



Minutes
Virtual Business Meeting
Village Hall
December 7, 2020 7:00 PM

Mayor Garant called the meeting to order at 7:00 PM.

ATTENDANCE:

**Mayor Garant, Trustees Loucks, Miller, Snaden , Kassay ,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer
Mordente, Village Deputy Treasurer Ferrante - Excused**

I. Business Meeting:

Public Safety – SCPD – Officer John Estathiou

Action Items:

1. Approve the minutes of November 16, 2020, as amended.
2. At the request of Clerk Sakovich, approve the 2021 Village Board meeting schedule.
3. Approve the proposal from Brian McCaffrey Sr. for the preparation of the NYS DEC annual report for the Clean Solid Waste Landfill at a price not to exceed \$800.00.
4. At the Mayor's request, approval to cancel the December 21, 2020 3:30 p.m. board meeting.
5. At the request of Administrator Joe Palumbo, approve the Village Hazard Communication Policy.
6. Resolution to authorize the Mayor to enter a Intermunicipal Agreement with Town of Brookhaven for payment of professional engineering fees relative to Mt Sinai Harbor Dredging and deposit of sand on East Beach, with maximum expense of \$12,000.
7. Resolution to authorize the Mayor to execute an Intermunicipal Agreement with the Town of Brookhaven for the use and services of the Town of Brookhaven's Fire Marshal Services on a needed, at cost, basis.
8. Resolution that the Fire Marshals of the Town of Brookhaven, when tasked and appointed for service within and for the jurisdiction of the Village of Port Jefferson shall be cross-designated and appointed as Fire Marshals of the Village under Village Code 139-04.
9. Approve the Mayor's appointment of Todd Garland to the CCMAC with a term to expire on 7/2022, who will replace Don Mackensie.
10. Approve a room rental fee reduction from \$750 to \$400 for the Knights of Columbus/Infant Jesus (Not for Profit) at the Village Center on August 16, 2021. (Post outing lunch from 12:00 until 6:00 - fee includes rental, set-up, clean-up and custodial fee)
11. At the Mayor's request, approve for Parking Administrator Kevin Wood to travel to Allentown, PA December 2 & 3, 2020 to meet with its parking administration and view what they are using to manage Amano meters and app enforcement. Travel expenses are per Village policy.
12. Approval to pay Suffolk Asphalt an additional \$6,483.62 for Village road paving due to increased paving area that was spalled and cracked on Fairway Drive and High Street.
13. Motion to extend the rent reduction at the Long Island Explorium thru April, 2021 at a monthly rent of \$250.00.

14. Approve the Phase I, Tasks 1 – 6, proposal from Campani & Schwarting for the Project Management of the Climate resilience Plan Grant at a cost of \$9,200.00.
15. Approve the continued contract with Nicole Christian for Nicole J. Christian Consulting for grant writing services December 1, 2020 through May 31, 2021 not to exceed 20 hours per month at a cost of \$125.00 per hour.
16. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 12/7/2020 WARRANT

FUND	AMOUNT	DATE	CHECK
General	\$ 9,933.85	11/24/20	ACH
General	\$ 771.35	12/02/20	ACH
General	\$ 61,273.12	12/07/20	036860-036893
PJCC	\$ 7,360.27	11/20/20	ACH
PJCC	\$ 84.99	12/02/20	ACH
PJCC	\$ 21,634.41	12/07/20	22878-22903
Trust	\$ 9,200.00	12/07/20	003195-003197
Capital	\$ 27,030.25	12/07/20	2292-2297

Motion by Margot Garant, second by Stan Loucks to approve Action Items 1 – 16. Motion passed 5/0

II. BOARD REPORTS

Mayor Garant

- Covid Update
- Sand dredging projects East beach
- LED Lighting project ongoing
- Holiday events - Festival of Trees, Horse and Carriage rides, Cookie land and no touch Santa with Chamber - Virtual tree lighting

Trustee Loucks

- Kayak Racks
- Village Center
- Country Club

Trustee Miller

- West Beach Repair

Trustee Snaden

- Code and Public Safety:
- Court: Continuing in person with limited capacity
- ARC: Ferry Building
- ZBA:
- Parking: Barnum Lot
- BID: Update

Trustee Kassay

- Planning Board: Upcoming code changes; 216B Main Approval; 116 W Broadway Update; 410 Thompson Minor Subdivision Proposal
- CAC: Discussion of tree clearing code amendments

- Community Garden Committee: Welcoming interested members
- Recycling Sculptures Update

Administrator Palumbo

- NYPA Update
- Enterprise Fleet Update

Treasurer Mordente

- Financials

Village Clerk Sakovich

- Next Meeting – Monday, January 4, 2021, at 7:00 p.m. via Zoom

III. ADJOURN

- **Motion by Mayor Garant, second by Rebecca Kassay to adjourn the meeting at 8:46 p.m.**
Motion passed 5/0

*Respectfully submitted,
Barbara Sakovich
Village Clerk*