



**Minutes
Business Meeting
Village Hall
August 2, 2021 6:00 PM**

Approve: Request by Steve Gallagher to hire the following Laborer I employees:

- Chris Stumpf as Laborer I at an annual salary of \$31,110.06 with a starting date of August 5, 2021.
- Joe Girardi as Laborer I at an annual salary of \$31,110.06 with a starting date of August 19, 2021.

Approve: Extend claims auditor David Carlson's contract at a cost of \$800.00 per month through 7/1/2022 and extend Faith Caglianone's contract as an alternate claims auditor at \$800.00 per month for occasions when Mr. Carlson cannot audit the Village claims due to planned absences, through 7/1/2022.

Approve: Motion by Margot Garant, second by Kathianne Snaden to approve Action Items #1 & 2, 4 through 10 . Motion passed 3/0; and Motion by Margot Garant, second by Kathianne Snaden to deny Action Item #3. Motion passed 3/0

Approve: To go into Executive Session at 6:23 p.m. to discuss personnel issue

Approve: To come out of Executive Session at 6:49 p.m.

Approve: Meeting adjourned 8:26 p.m.

Mayor Garant called the meeting to order at 6:04 PM.

ATTENDANCE:

Mayor Garant, Trustees Loucks, Miller – Absent for Business meeting portion, Snaden, Kassay – Absent for business meeting portion, Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich - Absent, Village Treasurer Mordente

I. Business Meeting:
Public Safety – SCPD

Proclamation Presentation – Code Enforcement

Action Items:

1. Approve the minutes of July 19, 2021.
2. Approve the proposal from Heir Dwellings/GGK Consulting to provide and manage, to the Village of Port Jefferson Drowned Meadow Cottage Museum, programming; historical services; and exhibition services at a cost of \$10,000.00 to be paid from a reimbursable Suffolk County \$10,000.00 grant for historic programming.
3. Approval to waive a \$500.00 Building Department late fee to John Maguire at 19 Sands Lane (attached requested comment letter from Alison LaPointe).
4. Approve the request of Brian MacMillan, for the following seasonal new hires for the PJCC:
 - Nicholas Dishman, for Golf Maintenance at \$16.00 per hour to start 8/3/21 and end 12/1/21.
 - Keith Karant, as golf course Starter at \$15.00 per hour to start 8/3/21 and end 11/15/21.
 - Tom Courtney, as golf course Ranger at \$15.00 per hour to start 8/3/21 and end 11/15/21.

- Noemi Nunez for seasonal janitor at \$15.00 per hour to start 8/3/21 through 12/15/21.
- 5. Approve the request of Steve Gallagher please hire the following Laborer I employees:
 - Chris Stumpf as Laborer I at an annual salary of \$31,110.06 with a starting date of August 5, 2021.
 - Joe Girardi as Laborer I at an annual salary of \$31,110.06 with a starting date of August 19, 2021.
- 6. Approve the proposal from Land Design Associates for Port Jefferson Uptown Redevelopment and Project Coordination for Program Oversight, Management and Coordination of Master Development Plan at a cost of \$2,000 per month with a maximum amount of \$15,000.00 through December 31, 2021.
- 7. Approval for Brian MacMillan to attend NYCOM September 20 – 24, 2021 at a registration cost of \$255.00 with meals and lodging in accordance with the Village Travel Policy.
- 8. At the request of Trustee Kassay, approval to add a location for a Relic Sustainability Beach Cleanup Station at the northern most end of the Crystal Brook Hollow Road cul-de-sac.
- 9. Extend claims auditor David Carlson's contract at a cost of \$800.00 per month through 7/1/2022 and extend Faith Caglianone's contract as an alternate claims auditor at \$800.00 per month for occasions when Mr. Carlson cannot audit the Village claims due to planned absences through 7/1/2022.
- 10. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 8/2/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 2060.16	07/08/21	ACH
General	\$ 3,000.00	07/22/21	037824
General	\$ 185,032.54	08/04/21	037825-037865
General	\$ 7,419.12	08/05/21	037866-037874
General	\$ 800.00	08/06/21	037875
PJCC	\$ 9,205.00	07/27/21	023265-023268
PJCC	\$ 45,951.47	08/02/21	023269-023300
PJCC	\$ 4,116.50	08/04/21	023301
Trust	\$ 3,290.00	08/02/21	03255-03257
Capital	\$ 574,921.48	08/02/21	2354-2357

Motion by Margot Garant, second by Kathianne Snaden to approve Action Items #1 & 2, 4 through 10 .
Motion passed 3/0; and Motion by Margot Garant, second by Kathianne Snaden to deny Action Item #3.
Motion passed 3/0

II. BOARD REPORTS

Mayor Garant

- 25A Road Status
- LIPA, RFP for Clean Energy
- End of Year Financials
- Status of East Beach and Capital Projects

Trustee Snaden

- Village Branding & Marketing
- Newsletter Video Clips
- Beautification
- Arden/Main Safety

- EV Chargers

Trustee Loucks

- Recreation Update
- PJCC Update

Trustee Miller

- PSEG
- LIRR Electrification

Trustee Kassay

- Short Term Rentals
- Conservation Advisory Council
- Climate Resiliency Committee
- PJV Community Garden
- 'Get Involved' on Portjeff.com

Village Clerk Sakovich

- Next Meeting – Monday, August 16, 2021 at 3:30 p.m.

III. Executive Session

- Motion by Margot Garant, second by Kathianne Snaden to go into executive session at 6:23 p.m. to discuss a personnel issue.
- Motion by Margot Garant, second by Kathianne Snaden to come out of executive session at 6:49 p.m.

IV. ADJOURN

- Motion by Rebecca Kassay, second by Stan Loucks to adjourn the meeting at 8:26 p.m.

*Respectfully submitted,
Barbara Sakovich
Village Clerk*