



Minutes
Virtual Business Meeting
Village Hall
April 5, 2021 7:00 PM

- Approved:** Action items #1 – 12, Item #14
Action Item #13 was tabled
- Approved:** Closed Public Hearing To amend Section 245-62 of Chapter 245 of the Village Code to Prohibit Parking/Standing On the North Side of Caroline Avenue From Randall Avenue to Barnum Avenue at 8:24 p.m.
- Approved:** Motion to approve amending Section 245-62 of Chapter 245 of the Village Code to Prohibit Parking/Standing On the North Side of Caroline Avenue From Randall Avenue to Barnum Avenue. Motion by Trustee Snaden, second by Trustee Kassay. Motion passed 5/0.
- Approved:** Closed Public Hearing for Village 2021/2022 Budget at 8:49 p.m.
- Approved:** Motion to approve the Village of Port Jefferson 2021/2022 Budget. Motion by Trustee Miller, second by Deputy Mayor Loucks. Motion passed 5/0.
- Approved:** Adjourn the meeting at 9:08 p.m.

Mayor Garant called the meeting to order at 7:00 PM.

ATTENDANCE:

Mayor Garant, Trustees Loucks, Miller, Snaden , Kassay ,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting:

Action Items:

1. Approve the minutes of March 15, 2021.
2. At the request of Brian MacMillan, rescind the hiring of Reye Morel as Golf Maintenance Laborer approved at the 3/15/21 meeting.
3. At the request of Administrator Palumbo, approve the proposal by Brian McCaffrey Sr. for the EPA 5 year Update Report for the Lawrence Aviation Superfund Site at a fee not to exceed \$1200.00.
4. At the request of Administrator Palumbo, approve the change order for F&F Concrete, Inc. at a cost of \$3,000.00 for additional electrical services at the Barnum lot. These electrical services will include running a line that will feed a sign that will provide an electric counter outside the Barnum parking lot.
5. At the request of Administrator Palumbo, Award BID #116-2021 Tree Trimming & Removal to Quintal Contracting Corp. for one or three years at the rates listed on their BID Proposal. Award is subject to insurance being satisfactory and execution of a contract.
6. At the request of Administrator Palumbo, update the bank name for the Big Belly Lease to Purchase from Leasehampton Equipment Services Corp to Government Capital Corporation (originally approved on 3/15/21 minutes).

7. Approve a resolution Accepting the Transfer of a Recharge Basin from the Town of Brookhaven at Ellen Drive.
8. At the request of Clerk Sakovich approve the refund of the \$200.00 tent permit fee for the Northwell Health Families Walk for Hope Event which was scheduled for May 2, 2020.
9. At the request of Brian MacMillan, approve the amendment of the seasonal salary of Saul Garcia from \$18.00/hr. to \$18.75/hr. (approved on 3/15/21).
10. At the request of Brian MacMillan, approve the following seasonal new hires for the 2021 season:
 - Edgar Saldana Garcia for Golf Maintenance Laborer at a salary of \$16.00/hr. effective 3/22/21
 - Shaun Bittner for Golf Maintenance Laborer at a salary of \$15.00/hr. effective 3/22/21
 - Andy Rojas for Golf Maintenance Laborer at a salary of \$15.00/hr. effective 3/22/21
 - Tabitha Rhoden for PJCC Tennis Pro Shop staff at \$15 per hour from April 15-November 1, 2021
11. At the request of Chief Fred Leute, approve the following new hires for the Code Bureau:
 - Alex Bryant as a Code Enforcement Officer at a salary of \$18.66/hr. effective immediately.
 - William Bohm, as an ATO at a salary of \$16.11/hr. effective immediately.
12. At the request of Chief Fred Leute, approve the filling of position vacancies due to attrition in the Code Bureau:
 - Brian Frank, Sergeant, at a salary of \$20.96/hr. effective the next pay period.
 - Abrem Grimbail, ATO Corporal, at a salary of \$18.00/hr. effective the next pay period.
 - Manny Kouroupakis, Investigator, at a salary of \$20.96/hr. effective the next pay period.
13. Approve the following beach cleanups by Coastal Steward:
 - 7/10/21 - Centennial Park Beach at a fee of \$1000.00
 - 8/8/21 - Port Jeff Harbor Underwater Cleanup 10 am - 2:30 pm.
 - 10/9 Mt. Sinai Harbor on the Port Jeff side (From cul-de-sac off Crystal Brook Hollow Road north to East Beach parking lot) at a fee of \$1000.00
14. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 4/5/2021

FUND	AMOUNT	DATE	CHECK
General	\$ 33,126.64	03/19/21	ACH
General	\$ 37,715.72	04/05/21	037272-037290
General	\$ 143,462.87	04/05/21	037291-037314
PJCC	\$ 5,025.92	03/28/21	ACH
PJCC	\$ 48,828.26	04/05/21	023014-023028
Trust	\$ 4,950.00	04/05/21	003222-003226
Capital	\$ 40,802.85	04/05/21	2315-2320

Motion by Trustee Kassay, second by Trustee Snaden, to approve Action Items 1 – 12 and item # 14 and table item #13.

II. Public Safety: SCPD

III. BOARD REPORTS

Mayor Garant

- Ongoing permit work for beaches/FEMA - Drone
- COVID Updates
- Various roadway projects 25A, including traffic light at Liberty and Main
- Parks and DPW ramping up for Spring
- RFP for Snack stand at East Beach

Trustee Loucks

- Summer Camps
- Summer Jobs
- CC update
- Farmers Market
- Kayaks

Trustee Snaden

- Code/Public Safety - Dedicated main street officer, shift changes, bicycles
- Parking - Barnum lot update
- Court - in person sessions
- ARC
- Newsletter

Trustee Kassay

- Beach Cleanup: Sunday, April 18th
- Planning Board: 1 North Country Work Session, April 8th Public Hearing
- CAC: Continuing work on Tree Code and Permit Amendment Proposals
- Community Garden Update: May 1st groundbreaking, June 5th ribbon cutting

Village Clerk Sakovich

- Next Meeting – Monday, April 19, 2021 at 3:30 p.m.

IV. Public Hearing

- **Treasurer Mordente to present the 2021/2022 Village of Port Jefferson Budget.**
 - **Motion by Trustee Miller, second by Deputy Mayor Loucks to close the public hearing at 8:49 p.m.**
 - **Motion by Trustee Miller, second by Deputy Mayor Loucks to approve the 2021 Village Budget.**
- Motion passed 5/0**
- **To amend Section 245-62 of Chapter 245 of the Village Code to Prohibit Parking/Standing On the North Side of Caroline Avenue From Randall Avenue to Barnum Avenue.**
 - **Motion by Deputy Mayor Loucks, second by Trustee Snaden to close the public hearing at 8:24 p.m.**
 - **Motion by Trustee Snaden, second by Trustee Kassay to approve to amend Section 245-62 of Chapter 245 of the Village Code to Prohibit Parking/Standing On the North Side of Caroline Avenue From Randall Avenue to Barnum Avenue. Motion passed 5/0.**

V. ADJOURN

- **Motion by Trustee Miller, second by Trustee Kassay to adjourn the meeting at 9:08 p.m.**

*Respectfully submitted,
Barbara Sakovich
Village Clerk*