



Agenda  
Virtual Business Meeting  
Village Hall  
June 7, 2021 7:00 PM

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**Mayor Garant called the meeting to order at 7:00 P.M.**

**Approved:** Motion by Stan Loucks, second by Rebecca Kassay to approve Action Items 1 – 4 and 6 – 19 and resolution #5 is omitted as it was previously approved. **Motion passed 5/0**

**Approved:** Motion by Stan Loucks, second by Margot Garant to adjourn the meeting at 8:36 p.m.

**ATTENDANCE:**

**Mayor Garant, Trustees Loucks, Miller, Snaden, Kassay,  
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente**

**I. Business Meeting:**  
**Public Safety – SCPD**

**Action Items:**

1. Approve the minutes of May 17, 2021.
2. At the request of Brian MacMillan, approve the following seasonal new hires:
  - Sydney Kearns for Golf Pro Shop/Starter at a salary of \$15.00/hour with a start date of May 17, 2021.
  - Johnny Perozo for Golf Maintenance Laborer a salary of \$16.00/hour with a start date of 6/1/21.
3. At the recommendation of the CCMAC, approve the purchase of a ball machine for tennis at a total of \$1814.00 from Sports Tutor to be charged to tennis capital.
4. At the request of Renee Lemmerman, approve the following seasonal new hires:
  - Approve Kendal Ward (Port Jefferson), Head Lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$15.00 per hour.
  - Approve Michael Ruggiero (Port Jefferson), Head Lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$15.00 per hour.
  - Approve Colin Malinowski (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
  - Approve Kyle Johnston (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
  - Approve Payton Melzer (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
  - Approve Samantha DiCarlo (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.

- Approve Kate Sommerstad (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Joseph Saieva (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Calli Saieva (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Katelyn Johnston (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Dylan Dugourd (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Kylie Melzer (Port Jefferson), lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Kacey McGorry (Port Jefferson), Lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Sarah Ruggiero (Port Jefferson), Head Lifeguard from June 25-September 6, 2021 at East Beach & West Beach at \$14.00 per hour.
- Approve Susan Allen (Setauket), Camp Director for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$20.00 per hour.
- Approve Clare O'Connor (Port Jefferson), Camp Director for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$20.00 per hour.
- Approve Brittany LoNigro (PJS), Camp Director for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$20.00 per hour.
- Approve Gerard Sinai (Wading River), Camp Director for Port Jefferson Summer Beach Camp from June 29-August 12, 2021 at \$20.00 per hour.
- Approve Heather Quiggle (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$14.00 per hour.
- Approve Brook Zamek (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Jenna Jacobs (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Ella Barrett (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Hailey Hearney (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Sarah Moshe (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Amy Whitman (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Karen Harvey (Port Jefferson), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$18.00 per hour.
- Approve Aidan Giglio (Sound Beach), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$15.00 per hour.
- Approve Nicole Verdone (PJS), Camp Counselor for Port Jefferson Summer Camp from June 28-August 13, 2021 at \$18.00 per hour.

5. At the request of Mayor Garant, approve Phase III of the proposal by Global Common LLC to evaluate the future uses of the Port Jefferson Power Plant site not to exceed \$10,000.00
6. Authorize the Mayor to go out for a Request for Proposal for the Port Jefferson Climate Resilience Plan.
7. Approve the extension of the contract with Social Butterfly through May 31, 2022 for social media maintenance and website maintenance at a fee of \$2,000.00 per month.
8. Authorize the Mayor to enter into a contract with HPP Rinx Agreement, as attached, to extend the contract from March 15, 2021 to March 15, 2026.
9. Approval for Kevin Wood to attend the New England Parking Council Annual Conference & Tradeshow on August 4 – 6, 2021 in accordance with the Village Travel Policy.
10. Approve the request of Clerk Sakovich to amend the minutes of April 19, 2021 and add election workers Allen Ebert and Helen Kristich for the June 15, 2021 Village Election to be held at the Village Center.
11. Approve the following dates for Coastal Steward to conduct beach cleanups at a cost of \$1,000.00 per cleanup.
  - August 8<sup>th</sup>, 2021 – Underwater Cleanup – request approval only
  - October 9, 2021 – Beach Cleanup at the Mt Sinai Harbor on the Port Jefferson side and heading southwest along the shoreline to the parking cul-de-sac off Crystal Brook Hollow - \$1,000.00
  - October 21, 2021 – Beach Cleanup at Centennial Beach - \$1,000.00
12. At the request of Administrator Palumbo, Approve the services of Suffolk Paving to pave East Broadway (Between Main Street and East Main Street), East Beach Circle, Columbia Street and lower Brook Road from Caroline to the end of the Overbay project in the amount of \$146,271.35 pursuant to Town of Brookhaven Contract #20210004. This includes a \$20,793.00 increase due to a change in the June asphalt index under the Town of Brookhaven contract. The increase applies to these roads and the roads the BOTs previously approved for paving at the May 3, 2021 meeting. Total paving for this year would \$554,904.35
13. At the request of Administrator Palumbo, approve D&Bs proposal amendment for construction inspection services for the East Beach retaining wall project in the amount of \$14,000.00.
14. At the request of Administrator Palumbo, approve Galvin Bros. change order in the amount of \$9,600.00 to install curbing in front of the new retaining wall at East Beach because of the new wall design.
15. At the request of Administrator Palumbo, Approve Galvin Bros. change order in the amount of \$12,300.00 to install concrete between the curb and the new retaining wall on Highlands Boulevard.
16. Approve the Municipal Resolution for application for funding the Suffolk County Downtown Revitalization Program – HarborFront Park Walkways at a cost of \$98,332.20.
17. Accept the resignation of Code Enforcement Bureau officers Gina Savoie effective November 24, 2020 and John Vinicombe effective October 4, 2020.
18. Approve the request of Port Jeff Brewing Company to hold their Wednesday night summer music series from May 26, 2021 to September 1, 2021; 7:00 p.m. to 10:00 p.m. and must abide by Village Code.
19. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 6/7/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 17,890.25	05/14/21	ACH
General	\$ 9,220.56	05/28/21	ACH
General	\$ 658.00	05/31/21	ACH
General – Highway	\$ 14,725.88	06/07/21	037499-037512
General - 20/21	\$ 111,170.16	06/07/21	037513-037563
General – 21/22	\$ 103,999.21	06/07/21	037565-037572
PJCC	\$ 7,855.00	05/21/21	023142-023143
PJCC	\$ 5,245.57	05/25/21	ACH
PJCC-20/21	\$ 56,215.87	06/07/21	023144-023187
PJCC- 21/22	\$ 30,009.77	06/07/21	023188-023192

Trust	\$	5,000.00	05/17/21	003233
Trust-20/21	\$	14,664.95	06/07/21	003234-003242
Trust-21/22	\$	3,000.00	06/07/21	003243-003245
Capital	\$	192,157.44	06/07/21	2333-2399

**Motion by Stan Loucks second by, to approve Action Items 1 – 4 and 6 – 19 and omit #5 as it was previously approved. Motion passed 5/0.**

## **II. BOARD REPORTS**

### **Mayor Garant**

- LIPA meeting
- GEI advancements
- DOT and Liberty light Pole
- End of the fiscal year - new tax bills out
- Working with NYCOM on pandemic \$\$

### **Trustee Loucks**

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### **Trustee Miller**

- NYS subsidies for purchase of utility vehicles - municipalities
- Nitrogen levels, Long Island Sound

### **Trustee Snaden**

- Code - 6th Precinct visit, Bicycle unit, dedicated main st.
- Parking -
- BID - advertising
- School - Graduation and prom

### **Trustee Kassay**

- PJV Community Garden Update: Successful build day May 22, Lottery Drawing June 10th
- Beach Basket Stations: Ribbon Cutting and Beach Cleanup June 12th 10am at Centennial Park
- Short-term (Airbnb/VRBO) Rentals

### **Village Attorney Egan**

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### **Administrator Palumbo**

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### **Treasurer Mordente**

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### **Village Clerk Sakovich**

- Next Meeting – Monday, June 21<sup>st</sup>, 2021 at 3:30 p.m.

## **III. ADJOURN**

- **Motion by Stan Loucks, second by Margot Garant to adjourn the meeting a 8:36 p.m.**

*Respectfully Submitted,  
Barbara Sakovich, Village Clerk*