



**Minutes**  
**Business Meeting**  
**Village Hall**  
**April 18, 2022 3:30PM**

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**Approved: Action items 1 - 17**

**Approved: Motion to approve the reduction of the Village Center room rental fee for the Port Jefferson 1982 Reunion Committee to \$150.00 plus the OT custodial fee, if needed, for a July 9<sup>th</sup>, 2022 reunion event. Motion by Bruce Miller, second by Kathianne Snaden. Motion passed 4/0 - Mayor Garant Recuse**

**Mayor Garant called the meeting to order at 3:30 PM.**

**ATTENDANCE:**

**Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Miller, Trustee Kassay, Village Attorney Egan, Village Administrator Palumbo - Excused, Village Clerk Sakovich, Village Treasurer Mordente**

**I. Business Meeting**  
**Action Items**

1. Approve the minutes of April 4, 2022
2. Approve the extension of the current IMA with the Town of Brookhaven for Town and Village Assessment functions for an additional year through January 30, 2023.
3. At the request of Jake Anderson, approve the hiring of Lauren Wagner as Inside Staff at the Port Jefferson Country Club with a start date of 4/15/22 at a salary of \$15.00/hr.
4. Accept the resignation of Appearance Ticket Officer William Bohm effective May 1, 2022, with regret.
5. At the request of Renee Lemmerman, amend the Independent Contractor Agreement with Alex Dank for instruction in Pickleball, as follows:
  - Teaching adult/youth clinics in pickle ball at \$45 per hour (3-6 people)
  - Teaching adult/youth clinics in pickle ball at \$55 per hour (7-12 people)
6. At the request of Administrator Palumbo, approve the hiring of James Redfield as Building Inspector with a start date of 4/18/2022, at an annual salary of \$60,000.00, contingent on the successful completion of the background check.
7. At the request of Administrator Palumbo, approve the proposal from Land Design for a Boundary Survey for 49 Sheep Pasture Road at a cost of \$2,250.00.
8. At the request of Administrator Palumbo, approve the proposal from Land Design for a Boundary Survey of the Recharge Basin at Oakwood Road and Crystal Brook Hollow Road at a cost of \$2,720.00.
9. Approve the services of Suffolk Paving, pursuant to Town of Brookhaven Contract #20210004, to pave the following Village roads at a cost of \$456,379.70.  
Red Barn Lane, Hoyt Lane, Longacre Court, Maiden Lane, Hawkins Street, Franklin Street, Chestnut Street, High Street from E. Broadway to Thompson Street, Overton Avenue, Reeves Road from Sheep

Pasture to the seam at Nicholas Street, Nicholas Street, Midland Avenue, Sands Lane from Chips Court to Peninsula Drive, Belle Terre Road from Thompson Street to E. Broadway, DPW Yard.

10. At the request of Coastal Steward, approve the rescheduled Mt. Sinai Harbor/Port Jefferson side Beach Cleanup date of 5/1/22. This was previously approved for 4/3/22 but did not take place.
11. At the request of Clerk Sakovich approve per NYS Election Law Section 15-118(3), to identify the Port Jefferson Village Center as the Polling Place for the Port Jefferson Village Elections to be held June 21, 2022 from 6:00 a.m. to 9:00 p.m.
12. Approve the hiring of Village Election Workers for the June 21, 2022 Village Election to be held at the Village Center – Chairperson, Denise Boyd at \$16.50 per hr. – Election Workers are Peggy Smith, Elaine Freda, Debbie Frank, Allen Ebert, Carol Cavin, Barbara Sabatino, Lesley Chesley, Wayne Chesley, Helen Kristich, Theresa Eberling, Nancy Lustig, Arnold Lustig, Rita Pederson, Beth Pranzo, Barbara Cassidy, Sandy Zamek, Irene Siegel at a salary of \$15.00 per hr.
13. At the request of Richard Harris, withdraw the previous resolution approved at the April 4, 2022 meeting that set a hearing for The Curry Club at SaGhar pursuant to §85-10 of the Code of the Village of Port Jefferson for Monday May 2, 2022 at Village Hall, 121 West Broadway, Port Jefferson, New York, 11777 at 6:00 p.m.
14. At the request of the Port Jefferson Retailers Association, approve the Spring Sidewalk Sale on Saturday, May 28, 2022 and Sunday, May 29, 2022 12 noon to 4:00 p.m.
15. Approval for Administrator Palumbo to attend the Long Island Village Clerks and Treasurers Association Golf Outing on Monday, April 25<sup>th</sup>, 2022 at Sands Point Country Club a cost of \$160.00
16. Approve the Mayor's appointment of Gerard Gang to the 6-Acre Parkland Committee with a term to expire June 2023.
17. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

**Date: 4/18/2022 WARRANT**

<b>FUND</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>CHECK</b>
<b>General</b>	<b>\$ 21,239.06</b>	<b>04/13/2022</b>	<b>ACH</b>
<b>General-Highway</b>	<b>\$ 13,577.50</b>	<b>04/18/2022</b>	<b>038828-038843</b>
<b>General</b>	<b>\$ 153,100.44</b>	<b>04/18/2022</b>	<b>038844-038885</b>
<b>PJCC</b>	<b>\$ 136,302.22</b>	<b>04/18/2022</b>	<b>023696-023721</b>
<b>PJCC</b>	<b>\$ 9,700.00</b>	<b>04/18/2022</b>	<b>023722</b>
<b>Trust</b>	<b>\$ 125.00</b>	<b>04/18/2022</b>	<b>003330</b>
<b>Capital</b>	<b>\$ 26,723.31</b>	<b>04/18/2022</b>	<b>2411-2413</b>

## **II. BOARD REPORTS**

### **Mayor Garant**

- E-Report

### **Deputy Mayor Snaden**

- Port Paws Event
- SaGhar Update

### **Trustee Loucks**

- Recreation Update

### **Trustee Miller**

- Update Development
- Task Force MS4 Presentation Update

#### **Trustee Kassay**

- Planning Board: Mather/Northwell master plan public hearing closed; next work session May 12th
- Conservation Advisory Council: meeting with Architectural Review Committee to discuss 'green' updates to Design Guidelines
- Arbor Day efforts: educational programming and free trees for first graders; sapling sale at Farmers' Market in partnership with the Conservancy; Village tree nursery established on Country Club parkland
- Update on Rental and Short-Term Rental code change proposals
- PJV Community Garden updates: parkland beautification, committee meeting on April 20 to discuss further improvements
- Six Acre Park Committee: Next meeting April 26, 6:30pm at Village Hall
- Shared parking agreements uptown

#### **Village Clerk Sakovich**

- Next Meeting – Monday, May 2, 2022 5:00 p.m.

**Motion by Rebecca Kassay, second by Bruce Miller to approve Action Items 1 – 17. Motion passed 5/0**

- **Motion to approve the reduction of the Village Center room rental fee for the Port Jefferson 1982 Reunion Committee to \$150.00 plus the OT custodial fee, if needed, for a July 9<sup>th</sup>, 2022 reunion event. Motion by Bruce Miller, second by Kathianne Snaden. Motion passed 4/0 - Mayor Garant Recuse**

### **III. ADJOURN**

- **Motion by Stan Loucks, second by Bruce Miller to adjourn the meeting at 4:54 p.m. Motion passed 5/0.**

*Respectfully submitted,  
Barbara Sakovich, Village Clerk*