



**Minutes**  
**Virtual Business Meeting**  
**Village Hall**  
**February 1, 2021 7:00 PM (Snow Emergency- Rescheduled)**  
**February 16, 2021 3:30 PM**

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**Approved: Action Items 1 – 15**  
**Approved: Adjourn Meeting at 4:40 p.m.**

**Mayor Garant called the meeting to order at 3:30 PM.**

**ATTENDANCE:**

**Mayor Garant, Trustees Loucks, Miller, Snaden , Kassay,  
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer  
Mordente, Village Deputy Treasurer Ferrante - Excused**

**I. Business Meeting:**

**Action Items:**

1. Approve the minutes of January 19, 2021.
2. At the request of Administrator Palumbo, award Bid #114-2020 to Carter Melence to renovate Village Hall Bathrooms to single occupant, ADA complaint bathrooms at a cost of \$95,625.00 subject to all insurance requirements being satisfied.
3. Approval of salary compensation for the management/administrative employees of the Code Enforcement Bureau per the CSEA Collective Bargaining Agreement dated June 1, 2018 – May 31, 2022.
4. At the request of Steve Gallagher, approve the change of title for Steve Manne from Assistant Labor Crew Leader to Auto Mechanic III, effective immediately.
5. At the request of Steve Gallagher, approve the transfer of Davis Rodrigues from Custodian I to DPW Laborer I at his same salary, with an effective date to be determined.
6. Approve the extension of the BID Snow Agreement through the 2021-2022 season.
7. At the request of Kevin Wood, approve a car counting system from Parking Logix for the Barnum lot at a cost of \$9,990.00.
8. At the request of Kevin Wood, approve a 6-month proposal from UpSafety as a parking enforcement solution at a cost of \$12,474.00.
9. Approve the request of the PJ Chamber of Commerce to hold the Dragon Boat Race festival on September 18, 2021 8:00 a.m. - 5:00 p.m. Application fee has been paid; Code invoice to follow event.
10. At the request of Renee Lemmerman, approve the proposal from Championship Tennis Inc. for the Spring opening of 8 Har-Tru tennis courts at a cost of \$14,800.00.
11. Set a Public Hearing of Monday, March 1, 2021 at 7:00 p.m. to Authorize a Property Tax Levy in Excess of the Limit Established in General Municipal Law 3-C.
12. Set a Public Hearing of Monday, March 15, 2021 at 3:30 p.m. to add Section 250-47.2 to Article VIII of Chapter 250 of the Village Code to Regulate Vacant Buildings and Storefronts.

13. At the request of Brian MacMillan, approve the proposal from On the Mark Training to utilize the vacant room at the lower level Country Club at a fee of \$300.00 a month subject to an executed agreement and insurance requirements.
14. Approval for work to be performed to repair the northern fence line at the Port Jefferson Country Club at the upper tennis courts at a cost not to exceed \$14,475.00 paid with Country Club Capital.
15. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

**Date: 2/1/2021 WARRANT**

<b>FUND</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>CHECK</b>
<b>General</b>	<b>\$ 16,606.43</b>	<b>01/25/21</b>	<b>ACH</b>
<b>General</b>	<b>\$ 11,263.81</b>	<b>02/01/21</b>	<b>037057-037070</b>
<b>General</b>	<b>\$ 101,951.52</b>	<b>02/01/21</b>	<b>037071-037109</b>
<b>General</b>	<b>\$ 4,297.49</b>	<b>02/01/21</b>	<b>ACH</b>
<b>PJCC</b>	<b>\$ 4,304.85</b>	<b>01/25/21</b>	<b>ACH</b>
<b>PJCC</b>	<b>\$ 10,200.80</b>	<b>02/01/21</b>	<b>022959-022967</b>
<b>PJCC</b>	<b>\$ 177.99</b>	<b>02/01/21</b>	<b>ACH</b>
<b>Trust</b>	<b>\$ 8,000.00</b>	<b>02/01/21</b>	<b>003209-003216</b>
<b>Trust</b>	<b>\$ 299.00</b>	<b>02/01/21</b>	<b>ACH</b>
<b>Capital</b>	<b>\$</b>		

**Date: 2/16/2021 WARRANT**

<b>FUND</b>	<b>AMOUNT</b>	<b>DATE</b>	<b>CHECK</b>
<b>General</b>	<b>\$ 10,646.93</b>	<b>02/16/21</b>	<b>037110-037121</b>
<b>General</b>	<b>\$ 4,354.49</b>	<b>02/12/21</b>	<b>ACH</b>
<b>General</b>	<b>\$ 189,412.17</b>	<b>02/16/21</b>	<b>037122-037171</b>
<b>PJCC</b>	<b>\$ 21,429.25</b>	<b>02/16/21</b>	<b>022968-022982</b>
<b>Trust</b>	<b>\$ 600.00</b>	<b>02/16/21</b>	<b>003217</b>
<b>Capital</b>	<b>\$ 17,547.92</b>	<b>02/16/21</b>	<b>2309-2311</b>

**Motion by Mayor Garant, second by Kathianne Snaden to approve Action Items 1 – 15. Motion passed 5/0**

## **II. BOARD REPORTS**

### **Mayor Garant**

- Uptown Development
- Code Initiatives
- Snow Clearing – Commend DPW, Parks, Code Crew
- Conservancy – Not For Profits – Village Printer
- Village Global Calendar – Event Postings

**Trustee Loucks**

- Parks – New Kayaks racks and Vessel permits.
- Country Club - Memberships, Opening Dates, New software
- Village Center - programs

**Trustee Miller**

- LIRR Electrification, and
- Green Energy and Sierra Club, and
- LIPA Settlement status

**Trustee Snaden**

- Parking: enhancing parking for businesses
- Code/Public Safety: Bicycle Task Force
- ZBA: Thompson St
- ARC: Ferry Building Update
- Courts: update
- School District: update
- Marketing: "Be in the Know" Campaign

**Trustee Kassay**

- "Baskets by the Beach" Program
- CAC: Tree code discussion
- Community Garden Committee Updates

**Administrator Palumbo**

- Project Updates

**Village Clerk Sakovich**

- Next Meeting – March 1, 2021 7:00 p.m.

**III. ADJOURN**

- **Motion by Mayor Garant, second by Kathianne Snaden to adjourn the meeting at 4:40 p.m. Motion passed 5/0.**

*Respectfully submitted,  
Barbara Sakovich  
Village Clerk*