



Minutes
Business Meeting
Village Hall
November 1, 2021 6:00 PM

-
- Approved:** Motion by second Mayor Garant, second by Kathianne Snaden to approve Action Items 1-15
Motion passed 4/0. Bruce Miller Absent
- Approved:** Motion by Mayor Garant, second by Kathianne Snaden to close the Special Use Permit to
Operate a Bed and Breakfast public hearing at 7:19 PM.
- Approved:** Motion by Margot Garant, second by Kathianne Snaden to approve the SPECIAL USE
PERMIT TO OPERATE A BED AND BREAKFAST – THE FOX AND THE OWL, 1037
Main Street, Port Jefferson per Village Code Section 250-57. Motion passed 3/0 -
Rebecca Kassay recused; Bruce Miller absent
- Approved:** Motion by Stan Loucks, second by Rebecca Kassay to close the public hearing TO AMEND
SECTIONS 250-9, 250-11, 250-16, AND 250-28 OF CHAPTER 250 OF THE VILLAGE
CODE TO PERMIT OTHER USES IN ACCESSORY STRUCTURES
at 7:38 PM.
- Approved:** Motion by Rebecca Kassay, second by Stan Loucks to approve TO AMEND SECTIONS 250-
9, 250-11, 250-16, AND 250-28 OF CHAPTER 250 OF THE VILLAGE CODE TO PERMIT
OTHER USES IN ACCESSORY STRUCTURES. Motion passed 4/0 – Bruce Miller absent
- Approved:** Motion by Mayor Garant, second by Rebecca Kassay to close the public hearing at 8:24 PM
TO OPT OUT OF ALLOWING RETAIL CANNABIS DISPENSARIES AND ON-SITE
CANNABIS CONSUMPTION ESTABLISHMENTS TO LOCATE WITHIN THE VILLAGE
OF PORT JEFFERSON.
- Approved:** Motion by Rebecca Kassay, second by Stan Loucks to approve TO OPT OUT OF
ALLOWING RETAIL CANNABIS DISPENSARIES AND ON-SITE CANNABIS
CONSUMPTION ESTABLISHMENTS TO LOCATE WITHIN THE VILLAGE OF PORT
JEFFERSON. Motion passed 4/0 – Bruce Miller absent
- Approved:** Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 9:33 PM.
Motion passed 4/0

Mayor Garant called the meeting to order at 6:01 PM.

ATTENDANCE:

Mayor Garant, Trustees Loucks, Miller - Absent, Snaden, Kassay,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer
Mordente

I. Appointment: Chris Ryon – Electric Launch Proposal

II. Business Meeting:

Action Items:

Minutes 11/1/2021

1. Approve the minutes of October 18, 2021.
2. BE IT RESOLVED, that the Village Board of Trustees hereby calls for a public hearing at 3:30p.m., on the 15th day of November, 2021, in the Village Hall of the Village of Port Jefferson, New York, for all interested persons to be heard in favor of, or in opposition to, the proposed renewal of the Altice franchise for a period of ten years.
3. Resolution to approve settlement agreement dated November 1, 2021 between the Village of Port Jefferson and David Oppenheimer.
4. At the request of Chief Leute, accept the following Code Enforcement Officer resignations effective November 1, 2021, with regret.
 - Ciara Little
 - Robert Bradford
 - Nicholas Desimone
 - Sean Fischer
 - Timothy Gross
5. At the request of Brian MacMillan, accept the following Golf Maintenance laborer resignations effective November 1, 2021, with regret.
 - Edgar Garcia
 - Sebastian Furchel
6. Approve the following personnel promotions/hiring effective the next pay period:
 - At the request of Chief Leute, promote ATO Jacob Blake to ATO Corporal to fill the position being vacated by Ciara Little's resignation at a salary of \$18.12/hour.
 - At the request of Chief Leute, promote CO Wayne Bohm to Sergeant to fill the position being vacated by Nicholas Desimone's resignation at a salary of \$21.23/hour.
 - At the request of Chief Leute, approve to hire Sergio Barreto Solis as a Code Enforcement Officer (ATO) at a salary of \$16.31/hour effective November 1, 2021.
 - At the request of Chief Leute, approve to hire Ubaid Khan as a Code Enforcement Officer at a salary of \$18.90 effective November 1, 2021.
 - At the request of Chief Leute, approve to hire Darrel Callender as a Code Enforcement Officer (ATO) at a salary of \$16.31 effective November 1, 2021.
 - At the request of Brian MacMillan, promote Danielle Condia to Administrative Aide III at an annual salary of \$38,600.00 effective the next pay period.
 - At the request of Renee Lemmerman, approve John Van Gelder, as Night Manager at Port Jefferson Village Center at \$15.00 per hour.
 - At the request of Renee Lemmerman, promote Blair Brown from Custodian I to Custodian III at an annual salary of \$43,500.00 effective the next pay period.
 - At the request of Renee Lemmerman, hire Nicole Gitlitz as Custodian I with a start date of November 3, 2021 at an annual salary of \$31,110.06.
7. At the request of Administrator Palumbo, approve Chip it All as the location to dump brush and leaves picked up during the Village 2021 Brush and Leaf Program season at a rate of \$35.00/yard for brush and \$15.00/yard for leaves.
8. At the request of Administrator Palumbo, as part of the Enterprise Fleet Management Program, approve the lease of a Ford F-150 for 48 months at a rate of \$791.48/month, an F-350 for 60 months at a rate of \$1,293.30/month and an F-350 for 60 months at a rate of \$1,654.48/month.
9. At the request of Administrator Palumbo, adopt modifications made to the Village Vehicle Use and Maintenance Policy.
10. Approve the request of the Port Jefferson Chamber of Commerce to hold the Annual Santa Parade on Sunday, November 28, 2021 at 3:00 p.m.
11. Approve the proposal from Brian McCaffrey to file the NYS DEC Annual Landfill Report at a cost of \$1,200.00.

12. Approval for Brian MacMillan to attend the annual LIGCSA SEMINAR on Thursday November 4th, 2021 at no cost to the Village.
13. Approve the Mayor's appointment of Joe Iasso to the Architectural Review Committee with a term to expire June 2023.
14. Approve the proposal by GEI for Phase II of the East Beach Bluff Stabilization at a cost of \$112,600.00
- 15. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:**

Date: 11/1/2021

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General	\$ 3,039.96	10/15/21	ACH
General	\$ 21,100.81	10/28/21	ACH
General	\$ 39,232.69	11/01/21	038157-038199
PJCC	\$ 4,103.32	10/04/21	ACH
PJCC	\$ 7,569.59	10/28/21	ACH
PJCC	\$ 39,384.97	11/01/21	023463-023502
Trust	\$ 2,838.65	11/01/21	003280-003284
Capital	\$ 0.00	11/01/21	

Motion by second Mayor Garant, second by Kathianne Snaden to approve Action Items 1-15.

III. BOARD REPORTS

Mayor Garant

- Infrastructure Projects – Emergency Command Center, Bathrooms, Vestibule awarded
- Flood Mitigation – Daylight the Culvert
- East Beach Cliff Stabilization – FEMA Requests/Reimbursement
- Successful Harvest Festival
- Dickens Festival – December 4 & 5 with Dickens through December

Trustee Snaden

- Halloween School Dance
- Traffic Calming
- Noise – Loud Mufflers
- BID Meeting
- Rebranding Port Jeff – E Report Newsletter

Trustee Loucks

- CC Membership update
- Tennis update
- Kayaks
- New Rec. Programs
- Village Center Activities
- Golf course update

Trustee Kassay

- Building Dept Software
- Learn-and-Lend-a-Hand November Dates: *Sunday 11/14 12-2pm at Spring/High Sts; Saturday 11/20 12-3pm at Harborfront Park*
- PJV Community Garden: Bulb Planting and Bed Cleanout: *Saturday 11/20 9-11am*
- Conservation Advisory Council: Drafting environmental additions and modifications to for current PJV Design Guidelines
- Uptown Parking: Researching shared parking agreements
- Six Acre Park Committee: Drafting public survey; conversations with stakeholders
- 'Get Involved' Tab on Portjeff.com: Coming soon!

Village Clerk Sakovich

- Next Meeting – Monday, November 15, 2021 at 3:30 p.m.

IV. PUBLIC HEARING

- **SPECIAL USE PERMIT TO OPERATE A BED AND BREAKFAST – THE FOX AND THE OWL, 1037 Main Street, Port Jefferson per Village Code Section 250-57.**
 - Motion by Mayor Garant, second by Kathianne Snaden to close the public hearing at 7:19 PM.
 - Motion by Margot Garant, second by Kathianne Snaden to approve the SPECIAL USE PERMIT TO OPERATE A BED AND BREAKFAST – THE FOX AND THE OWL. Motion passed 3/0 - Rebecca Kassay recused, Bruce Miller absent
- **TO OPT OUT OF ALLOWING RETAIL CANNABIS DISPENSARIES AND ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS TO LOCATE WITHIN THE VILLAGE OF PORT JEFFERSON**
 - Motion by Mayor Garant, second by Rebecca Kassay to close the public hearing at 8:24 PM.
 - Motion by Mayor Garant, second by Stan Loucks to approve TO OPT OUT OF ALLOWING RETAIL CANNABIS DISPENSARIES AND ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS TO LOCATE WITHIN THE VILLAGE OF PORT JEFFERSON. Motion passed 4/0 – Bruce Miller absent
- **TO AMEND SECTIONS 250-9, 250-11, 250-16, AND 250-28 OF CHAPTER 250 OF THE VILLAGE CODE TO PERMIT OTHER USES IN ACCESSORY STRUCTURES**
 - Motion by Stan Loucks, second by Rebecca Kassay to close the public hearing at 7:38 PM.
 - Motion by Rebecca Kassay, second by Stan Loucks to approve TO AMEND SECTIONS 250-9, 250-11, 250-16, AND 250-28 OF CHAPTER 250 OF THE VILLAGE CODE TO PERMIT OTHER USES IN ACCESSORY STRUCTURES. Motion passed 4/0 – Bruce Miller absent

V. ADJOURN

- Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 9:33 PM. Motion Passed 4/0 – Bruce Miller Absent

*Respectfully submitted,
Barbara Sakovich
Village Clerk*