



**Minutes
Virtual Business Meeting
Village Hall
February 22, 2022
Business Meeting 3:30 PM**

Approved: Motion by Trustee Bruce Miller, second by Deputy Mayor Kathianne Snaden, to approve Action Items 1-12. Motion Passed 4/0 – Stan Loucks Absent

Approved: Motion by Trustee Bruce Miller, second by Deputy Mayor Kathianne Snaden, to adjourn the meeting at 5:20 p.m.

Mayor Garant called the meeting to order at 3:30 PM.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks - Absent, Trustee Miller, Trustee Kassay, Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting 3:30 p.m.

- Presentation on the East Beach Bluff by GEI Consultants

Action Items:

1. Approve the minutes of February 7, 2022
2. At the request of Administrator Palumbo, approve engineering services of P.W. Grosser in the amount \$125,263 to study, design plans and provide construction oversight for the long-term repair of the recharge basin located between Old Homestead Road and Oakwood Road (includes professional fees, survey, soil borings).
3. At the request of Administrator Palumbo, approve the services of DF Stone, pursuant to Suffolk County DPW Contract MSI081020S, in the amount of \$803,295.00 to repair the recharge basin located between Old Homestead Road and Oakwood Road (Total long-term project cost for consulting and construction is \$928,558.00).
4. At the request of Administrator Palumbo, approve proposal from Carter-Melence in the amount of \$7,031 to supply and install flush valves for the new fixtures being installed in Rocket Ship Park Bathrooms.
5. Motion to rescind prior resolution #9 of 2/7/22 Minutes, by request of the applicant, in reference to the return of \$175,800 cash bond for Pine Hills Subdivision (Plat #11802) from Village Escrow Account.
6. Approve the following personnel promotions/hires:
 - At the request of Steve Gallagher promote Chris Stumpf from Laborer 1 to Laborer 3 at annual salary of \$37,215.06 effective the next pay period.
 - At the request of Steve Gallagher, hire Thomas Hinrichs as a Heavy Equipment Operator at an annual salary of \$37,976.56.
 - Approve the Provisional Appointment for Elizabeth Kidney to Senior Justice Court Clerk at a starting salary of \$39,800.00 effective next pay period.

7. At the request of Brian MacMillan, approval for:
 - Tom Fuellert and Brian Macmillan to attend the Regional Turfgrass Conference and Trade Show at the Rhode Island Convention Center on March 8th-10th, 2022 at a cost of \$175 per person. With paid travel expenses per the Village policy. (Budgeted under Golf Maintenance license and education)
 - Stan Loucks and Ron Carlson to attend Metropolitan Golf Association seminar at the Garden City Country Club on March 17, 2022. The cost is \$100 per person. (Budgeted under Education License and Fees)
8. Authorize the Village Assessor to apply the 2021 Final Assessment Roll Senior and Disability Exemptions to the 2022 Final Village Assessment Roll without requiring taxpayers to file renewal exemption applications or any related paperwork, pursuant to Gubernatorial Executive Order as a result of the covid Pandemic.
9. Approval for Kevin Wood to attend the Municipal Parking Forum in Worcester MA. With a registration fee of \$55.00 on March 1 & 2, 2022 with travel expenses and hotel paid per Village Travel Policy.
10. At the request of Steve Gallagher, accept the termination DPW Laborer Daniel Boehm effective 2/18/2022 as he did not pass his probation period.
11. Be it Resolved that the Inc. Village of Port Jefferson, Location Code 40401, hereby establishes the following as standard workdays for these titles and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or record of activities maintained and submitted by these officials to the clerk of this body.

Title	Std Workday	Name	Registration #	Term	Record of Activity
Mayor	6 Hrs/Day	Margot Garant	R12723783	July 2021/July 2023	7.13
Trustee	6 Hrs/Day	Rebecca Kassay	R13019965	July 2020/July 2022	15.37

12. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 2/22/2022

FUND	AMOUNT	DATE	CHECK
General	\$ 37,874.21	02/09/2022	ACH
General	\$ 225.00	02/11/2022	038587-lost ck
General	\$ 60,705.00	02/16/2022	038588
General	\$ 3,502.43	02/16/2022	ACH
General	\$ 34,637.84	02/22/2022	038589-038609
General	\$ 158,530.92	02/22/2022	038610-038660
General	\$ 12,459.95	02/22/2022	ACH
PJCC	\$ 63,886.50	02/22/2022	023622-023640
Trust	\$ 1,000.00	02/22/2022	003320
Capital	\$ 4,456.10	02/22/2022	2397-2399

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Motion Passed 4/0 – Stan Loucks Absent**

II. BOARD REPORTS

Mayor Garant

- East Beach Bluff Funding and Status

- Emergency Command Center Completion - DASNY Grant Senator Lavallo
- Report on SBU Council
- National Grid Hydro Hub meeting
- Sheep Pasture Rd update
- Chamber Directors Induction Congrats
- School District Capital Group
- Outdoor Dining
- Stan's Report

Deputy Mayor Snaden

- Parking Updates
- Economic Development
- Code - Parking enforcement
- Public Safety - Traffic Calming

Trustee Miller

- National Grid Zoom

Trustee Kassay

- Reimagining Texaco Park
- Planning Board: Mather/Northwell Master Plan Virtual Public Hearing rescheduled for March 3 @ 6 p.m.

Village Clerk Sakovich

- Next Meeting – Monday, March 7, 2022 at 5:00 p.m. *NEW TIME*

III. ADJOURN

- **Motion by Trustee Bruce Miller, second by Deputy Mayor Kathianne Snaden, to adjourn the meeting at 5:20 p.m.**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*