



Minutes
Business Meeting
Village Hall
September 20, 2021 3:30 PM

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- Approved: Motion by Rebecca Kassay, second by Stan Loucks to approve Action Items 1-20.
Motion passed 5/0
- Approved: Motion by Mayor Garant, second by Rebecca Kassay to go into Executive Session at 6:25 p.m. to discuss personnel and staffing issues.
- Approved: Motion to rescind Dave Melious salary promotion approved at August 16, 2021 meeting.
Motion by Rebecca Kassay, second by Stan Loucks to approve. Motion passed 5/0
- Approved: Motion to terminate Joseph Tyminski for not being able to perform his work functions and fulfill his job responsibility. Motion by Mayor Garant, second by Stan Loucks to approve.
Motion passed 5/0
- Approved: Motion by Bruce Miller, second by Rebecca Kassay to come out of Exec Session at 6:44 p.m.
- Approved: Motion by Kathianne Snaden, second by Bruce Miller to adjourn the meeting at 6:45 p.m.

Mayor Garant called the meeting to order at 3:30 PM.

ATTENDANCE:

Mayor Garant, Trustees Loucks, Miller, Snaden, Kassay ,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich- Via Call In (At NYCOM),
Village Treasurer Mordente – Via Call In (At NYCOM)

I. Appointment – Jen Hildreth to address Board on Country Club Sales

II. Business Meeting:

Action Items:

1. Approve the minutes of August 16, 2021.
2. Approve the following new hires:
 - At the request of Steve Gallagher, approve new hire Daniel Bohm as Laborer 1 with a start date of August 26, 2021 at an annual salary of \$31,110.06.
 - At the request of Brian MacMillan, approve new hire Carolanne Goff in Tennis Pro Shop with a start date of August 20, 2021 at a salary of 15.00/hr.
 - At the request of Brian MacMillan, approve new hire Dilip Alexander in the Tennis Pro Shop with a start date of September 1, 2021 at a salary of \$15.00/hr.
 - At the request of Brian MacMillan hire Tom Courtney to work as a golf course starter/ranger with a start date of September 1, 2021 at a salary of \$15.00 /hr
 - At the request of Brian MacMillan hire John Steiner as a golf course starter/ranger with a start date of September 20, 2021 at a salary of \$15.00 /hr.

- At the request of Brian MacMillan hire John Znanlecki for Outside Pro Shop staff with a start date 9/21/21 at a salary of \$14.00/hour.
 - At the request of Brian MacMillan hire Dominick Cahill for outside Pro Shop staff with a start date of 9/5/21 at a salary of \$14.00/hour.
 - At the request of Renee Lemmerman, approve the new hire Joseph Tyminski as Custodian I with a start date of September 8, 2021 at a salary of \$31,110.06
 - At the request of Dave Melious, approve the new hire Nicholas Picarella as Laborer I with a start date of September 27, 2021 at a salary of \$31,110.06.
3. Accept the resignation of Golf Professional William Mackedon effective September 3, 2021 with regret.
 4. Accept the resignation of Park Laborer Casey Werner effective September 9, 2021 with regret.
 5. Approve the transfer of John Van Gelder from Custodian III to Parks Laborer III at his same salary.
 6. On review of the memo dated September 13, 2021 from Brian MacMillan, declare the PJCC maintenance cart as obsolete and authorize its disposal by the most cost efficient means.
 7. Approve the request for Kevin Wood to attend the New York Parking and Transportation and Tradeshow October 12 – October 14, 2021 in Watkins Glen, New York in accordance with the Village travel policy.
 8. At the request of Brian MacMillan, approve to award Bid #120-2021 Driving Range Netting to Cross Country Cowboy at a cost of \$72,287.00.
 9. At the request of Administrator Palumbo, award up to five days of landfill stump grinding to Ironwood Industries, not to exceed \$34,999.00.
 10. At the request of Administrator Palumbo, award a three-year agreement to Gallino & Sons for snow removal services, as attached.
 11. At the request of Administrator Palumbo, award a three-year agreement to Gallino & Sons for the Village's leaf removal program, as attached.
 12. Approve the request of the Port Jefferson Union Free School District to hold its annual Homecoming parade October 23rd at 11:00 a.m.
 13. Approve the request of the Greater Port Jefferson Arts Council to hold a Sea Shanty & Maritime Music Festival on Saturday October 2, 2021 from noon to 7 p.m. at Harborfront Park and they request to waive the permit fee and Code Enforcement fees.
 14. Authorize Mayor Garant to enter into an IMA with the Town of Brookhaven for the storage of Building and Planning Department files at the Town storage facility located at 48 Sawgrass Drive, Bellport, NY.
 15. The Village of Port Jefferson authorizes the Port Jefferson Village Court to apply for a JCAP grant in the 2021-22 grant cycle up to \$30,000
 16. Authorize Village Administrator Palumbo to enter into an agreement with Bobcat for two small frame Bobcats on a 4-month contract term for 2021 snow removal, at a cost of \$16,000.00.
 17. Set a public hearing on Monday, November 1, 2021 at 7:00 p.m. regarding a special use permit to operate a Bed and Breakfast, The Fox and The Owl Inn, at 1037 Main Street, PJ, Per Village Code Section 250-47.
 18. Set a public hearing on Monday, November 1, 2021 on Ancillary Structures
 19. Set a public hearing on Monday, November 1, 2021 on Opting In/Out of Cannabis
 20. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 9/20/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 7,342.08	09/13/21	ACH
General	\$ 3,179.67	09/15/21	ACH
General	\$ 211,237.29	09/20/21	037997-038038
General	\$ 274.00	09/20/21	038039
PJCC	\$ 670.00	09/20/21	023379

PJCC	\$ 41,701.74	09/20/21	023380-023399
Trust	\$ 4,400.00	09/20/21	003264-003266
Capital	\$ 64,041.42	09/20/21	2366-2367

Motion by Rebecca Kassay, second by Stan Loucks to approve Action Items 1-20. Motion passed 5/0

III. BOARD REPORTS

Mayor Garant

- FEMA / SEMO
- Sheep Pasture
- Culper Spy Ring Day
- Village Cup Regatta
- Dragon Boat Race
- Tennis Championship
- BID Update
- Harvest Festival

Trustee Snaden

- Christopher Brannigan Welcome
- Uptown Beautification
- Resident Meetings
- Ferry Traffic
- Main at Myrtle/Liberty
- Court

Trustee Loucks

- Tennis Court Pickleball Complex RFP
- Golf Simulator RFP
- Village Center, Recreation, Country Club, Parks
- PJCC Rates Committee

Trustee Miller

- West Beach wash-out.
- Flooding.
- Phil Eng meeting

Trustee Kassay

- Planning Board: Updates
- Learn-and-Lend-a-Hand Pollinator Garden Event Series
- Beach Street Community Garden Update: Wood chips; programs
- Traffic calming at Oakwood and East Broadway: Follow up
- Beach Cleanup Stations: Update

Administrator Palumbo

- Retaining T2's Citation Collection Services
- LED Conversion Project – Smart Cities Commenced
- Proposed Stop Signs at California & Hawthorne and East Broadway & Oakwood

Village Clerk Sakovich

- Next Meeting – Monday, October 4, 2021 at 6:00 p.m.

IV. Executive Session

- **Motion by Mayor Margot Garant, second by Kathianne Snaden to go into executive session at 6:25 p.m. to discuss personnel and staffing issues.**
- **Motion by Bruce Miller, second by Rebecca Kassay to come out of executive session at 6:44 p.m.**

V. ADJOURN

- **Motion by Kathianne Snaden, second by Bruce Miller, to adjourn the meeting at 6:45 p.m.**

*Respectfully submitted,
Barbara Sakovich, Clerk*