



Minutes
Virtual Business Meeting
Village Hall
January 18, 2022 3:30 PM

Approved: Motion by Margot Garant, second by Rebecca Kassay to approve Action Items 1-4. Motion passed 5/0

Approved: Motion by Bruce Miller, second by Mayor Margot Garant to go into executive session at 5:26 P.M. to discuss a contractual matter. Motion passed 5/0

Approved: Motion by Bruce Miller, second by Kathianne Snaden to come out of executive session at 5:42 P.M. Motion passed 5/0

Approved: Motion by Bruce Miller, second by Rebecca Kassay, to adjourn the meeting at 5:42 P.M. Motion passed 5/0

Mayor Garant called the meeting to order at 3:32 P.M.

ATTENDANCE:

Mayor Garant, Deputy Mayor Snaden, Trustee Loucks, Trustee Miller, Trustee Kassay, Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente

I. Presentation – Dr. Georgette Grier Key - Drowned Meadow Cottage Museum Status

Presentation – Kevin Wood – Technology Report

II. Business Meeting

Action Items:

1. Approve the minutes of January 3, 2022
2. Be it Resolved that the Inc. Village of Port Jefferson, Location Code 40401 hereby establishes the following as standard workdays for these titles and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or record of activities maintained and submitted by these officials to the clerk of this body.

Title	Std Workday	Name	Registration #	Term	Record of Activity
Deputy Mayor	6	Kathianne Snaden	R12958986	2021-2023	Not Submitted

3. At the request of Dave Melious, approve the following Parks Department promotions, effective next pay period:
 - Promote Phil Giannetto to HEO II at an annual salary of \$48,499.60
 - Promote Kevin Fantigrossi to Laborer III at an annual salary of \$39,899.30
 - Promote Andrew Wentz to Laborer III at an annual salary of \$38,528.00
4. **Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:**
Agenda 1/18/2022

Date: 1/18/22

FUND	AMOUNT	DATE	CHECK
General	\$ 7,543.00	01/11/2022	ACH
General	\$ 154,542.79	01/18/2022	038455-038497
PJCC	\$ 8,378.55	01/11/2022	ACH
PJCC	\$ 31,166.25	01/18/2022	023591-023598
Trust	\$ 1,073.00	01/18/2022	003307
Capital	\$ 155,562.73	01/18/2022	2385-2387

Motion by Margot Garant, second by Rebecca Kassay to approve Action Items 1-4. Motion passed 5/0

- **Next Meeting** – Monday, February 7, 2022 - Business Meeting at 6:00 p.m. with public portion at 7:00 p.m.

III. Executive Session

- **Motion by Bruce Miller, second by Mayor Margot Garant to go into executive session at 5:26 P.M. to discuss a contractual matter. Motion passed 5/0**
- **Motion by Motion by Bruce Miller, second by Kathianne Snaden to come out of executive session at 5:42 P.M. Motion passed 5/0**

IV. ADJOURN

- **Motion by Bruce Miller, second by Rebecca Kassay, to adjourn the meeting at 5:42 P.M. Motion passed 5/0**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*