



Minutes  
Virtual Business Meeting  
Village Hall  
May 3, 2021 7:00 PM

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**Approved:** Action items 1 – 16

**Approved:** Adjourn the meeting at 8:55 p.m.

**Mayor Garant called the meeting to order at 7:00 PM.**

**ATTENDANCE:**

**Mayor Garant, Trustees Loucks, Miller, Snaden, Kassay,**

**Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente - Absent**

**I. Business Meeting:**  
**Public Safety – SCPD**

**Guest – Presentation of the Port Jefferson School District Budget**  
**Sean Leister and Jessica Schmetten**

**Action Items:**

1. Approve the minutes of April 19, 2021.
2. At the request of Clerk Sakovich approve the attached Resolution to remove Reliance Trust Company (“RTC”) as passive nondiscretionary Trustee for the Village of Port Jefferson Deferred Compensation Plan and appoint State Street Bank and Trust Company as successive passive nondiscretionary Trustee of the trust for the Plan effective June 23, 2021.
3. At the request of Administrator Palumbo, approval for Branch Services to perform asbestos remediation services in Village Hall Bathrooms in the amount of \$9,885.13, pursuant to SCDPW Contract RTMH-031517.
4. At the request of Administrator Palumbo, approve the services of Suffolk Paving to pave the following streets throughout the Village (Arden Place [East Main Street to Main Street], Second Avenue [between North Country and Pine Hill Road], Hillcrest Avenue, Laurel Avenue, Avon Drive, Hill Drive, Corie Court, Barnum Avenue and Caroline Avenue [west corner of Brook and Lower Brook to Randall Avenue in the total amount of \$408,633.25, pursuant to Town Contract #20210004.
5. Approve DeAL Concrete Corp. to perform curb and sidewalk removal and replacement from Ferry Entrance west; E/S of Barnum from bridge to #232 and Regency Alleyway from Main Street to Parking Lot in the amount of \$101,296.50 pursuant to SCDPW Contract ADA-090519.
6. Authorize the Mayor to award the East Beach Concession RFP and enter into a License Agreement with Prohibition Kitchen for the period of Memorial Day through Labor Day 2021.
7. Approve the request of Steve Gallagher, to hire Luke Jensen as a DPW seasonal laborer at a salary of \$14.96/hour effective immediately through 10/31/21.
8. Approve the request of Dave Melious, to hire Mitchell Brumberg as a Parks seasonal laborer at a salary of \$14.96/hour effective immediately through 10/31/21.

9. Accept the resignation of Code Enforcement Officer Robert Dell effective April 18, 2021.
10. At the request of Fred Leute, approve the filling of a position vacancy to Chris Vaughn as Sergeant at the hourly rate of \$20.96, due to attrition in the Code Bureau, effective the next pay period.
11. Approve the proposal by Seven Seas Construction Co for the construction of three (3) new floating docks 8' x 30' for the Harborfront Park Pier at a cost not to exceed \$29,550.00.
12. Approval for Brian MacMillan to attend the LIGCSA Spring Meeting at Sands Point Golf Club on Monday, May 10, 2021 at no cost to the Village.
13. At the request of Trustee Rebecca Kassay, amend the number of raised garden beds in the Beach Street Community Garden project from up-to-sixteen (16) raised beds to up-to-twenty-four (24) raised beds, originally approved at March 15, 2021 board meeting.
14. At the request of Brian MacMillan, approve the extension of Garland Industries for IT services for the operation and maintenance for the Country Club software for both tennis and golf through May, 2021 at a cost of \$1,000 per month.
15. At the request of Brian MacMillan, amend the contracts for Tennis Pro Eric Dubin and Tennis Director Alex Dank to add \$5.00 per hour to non-member lesson rates (as originally approved on 11/2/2020)
16. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 5/3/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 93,587.80	05/03/21	037390-037437
General	\$ 8,872.33	05/03/21	037438-037454
General	\$ 179.63	05/03/21	037455
PJCC	\$ 6,521.94	04/27/21	ACH
PJCC	\$ 75,454.70	05/03/21	023062-023106
PJCC	\$ 3,670.00	05/03/21	023107
PJCC	\$ 300.00	05/03/21	023108
Trust	\$ 1,175.00	05/03/21	003230-003231
Capital	\$ 6,899.00	05/03/21	2325-2328

**Motion by Mayor Garant, second by Rebecca Kassay, to approve Action Items 1-16. Motion passed 5/0.**

## **II. BOARD REPORTS**

### **Mayor Garant**

- LIPA Update
- Conifer Update
- Barnum Avenue lot Ribbon Cutting – May 11<sup>th</sup> at 10 a.m.

### **Trustee Loucks**

- Village Center
- Recreation
- Golf & Tennis
- Kayaks

### **Trustee Miller**

- Village Manor Court

- Grid Update
- Rentals

#### **Trustee Snaden**

- Code - Public Safety Bike Task Force meeting
- BID Advertising
- Court in Person Sessions
- School Board Elections
- Barnum Employee Parking

#### **Trustee Kassav**

- Short-term Rental Code: Work session proposed
- Climate Resilience Plan: Committee Formation; RFP Review
- Beach Basket Program: Centennial Park Ribbon Cutting June 12th
- CAC: Tree cutting code and permit application amendment proposals coming soon
- Community Garden: Groundbreaking happened May 1st; raised bed rental lottery open through Friday, June 4th; find Committee members any Sunday at the PJ Farmer's Market

#### **Village Clerk Sakovich**

- Next Meeting – Monday, May 17, 2021 at 3:30 p.m.

### **III.ADJOURN**

- **Motion by Mayor Garant, second by Bruce Miller to adjourn the meeting at 8:55 p.m.**