



Minutes
Business Meeting
Village Hall
October 4, 2021 5:00 PM

Mayor Garant called the meeting to order at 5:00 PM.

ATTENDANCE:

Mayor Garant, Trustees Loucks, Miller, Snaden , Kassay,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente

I. Executive Session

- Motion by Rebecca Kassay, second by Bruce Miller to go into executive session at 5:00 P.M. to discuss personnel and staffing issues.
- Motion by Stan Loucks, second by Rebecca Kassay to come out of executive session at 5:32 P.M.
- Motion by Bruce Miller, second by Margot Garant to into executive session at 5:35 P.M. for discussion with the Tooker House Working Group.
- Motion by Bruce Miller, second by Margot Garant to come out of executive session at 6:12 P.M.
Motion passed 5/0

II. Business Meeting:

Action Items:

1. Approve the minutes of September 20, 2021.
2. At the request of Brian MacMillan approve the following:
 - New hire Kenneth Bradbury for Golf Outside Staff with a start date of October 5, 2021 at an hourly rate of \$14.00/hr.
 - New Hire Alexander Riddle for Golf Outside Staff with a start date of September 24, 2021 at an hourly rate of \$14.00/hr.
 - Salary increase for Rachel Berlin, Golf Pro Shop Desk, from \$15.00 to \$16.00 per hour.
 - Promote Jake Anderson as Golf Professional with an annual salary of \$85,000.00 effective the next payroll period.
3. At the request of Steve Gallagher approve the promotion of James Tracy to Construction Equipment Operator at an annual salary of \$44,000.00 effective the next payroll period.
4. At the request of Steve Gallagher approve the promotion of Thomas Rubino to Heavy Equipment Operator at an annual salary of \$40,401.58 effective the next payroll period.
5. Approve Nick Marks with Brookhaven Expeditors for engineering plans for the Golf Simulator in the All Purpose room at a cost not to exceed \$2,500.00.
6. Approve the Golf rates for 2022 season as per the unanimous recommendation from the CCMAC, as attached.

7. At the request of Administrator Palumbo, approve the use of hosting services for the Edmunds application at an annual cost of \$4,800.00
8. At the request of Administrator Palumbo, approve the installation of intrusion alarm buttons in the court room by Intralogic Solutions and court office under OGS Contract #P68813 in the amount of \$4,343.13.
9. At the request of Administrator Palumbo, approve the installation of intrusion alarm buttons and access control by Intralogic Solutions to Village Hall's front office and vestibule under OGS Contract #P68813 in the amount \$6,244.04.
10. At the request of Administrator Palumbo, approve proposal of Village Electrician, Welsbach, to increase the electrical service in the public restrooms near Rocketship Park in the amount of \$9,565.00
11. At the request of Administrator Palumbo, approve the proposal from PW Grosser in the amount of \$18,320.00 to provide various services related to the rebuilding of a Village recharge basin that was damaged during Hurricane Ida.
12. Approve BID #121-2021 Rocketship Park Restrooms (Interior Renovation) and award the project to Carter-Melence, Inc. in the amount of \$107,211.00 subject to their insurance being satisfactory and execution of a contract.
13. Approve BID #122-2021 Village Hall Vestibule Alteration and award the project to Carter-Melence, Inc. in the amount of \$52,216.00 subject to their insurance being satisfactory and execution of a contract.
14. Approve a proposal from DeAL Concrete, Inc., under Suffolk County Contract #ADA-090519, in the amount of \$9,907.13 to remove and replace the concrete apron leading to the ice-skating rink at the Village Center.
15. The Parking Department requests approval for the Village's 3rd 'level 2' EV charger, to be placed on the west side of main street - Spaces 666 & 667 of the Baker's Alley lot at a cost of: \$28,515..These costs are covered under NYS grant at 100%.
16. Approve a proposal, from Suffolk Paving Corp to pave Reeves Road at a cost of \$28,088.09 and Oakwood Road at a cost of \$34,700.73 for a total of \$62,788.82, due to damage sustained from Hurricane Ida.
17. Approve a proposal from Suffolk Paving Corp to pave Baylis Avenue from Sheep Pasture Road to the railroad tracks at a cost of \$3,617.08.
18. At the request of Treasurer Mordente, hire JKL Municipal Accounting to assist with the account classification and setup established by Edmunds at an hourly rate of \$170.00 not to exceed \$3,400.00.
19. Approve the request of Port Jeff Brewing Company to have music celebrating their 10-year anniversary on October 15, 2021 6:00 p.m. to 10:00 p.m.; October 16, 2021 2:00 p.m. to 10:00 p.m.; and October 17, 2021 2:00 p.m. to 8:00 p.m.
20. **Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:**

Date: 10/4/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 1,126.06	09/17/21	ACH
General	\$ 30,719.71	09/29/21	ACH
General	\$ 39,728.85	10/04/21	03840-038062
General	\$ 43,231.35	10/04/21	038063-038098
General	\$ 203.00	10/04/21	038099
PJCC	\$ 8,936.99	09/28/21	ACH
PJCC	\$ 26,323.03	10/04/21	023400-023425
Trust	\$ 8,109.56	10/04/21	003267-003275
Capital	\$ 19,782.71	09/29/21	2368

Motion by Margot Garant, second by Kathianne Snaden to approve Action Items 1-20. Motion passed 5/0

III. BOARD REPORTS

Mayor Garant

- FEMA and SEMO
- Stabilization of East Beach
- IDA Damage
- Sheep Pasture Road Property
- Historian Chris Ryon Spy Ring
- Sea Shanty
- Ginny Marie Schooner
- Pontoon Boat
- Parks Beautification Projects
- LED and Smart Streets Project
- Software Upgrades and the Launch of the Resident Portal
- Brockport
- Conifer
- October Events

Trustee Snaden

- Bluff and Tennis
- Tooker House Zombie
- School Safety Meeting
- Beautification
- Signage
- Parking

Trustee Loucks

- Reconfiguration of the upper tennis courts at the PJCC
- Recreation, Village Center, Parks and Country Club Update

Trustee Miller

- LIRR - Phil Eng Meeting
- Flooding and West Beach Retaining
- PSEG (Englebright) Hearing
- Nancy Goroff - LIPA Board

Trustee Kassav

- Zoning Board of Appeals
- Village Center Show Honoring Nan Guzzetta and the Suffragette Movement: March 2022
- Six Acre Park Committee
- Tattoo Code Change Discussion
- Pollinator Learn and Lend a Hand program series
- Community Garden Programs and Next Steps
- "Get Involved" Tab for Portjeff.com
- East Broadway Traffic Issues

- Beach Basket Station Install

Village Attorney Egan

- Tattoo Code Change – Tabled to 10/18/21

Village Clerk Sakovich

- Next Meeting – Monday, October 18, 2021 at 3:30 p.m.

IV. PUBLIC HEARING

- **TO REPEAL ARTICLE II OF CHAPTER 59 OF THE VILLAGE CODE TO REMOVE REFERENCES IN THE VILLAGE CODE TO THE ANNUAL COMPENSATION OF THE MAYOR AND TRUSTEES.**
 - Motion by Stan Loucks, second by Kathianne Snaden to Close the Public Hearing at 7:15 PM. Motion passed 5/0
 - Motion by Margot Garant, second by Stan Loucks to Approve Amending To Repeal Article II of Chapter 59 of the Village Code to Remove References in the Village Code to the Annual Compensation of the Mayor and Trustees. **Motion passed 4/0 – Bruce Miller Abstained**

V. ADJOURN

- **Motion by Bruce Miller, second by Stan Loucks to adjourn the meeting at 8:17 P.M.**

*Respectfully submitted,
Barbara Sakovich, Village Clerk*