



**Minutes
Business Meeting
Village Hall
June 6, 2022
Business Meeting 5:00 PM
Public Meeting 6:00 p.m.**

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- Approved:** Motion by Rebecca Kassay, second by Kathianne Snaden, to approve Action Items 1-10 . Motion passed 5/0.
- Approved:** Motion by Margot Garant, second by Kathianne Snaden to go into executive session at 5:26 p.m.to discuss personnel and possible Code change.
- Motion for a salary increase for Dave Melious to \$92,500.00. Motion to approve by Kathianne Snaden, second by Rebecca Kassay. Motion passed 5/0
- Approved:** Motion by Margot Garant, second by Kathianne Snaden to come out of executive session at 5:56 p.m. Motion passed 5/0

Mayor Garant called the meeting to order at 5:00 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Miller, Trustee Kassay, Village Attorney Egan, Village Administrator Palumbo , Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting 5:00 p.m.
Public Meeting and Public Safety – SCPD 6:00 p.m.

Action Items:

1. Approve the minutes of May 16, 2022.
2. Approval for the following personnel hires:
 - At the request of Jake Anderson, hire Peter Luquer as Starter/Ranger at a salary of \$15.00/hr with a start date of 6/5/22.
 - At the request of Jake Anderson, hire Andrew Petracco as Starter/Ranger at a salary of \$15.00/hr with a start date of 6/5/22.
 - At the request of Jake Anderson, hire Atticus Furjanic as Outside Services at a salary of \$15.00/hr with a start date of 6/1/22.
 - At the request of Jake Anderson, hire Josh Joyner as Outside Services at a salary of \$15.00/hr with a start date of 5/22/22.
 - At the request of Jake Anderson, hire Kevin Washburn as a Starter/Ranger at a salary of \$15.00/hr with a stat date of 5/22/22.
 - At the request of Jake Anderson, hire Aidan McKenna as Outside Services at a salary of \$15.00/hr with a start date of 5/21/22.

- At the request of Pat Sullivan, hire PJCC Golf Laborer Joel Pocasagre Jovel at a salary of \$18.00/hr with a start date of 6/2/22.
 - At the request of Pat Sullivan, hire PJCC Golf Laborer Jacob Cameron Pedersen at a salary of \$18.00/hr with a start date of 5/31/22
 - At the request of Pat Sullivan, hire PJCC Golf Laborer Brandon Flaxman at an hourly salary of \$18.00/hr with a start date of 6/6/22.
 - At the request of Pat Sullivan, approve a \$2.00 hourly salary increase for Michael Bahlman to \$21.00/hr effective 6/6/22.
 - At the request of Rich Harris, approve the transfer and promotion of James Murdocco to Building Department Investigator at an annual salary of \$52,000.00 effective June 7, 2022.
 - At the request of Renee Lemmerman, hire Daniel Hill as Recreation Aide at \$20.00/hr with a starting date of May 2022.
 - At the request of Steve Gallagher, approve the promotion of Steven Furio from Laborer I to HEO I at a salary of \$37,693.00 effective the next pay period.
 - At the request of Fred Leute, approve Andrew Owen as Code Enforcement Officer at a salary of \$18.90/hr with a start date of 6/7/22.
 - At the request of Fred Leute, approve Justin Vito Garcia as Appearance Ticket Officer at a salary of \$16.31/hr with a start date of 6/7/22.
 - At the request of Fred Leute approve the promotion of George Romano to Sergeant at a salary of \$21.23 effective the next pay period.
3. Approve the request of the Cory Kim for a block party on Hoyt Lane on June 25th, 2022 with a rain date of June 26, 2022, per the regulations on the application request.
 4. At the request of Steve Gallagher, approval for Deal Concrete Corp to complete the 2022/2023 Village Sidewalk Plan at a cost of \$256,125.90 at the following street locations; Spring Street, Maple Place & Tuthill, Beach Street, North side of Thompson St, East Broadway at Fifth Season, East Broadway in front of Founders Park, Main St at Infant Jesus, Main Street – Jones to Tuthill, Riviera Sawtooth cove, Main Street – Upper Port.
 5. At the request of Kevin Wood, approve his attendance at the NYSPTA Board Meeting on June 14, 2022 at a fee of \$55.00 and travel per the Village policy.
 6. At the request of Administrator Palumbo, approve JRH Consulting for Professional Services to Assist the Village with the Restoration of the Harborfront Park pathways at a cost of Task 1 – Site Investigation at a cost of \$500.00; Task 2 – Preparation of Sidewalk Plans at a cost of \$6,500.00 ; Task 3 at a cost not to exceed \$3,000.00.
 7. At the request of Administrator Palumbo, approve the proposal from VHB Engineering, Surveying, Landscape Architecture and Geology P.C. in support of efforts to secure federal, state and local grant funding services for Village projects at an initial time and materials budget of \$3,750.00 and a \$250.00 expense budget for a total of \$4,000.00.
 8. At the request of Richard Harris, approve a resolution authorizing the Mayor to execute two (2) agreements authorizing the owners of 1 Quintin Court, Port Jefferson to take the necessary steps as recommended by their design professional to ensure the stability of a partially completed retaining wall onsite, until such time as proper permits and approvals are obtained from the Village.
 9. At the request of Jake Anderson, approve the Prestwick Beverage Station, Water Filter Machine and Ice Maker at a cost not to exceed \$12,000.00.
- 10. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:**

Date: 6/6/2022

FUND	AMOUNT	DATE	CHECK
General FYE 5/31/22	\$ 25,202.09	05/26/2022	ACH
General-Highway FYE 5/31/22	\$ 27,808.01	06/06/2022	039028-039051
General FYE 5/31/22	\$19,200.19	06/06/2022	039052-039065
General FYE 5/31/22	\$96,425.78	06/06/2022	039066-039118
General FYE 5/31/22	\$ 1,973.25	06/06/2022	ACH
General FYE 5/31/23	\$189,033.65	06/06/2022	039119-039128

PJCC FYE 5/31/22	\$ 5,062.31	05/25/2022	ACH
PJCC FYE 5/31/22	\$ 4,300.00	06/01/2022	023770
PJCC FYE 5/31/22	\$ 3,458.82	06/06/2022	023771-023774
PJCC FYE 5/31/22	\$ 68,285.84	06/06/2022	023775-023797
PJCC FYE 5/31/23	\$ 13,630.81	06/06/2022	023798-023803

Trust FYE 5/31/22	\$ 3,100.00	06/06/2022	003341-003343
Trust FYE 5/31/22	\$ 7,975.00	06/06/2022	003344-003347

Capital FYE 5/31/22	\$ 89,134.01	06/06/2022	2420-2422
Capital FYE 5/31/22	\$ 36,380.22	06/06/2022	2423-2425

Motion by Rebecca Kassay, second by Kathianne Snaden, to approve Action Items 1-10 . Motion passed 5/0.

II. BOARD REPORTS

Mayor Garant

- LI Champs Boys Baseball/girls Lacrosse
- Fireworks & Parade
- Year End Financing

Trustee Snaden

- School District Liaison – Prom
- Board of Ed Bond vote 6/7
- Maker Faire 6/11; Port Paws 7/23 & 7/24; Port Palooza 7/31

Trustee Loucks

- Golf Course-tennis courts
- Recreation - fireworks
- Parks - kayaks, pickleball

Trustee Miller

- Zoom Resident Participation for Board of Trustee Meetings
- LIRR Planning
- Green Energy - CCA

Trustee Kassay

- Special Board of Education Meeting to discuss proposed capital bond projects on Tuesday, 6/7, 7:00pm at the PJ High School auditorium
- Prom Painters still needed, flexible times
- Village election, two trustee seats, June 21st 6am-9pm at Village Center; meet the candidates hosted by the Port Jefferson Chamber of Commerce on Wednesday, 6/8, 6:00pm at the Village Center
- Learn-and-Lend-a-Hand program at the High St + Spring St pollinator garden on Sunday, 6/12, 11am-1pm
- Volunteers still needed for Long Island Maker Faire hosted by the Long Island Explorium: June 11: sign up at <https://longisland.makerfaire.com/volunteer/>
- Beach Street Community Garden update
- Grant opportunities with Elizabeth Hornstein, LISS Sustainable & Resilient Communities Extension Professional

Village Clerk Sakovich

- Next Meeting – Monday, June 20, 2022 3:30 p.m.

III. EXECUTIVE SESSION

- **Motion by Margot Garant, second by Kathianne Snaden to go into executive session at 5:26 p.m. to discuss two personnel matters and a possible Code change.**
 - Motion
- **Motion by Margot Garant, second by Kathianne Snaden to come out of executive session at 5:56 p.m. Motion passed 5/0**

IV. ADJOURN

- **Motion by Margot Garant, second by Kathianne Snaden to adjourn the meeting at 7:02 p.m. Motion passed 5/0**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*