



Minutes
Business Meeting
Village Hall
December 13, 2021 6:00 PM

-
- Approved:** Motion by Stan Loucks, second by Rebecca Kassay to approve Action Items 1-17. Motion passed 4/0 – Margot Garant absent
- Approved:** Motion by Bruce Miller, second by Rebecca Kassay to close the public hearing at 7:32 p.m. to Amend Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on Landing Lane at its Intersection with Old Homestead Road. Motion passed 4/0 - Margot Garant Absent
- Approved:** Motion by Kathianne Snaden, second by Stan Loucks to **approve Amending Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on Landing Lane at its Intersection with Old Homestead Road.** Motion passed 4/0 – Margot Garant Absent
- Approved:** Motion by Bruce Miller, second by Stan Loucks to close the public hearing at 8:09 p.m. to Amend Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on California Avenue at its Intersection with Hawthorne Street. Motion passed 4/0 – Margot Garant Absent
- Approved:** Motion by Bruce Miller, second by Rebecca Kassay to **approve Amending Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on California Avenue at its Intersection with Hawthorne Street.** Motion passed 4/0 – Margot Garant Absent
- Approved:** Motion by Stan Loucks, second by Bruce Miller to close the public hearing at 8:17 p.m. To Amend Section 145-11 of Chapter 145 of the Village Code to Designate the Village Administrator as the Local Administrator of the Village’s Flood Damage Prevention Regulations. Motion passed 4/0 – Margot Garant Absent
- Approved:** Motion by Bruce Miller, second by Stan Loucks to **approve Amending Section 145-11 of Chapter 145 of the Village Code to Designate the Village Administrator as the Local Administrator of the Village’s Flood Damage Prevention Regulations.** Motion passed 4/0 – Margot Garant Absent
- Approved:** Motion by Rebecca Kassay, second by Stan Loucks to close the public hearing at 8:20 p.m. To Amend Section 250-27 of Chapter 250 of the Village Code to Reduce the Required Length of a Parking Space Motion passed 4/0 – Margot Garant Absent
- Approved:** Motion by Rebecca Kassay, second by Bruce Miller to **approve Amending Section 250-27 of Chapter 250 of the Village Code to Reduce the Required Length of a Parking Space.** Motion Passed 4/0 – Mayor Garant Absent
- Approved:** Motion by Stan Loucks, second by Bruce Miller to close the public hearing at 8:22 p.m. To Amend Chapter 157 of the Village Code into Compliance with the FAA Regulations. Motion passed 4/0 – Margot Garant Absent

Approved: Motion by Rebecca Kassay, second by Stan Loucks to **approve Amending Chapter 157 of the Village Code into Compliance with the FAA Regulations. Motion passed 4/0 – Mayor Garant Absent**

Approved: Motion by Bruce Miller, second by Rebecca Kassay to **adjourn the meeting at 8:51 p.m. Motion passed 4/0 – Margot Garant Absent**

Deputy Mayor Kathianne called the meeting to order at 6:02 PM.

ATTENDANCE:

Mayor Garant - Absent, Trustees Loucks, Miller, Snaden, Kassay, Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting:

Action Items:

1. Approve the minutes of November 15, 2021.
2. Approve the following personnel promotions, hiring and resignations:
 - At the request of Steve Gallagher, promote Tom Tracy to Construction Equipment Operator at an annual salary of \$47,987.12 effective next pay period.
 - At the request of Steve Gallagher, promote Davis Rodriguez to Laborer III at an annual salary of \$37,215.06 effective next pay period.
 - At the request of Steve Gallagher, promote Michael Rudilosso to Laborer III at an annual salary of \$37,866.33 effective next pay period.
 - At the request of Steve Gallagher, accept the resignation of James Tracy effective 11/30/21, with regret.
 - At the request of Steve Gallagher, accept the retirement of Steve Manne effective 1/5/2022, with regret.
 - At the request of Steve Gallagher, hire Christopher Braaten as Mechanic III at an annual salary of \$46,850.00 with a start date of 1/3/2022.
 - At the request of Administrator Palumbo, promote Martin Badyna to Maintenance Mechanic II at an annual salary of \$45,497.80 effective next pay period.
 - At the request of Chief Fred Leute, hire Matthew Powers as Code Enforcement Officer at an hourly salary of \$18.91.
 - At the request of Chief Fred Leute, hire Zachary Johnson as Code Enforcement Officer at an hourly rate of \$18.91
3. At the request of Administrator Palumbo, retain Jack Shields of Devitt Spellman Barrett as special prosecutor for the People v James Robitsek Docket #2010002 and any related docket numbers in Port Jefferson Village court at an hourly rate of \$225.00 in an amount not to exceed \$15,000.00.
4. At the request of Administrator Palumbo, approve Change Order #3 from Patriot Organization to remove, dispose, furnish and install new sheetrock in the storage closet ceiling for the DPW Expansion project at a cost of \$2,000.00.
5. At the request of Administrator Palumbo, approve Change Order #4 from Patriot Organization to furnish, fabricate, and install new door beam support at a cost of \$1,500.00 as part of the DPW Expansion project.
6. At the request of Administrator Palumbo, approve Sheep Pasture Landscaping to remove and reset the brick pavers on the north side of the Village Center at a cost of \$5,495.00.

7. At the request of Administrator Palumbo, approve JRH Consulting Engineers to design drainage remediation on the east side of lower tennis courts at a cost of \$1,000.00 for Task I and \$4,000.00 for Task II.
8. At the request of Clerk Sakovich approve the 2022 Village Board of Trustee meeting schedule, as attached.
9. At the request of Brian MacMillan, approve Change Order #12-0621703 from Cross Country Cowboy to cut and reuse 3 existing poles with additional netting at a cost of \$6,505.86.
10. At the request of Brian MacMillan approve Change Order #12-0721703 from Cross Country Cowboy to remove and reuse 2 existing poles at a cost of \$3,306.24.
11. At the request of Brian MacMillan, approve the attendance of Jake Anderson, Brendan Cain and Brian MacMillan to attend the PGA National Golf show in Orlando Florida the week of January 24 – 28, 2022 at a cost of \$500.00 per person for the education and tradeshow with paid travel expenses per Village policy.
12. Accept the resignation of Jack Giannola as a board member of the Zoning Board of Appeals effective December 8, 2021, with regret.
13. Approve the extension of the contract with Nicole J. Christian Consulting for grant research, writing, application and administration services for a period of January 1, 2022 through March 31, 2022 at an hourly rate of \$140.00 not to exceed 20 hours/month without approval by the Mayor.
14. Resolution authorizing the Mayor to enter in to an Intermunicipal Agreement with the Incorporated Village of Belle Terre to include the latter village as a subgroup in a three (3) year agreement for emergency and public information dissemination services from OnSolve, LLC (Code Red). PJV shall remain responsible for the payment of invoices from OnSolve, LLC of \$4,539 per year (total \$13,617) and BTJV shall reimburse PJV for its share of \$800 per year (total \$2,400), payable upon demand of PJV.
15. Authorize the Mayor to approve the Second Extension of the Town of Brookhaven Highway Agreement for the period of January 1, 2022 through December 31, 2022.
16. Approval for the proposal from AM Weber Associates, LLC to obtain a Permit Modification for West Beach NYSDEC permit to repair wash out area at a rate of \$150.00/hour not to exceed \$5,000.00.
17. **Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:**

Date: 12/13/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 20,968.02	11/18/2021	ACH
General	\$ 200.00	11/15/2021	038277
General	\$ 150.00	11/23/2021	038278-038279
General	\$ 450.00	11/23/2021	038280
General	\$ 360.00	11/29/2021	038281-038282
General	\$ 10,584.26	12/02/2021	ACH
General	\$ 49,856.36	12/03/2021	038283-038309
General	\$ 650.00	12/06/2021	038310-038311
General	\$ 390.00	12/08/2021	038312-038313
General	\$ 45,096.70	12/13/2021	038314-038331
General	\$144,031.89	12/13/2021	038332-038373
PJCC	\$ 6,359.79	12/01/2021	ACH
PJCC	\$ 10,497.53	12/03/2021	023526-023539
PJCC	\$ 27,663.83	12/13/2021	023540-023560
Trust	\$ 18,281.00	12/01/2021	003289-003290
Trust	\$ 855.40	12/03/2021	003291
Trust	\$ 9,640.76	12/13/2021	003292-003300
Trust	\$ 6,700.00	12/13/2021	003301
Capital	\$ 11,616.90	12/03/2021	2373-2376

Motion by Stan Loucks, second by Rebecca Kassay to approve Action Items 1-17. Motion passed 4/0 – Margot Garant absent

Trustee Snaden

- Arlington Ave
- BID
- School District Safety Committee

Trustee Loucks

- Country Club
- Golf & Tennis
- Village Center
- Recreation
- Parks Department

Trustee Miller

- LIPA/National Grid/PSEG

Trustee Kassay

- PJV Beach Street Community Garden: Raised bed lottery open through Jan 31 (portjeff.com/communitygarden)
- Six Acre Park Committee: Upcoming site studies
- Conservation Advisory Council: Continuing work on green additions to building guidelines
- Zoning Board of Appeals: Possible clarification of current code regarding Temporary Certificates of Occupancy; 217 West Broadway parking variance; Mather Hospital natural vegetation clearing variance from 65% to 75
-

Village Clerk Sakovich

- Next Board of Trustee Meeting is Monday, January 3, 2022 at 6:00 p.m.

II. PUBLIC HEARING

- **To Amend Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on Landing Lane at its Intersection with Old Homestead Road**
 - Motion by Bruce Miller, second by Rebecca Kassay to close the public hearing at 7:32 p.m. **Motion passed 4/0 - Margot Garant Absent**
 - Motion by Kathianne Snaden, second by Stan Loucks to approve **Amending Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on Landing Lane at its Intersection with Old Homestead Road. Motion passed 4/0 – Margot Garant Absent**
- **To Amend Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on California Avenue at its Intersection with Hawthorne Street**
 - Motion by Bruce Miller, second by Stan Loucks to close the public hearing at 8:09 p.m. **Motion passed 4/0 – Margot Garant Absent**
 - Motion by Bruce Miller, second by Rebecca Kassay to approve **Amending Section 245-56 of Chapter 245 of the Village Code to Add a Stop Sign on California Avenue at its Intersection with Hawthorne Street. Motion passed 4/0 – Margot Garant Absent**

- **To Amend Section 145-11 of Chapter 145 of the Village Code to Designate the Village Administrator as the Local Administrator of the Village's Flood Damage Prevention Regulations.**
 - Motion by Stan Loucks, second by Bruce Miller to close the public hearing at 8:17 p.m. **Motion passed 4/0 – Margot Garant Absent**
 - Motion by Bruce Miller, second by Stan Loucks to approve **Amending Section 145-11 of Chapter 145 of the Village Code to Designate the Village Administrator as the Local Administrator of the Village's Flood Damage Prevention Regulations.** **Motion passed 4/0 – Margot Garant Absent**
- **To Amend Section 250-27 of Chapter 250 of the Village Code to Reduce the Required Length of a Parking Space**
 - Motion by Rebecca Kassay, second by Stan Loucks to close the public hearing at 8:20 p.m. **Motion passed 4/0 – Margot Garant Absent**
 - Motion by Rebecca Kassay, second by Bruce Miller to approve **Amending Section 250-27 of Chapter 250 of the Village Code to Reduce the Required Length of a Parking Space.** **Motion Passed 4/0.**
- **To Amend Chapter 157 of the Village Code into Compliance with the FAA Regulations.**
 - Motion by Stan Loucks, second by Bruce Miller to close the public hearing at 8:22 p.m. **Motion passed 4/0 – Margot Garant Absent**
 - Motion by Rebecca Kassay, second by Stan Loucks to approve **Amending Chapter 157 of the Village Code into Compliance with the FAA Regulations.** **Motion Passed 4/0 – Margot Garant Absent**

III. ADJOURN

- **Motion by Bruce Miller, second by Rebecca Kassay to adjourn the meeting at 8:51 p.m. Motion passed 4/0 – Margot Garant Absent**

*Respectfully Submitted,
Barbara Sakovich, Village Clerk*