absent**
  - **Motion to approve a salary increase for Jake Anderson to \$110,000.00 with a weekly maximum time of lesson teaching at 20 hours per week allowing additional time to devote to staff management.**  
**Motion by Lauren Sheprow, second by Rebecca Kassay to approve. Motion passed 4/0 – Stan Loucks absent.**
- **Motion by Kathianne Snaden, second by Rebecca Kassay to come out of executive session at 7:07 p.m. Motin passed 4/0 – Stan Loucks Absent**

### **IV. ADJOURN**

- **Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 7:08 p.m.**  
**Motion passed 4/0 – Stan Loucks Absent**

*Respectfully submitted,  
Barbara Sakovich, Village Clerk*