



**Minutes
Virtual Business Meeting
Village Hall
June 21, 2021 3:30 PM**

- Approved: Approve Action Items 1 – 5 and 7 - 14 and table item #6.
- Approved: Approve an hourly price reduction for LIFFES Before and After School Program from \$40.00 per hour to \$35.00 per hour for Fall, 2021 thru Spring, 2022 contingent upon covid occupancy restrictions at less than 100% occupancy.
- Approved: To close the Public Hearing to Operate a Bed and Breakfast at The Ransome Inn at 3:37 p.m.
- Approved: To approve the Special Use Permit to Operate a Bed and breakfast at the Ransome Inn, 409 East Broadway, Port Jefferson, Motion passed 4/0, Bruce Miller abstained
- Approved: Adjourn the meeting at 4:41 p.m.

Mayor Garant called the meeting to order at 3:32 PM.

ATTENDANCE:

**Mayor Garant, Trustees Loucks, Miller - Late, Snaden , Kassay,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente**

I. Business Meeting:

Action Items:

1. Approve the minutes of June 7, 2021.
2. Resolution to set a public hearing for July 6, 2021 to amend Section 250-41 regarding Amortization of Nonconforming Uses Under the Zoning Code.
3. Resolution to Consent to Assignment of Country Club License Agreement from Crest Caterers LLC to DANFORD PORT JEFFERSON CATERING OPERATOR, LLC.
4. At the request of Brian MacMillan, hire Emilyann Flinter in the Golf Pro shop at \$15.00/Hour with a start date of 7/1/21.
5. Approve the Mayor's appointment of Lisa Jeager as the Village Animal Rescue Representative with a term to expire June 2022.
6. Approve the request of the PJ Harbor Education and Arts Conservancy to hold a Bicycle Hill Climb on August 29 from 8:30 to 11:00 a.m., with a rain date of September 12, 2021 and they request to waive the permit fee and the Code Enforcement fees.
7. At the Mayor's request, approve an hourly price reduction for LIFFES Before and After School Program from \$40.00 per hour to \$35.00 per hour for Fall, 2021 thru Spring, 2022 contingent upon covid occupancy restrictions being less than 100% occupancy.

8. At the request of Administrator Joe Palumbo, Award Street Lighting and Exterior Electrical Work #117-2021 to Welsbach Electric for one year at an hourly rate of \$112.00 per hour or three years with year two's rate increasing to \$113.00 per hour and year three's rate to \$114.00 per hour.
9. At the request of Administrator Joe Palumbo, award the Interior Electric Work #117-2021 to Anthem Electric for three years at a rate of \$90.00 per hour for each year.
10. At the request of Administrator Joe Palumbo, Award BID #118-2021 DPW Expansion Contract to Patriot Organization, Inc. in the amount of \$578,000 subject to an executed contract and insurance being satisfactory.
11. Approval for Barbara Sakovich to attend the New York State Clerks Institute virtual classes 8:00 a.m. to 12:30 daily July 12 through July 23, 2021 at a cost of \$645.00.
12. Be it Resolved that the Inc. Village of Port Jefferson, Location Code 40401 hereby establishes the following as standard workdays for these titles and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or record of activities maintained and submitted by these officials to the clerk of this body.

Title	Std Workday	Name	Registration #	Term	Record of Activity	Not Submitted
Mayor	6 Hrs/Day	Margot Garant	R12723783	July 2021/July 2023	7.13	
Trustee	6 Hrs/Day	Rebecca Kassay	R13019965	July 2020/July 2022	15.37	
Justice	6 Hrs/Day	John Reilly	R11686453	July 2021/July 2025		X
Justice	6 Hrs/Day	Tara Higgins	R 12721796	July 2019/July 2023		X

13. At the request of Renee Lemmerman, approve the following seasonal new hires:
 - Approve Chloe Simunek (Port Jefferson) lifeguard from June 25-September 6, 2021 for East Beach & West Beach at \$15.00 per hour.
 - Approve Bryn Davenport (Stony Brook) lifeguard from June 25-September 6, 2021 for East Beach & West Beach at \$15.00 per hour.
 - Approve Brady Dewitt (Port Jefferson) Camp Counselor from June 28-September 2, 2021 for Multi-sport summer camps at \$15.00 per hour.
 - Approve Margaret Johnston (Port Jefferson) Camp Counselor from June 28-September 2, 2021 for Multi-sport summer camps at \$15.00 per hour.
 - Approve Beverly Ann Maier (Port Jefferson) Camp Counselor from June 28-September 2, 2021 for Multi-sport summer camps at \$15.00 per hour.
14. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 6/21/2021

FUND	AMOUNT	DATE	CHECK
General 20/21	\$ 21,304.75	06/17/21	ACH
General Highway 20/21	\$ 57,283.25	06/21/21	037573-037600
General Highway 21/22	\$ 5,357.27	06/21/21	037573-037600
General 20/21	\$ 31,865.14	06/21/21	037601-037650
General 21/22	\$ 129,501.38	06/21/21	037601-037650
General	\$ 1,253.00	06/21/21	ACH
General 20/21	\$ 4,473.05	06/21/21	037651-037663
PJCC	\$ 6,645.19	06/17/21	ACH
PJCC 20/21	\$ 23,955.82	06/21/21	023193-023231
PJCC 21/22	\$ 97,185.77	06/21/21	023193-023231
Trust	\$ 5,297.00	06/21/21	3246-3249

Capital	\$ 382,050.65	06/21/21	2340-2344
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Motion by Margot Garant, second by Kathianne Snaden to approve Action Items 1 – 5 and 7 - 14 and table item #6.

II. BOARD REPORTS

Mayor Garant

- Public Safety – Update of Recent Event
- Thank You
- Conifer II
- Summer Events
- Fireworks
- Support for our NFP
- Sheep Pasture Zombie Home
- Paving
- Quality of Life
- Beautification
- Branding Port Jefferson

Trustee Loucks

- Recreation and Country Club Update

Trustee Miller

- LIRR Electrification

Trustee Snaden

- Code and public safety - 6th Precinct community mtg, Uptown
- Parking - Next EV Charger
- School - Mandates: moving up ceremony, graduation + prom

Trustee Kassay

- Community Garden Update
- Beach Cleanup Station Update
- Planning Board Update

Village Clerk Sakovich

- Next Meeting – Tuesday, July 6, 2021 at 6:00 p.m.

I. Public Hearing

Special Use Permit to Operate a Bed and Breakfast at The Ransome Inn, 409 East Broadway per Village Code Section 250-57.

- **Motion by Margot Garant, second by Stan Loucks to close the public hearing at 3:37 p.m.**
- **Motion by Margot Garant, second by Rebecca Kassay to approve the Special Use Permit to Operate a Bed and breakfast at the Ransome Inn, 409 East Broadway, Port Jefferson**
Motion approved 4/0, Bruce Miller Abstained

II. ADJOURN

- **Motion by Margot Garant, second by Rebecca Kassay to adjourn the meeting at 4:41 p.m. Motion passed 5/0**

*Respectfully Submitted,
Barbara Sakovich, Village Clerk*