



**Agenda
Business Meeting
Village Hall
May 16, 2022 3:30PM**

-
- Approved: Motion to adopt the vision of the 6 Acre Park Committee.**
Approved: Motion by Margot Garant, second by Bruce Miller to go into executive session at 4:45 p.m. to discuss personnel issues. Motion approved 5/0
Approved: Motion by Stan Loucks, second by Bruce Miller to come out of executive session at 5:45 p.m. Motion passed 5/0.
Approved: Motion by Stan Loucks, second by Margot Garant to adjourn the meeting at 5:46 p.m. Motion passed 5/0

Mayor Garant called the meeting to order 3:30 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Miller, Trustee Kassay, Village Attorney Bianco, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente - Excused

I. Presentation: Proposal by 6 Acre Park Committee

II. Business Meeting
Action Items

1. Approve the minutes of May 2, 2022
2. Approve a resolution authorizing satisfaction of membership fees for an Individual membership to the PJCC for Jeff Welischar in exchange for landscape services in mowing the course rough 10-12 hours per week at a rate deemed equivalent per the Golf Greenskeeper.
3. Approve the following new hires:
 - At the request of Steve Gallagher, approve new hire Jesse Balzarano as Heavy Equipment Operator at an annual salary of \$37,976.56 with a start date of 5/18/22.
 - At the request of Steve Gallagher, approve new hire Steven Furio as DPW Laborer at an annual salary of \$31,654.49 with a start date of 5/19/22.
 - At the request of Jake Anderson, approve seasonal new hire Benjamin Procaccini for Outside Services at the Port Jefferson Country Club at a salary of \$15.00/hr with a start date of 5/6/22.
 - At the request of Pat Sullivan, approve seasonal new hire Antonio Santos as Maintenance Laborer at a salary of \$18.00/hr with a start date of 5/10/22.
 - At the request of Pat Sullivan, approve seasonal new hire Michael Bahlman at a salary of \$19.00/hour with a start date of May 16, 2022.

4. At the request of Pat Sullivan, approve the transfer of Matt Molander from DPW Assistant Labor Crew Leader to Port Jefferson Country Club Maintenance Mechanic III maintaining his current salary effective 5/19/22.
5. Approve an hourly salary increase of \$2.00/hr to all Golf Maintenance Seasonal Laborers effective May 3, 2022 (Jose Diaz, Saul Garcia, Alvaro Nunez, Leandro Nunez, Noemi Nunez, Johnny Perozo, Andy Rojas).
6. Approve the promotion of Pat Sullivan to Greenskeeper/Interim Superintendent of Greens at an annual salary of \$75,000.00 with an effective date of May 3, 2022.
7. Approve the promotion of Zach Schindler to Groundskeeper III at an annual salary of \$39,500.00 with an effective date of May 3, 2022.
8. Accept the resignation of Country Club Manager Brian MacMillan effective 5/2/22, with regret.
9. Accept the resignation of Groundskeeper III Thomas Fuellert effective 5/3/2022, with regret.
10. Accept the resignation of Planner Lisa Rickmers effective May 20, 2022, with regret.
11. Accept the resignation of Maintenance Mechanic III Martin Badyna effective May 13, 2022, with regret.
12. At the request of Administrator Palumbo, retain the services of JRH Consulting Engineers, D.P.C. to perform architectural/engineering services to assist the Planning and Zoning Boards for an initial amount not to exceed \$15,000.00.
13. At the request of Administrator Palumbo, as part of the enterprise Fleet Management program, approve the lease of two 2022 Ford Rangers (1 for Building Department and 1 for Code Department) for a 48 month lease at a rate of \$803.48/month and \$871.53/month. Pricing differential to the additional aftermarket items is needed for Code.
14. At the request of Administrator Palumbo, approve the proposal from JRH Consulting Engineers, D.P.C. to assist the Village with Site Grading and Draining Design for the Proposed Tennis and Pickle Ball Courts located on the West side of the Port Jefferson Country Club at a cost of \$1,650.00 for Task 1 - Site Investigation, \$1,500.00 for Task 2 - Sub Surface Investigation, \$6,500.00 for Task 2 - Preparation of Site and Drainage Design Plans and a cost not to exceed \$5,000.00 for Task 3 - Additional Services.
15. Approve the proposal for the July 4th Fireworks Show (taking place July 3rd) by *FIREWORKS BY GRUCCI* at a cost of \$24,750.00.
16. Approve a resolution for the Suffolk County Downtown Revitalization Program for the amount of \$39,690 (49%) for Crosswalk Improvements with the remaining \$41,310 (51%) covered by a Village match and for the amount of \$8,201.99 (49%) for a Cornerstone Kiosk with the remaining \$8,536.77 (51%) covered by a Village match for this second project. Total Downtown Revitalization grant request for both projects is \$47,891.99 while the Village will provide funding for both projects totaling \$49,846.77.
17. Approve a resolution to accept Suffolk County Downtown Jumpstart funding for Mill Creek Improvements in the amount of \$500,000.00.
18. At the request of Kevin Wood, approve the proposal from Parking Logix Inc. for a parking counter system for the CVS lot in the amount of \$26,332.00 - National Contract# 05-54 of the NCPA.
19. Motion to adopt the vision of the 6-Acre Park Committee:
 After examining the Port Jefferson Village Comprehensive Plan, assessing input from the public, identifying project stakeholders, and meeting with key Port Jefferson Village employees, the members of the Six Acre Park Committee propose a tranquil arboretum-like setting with a walking path. Most or all existing vegetation is replaced with a variety of native trees, shrubs, and perennial plantings which provide aesthetic and ecological value throughout the year, including impressive spring blooms and stunning autumn color. A walking path meanders through the densely-planted parkland, and along it, there are unique, potentially interactive features such as sculptures and placards. This parkland would be open to the public daily, dawn to dusk.
 This parkland provides an ideal space to exercise both the body and the mind while immersed in the beauty and quiet of nature. The arboretum offers multi-generational educational opportunities as well as a celebration of the magnificence of trees and nature. There is potential for active use space to the far west perimeter of the parkland along Oakland Ave., to be further discussed and determined in conversations with a landscape designer and the community during phase II.
20. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 5/16/2022 WARRANT

FUND	AMOUNT	DATE	CHECK
General	\$ 22,689.21	05/02/2022	ACH
General-Highway	\$ 11,771.28	05/16/2022	38948-038960
General	\$ 174,265.13	05/16/2022	038961-039026
General	\$20,844.00	05/16/2022	039027
PJCC	\$ 58,279.51	05/16/2022	023745-023768
PJCC	\$ 5,800.00	05/16/2022	023769
Trust	\$ 2,769.19	05/16/2022	003336-003340
Capital	\$ 65,004.73	05/16/2022	2415-2419

III. BOARD REPORTS

Mayor Garant

- Law Enforcement Active Shooter Update

Deputy Mayor Snaden

- Bldg Planning transition
- Beautification update
- Port Paws update
- School Board Elections
- Village/School partnership

Trustee Loucks

- Golf Update
- Tennis Courts 7 & 8 Update

Trustee Miller

- LIRR Zoom Meeting

Trustee Kassay

- Update on Arbor Day Efforts: tree nursery established
- Rental and B&B Code Changes
- Planning Board: next work session 5/19

Village Clerk Sakovich

- Next Meeting – Monday, June 6, 2022 5:00 p.m.

Motion by Margot Garant, second by Stan Loucks to approve Action Items 1-20. Motion approved 5/0.

III. EXECUTIVE SESSION

- **Motion by Margot Garant, second by Bruce Miller to go into executive session at 4:45 p.m. to discuss personnel issues. Motion approved 5/0**

- **Motion by Stan Loucks, second by Bruce Miller to come out of executive session at 5:45 p.m. Motion passed 5/0.**

IV. ADJOURN

- **Motion by Stan Loucks, second by Margot Garant to adjourn the meeting at 5:46 p.m. Motion passed 5/0**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*