



Minutes
Virtual Business Meeting
Village Hall
January 4, 2021 7:00 PM

Mayor Garant called the meeting to order at 7:02 PM.

ATTENDANCE:

Mayor Garant, Trustees Loucks, Miller, Snaden, Kassay,
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente

I. Business Meeting:
Public Safety – SCPD

Action Items:

1. Approve the minutes of December 7, 2020.
2. Approve the request of Administrator Joe Palumbo to hire Mark Viseckas as Sr. Building Inspector at a salary of \$52,700.00 with a start date of November 30, 2020.
3. Approve a change order from F&F Concrete for the removal of trees and stumps at the Barnum Avenue parking lot at a cost of \$5,000.00.
4. Approve a change order from F&F Concrete for colored concrete mix for the stamped concrete at a cost of \$1,000.00.
5. Approve a change order from F&F Concrete to mill and repave Caroline Avenue from Barnum Avenue to Randall Avenue at a cost of \$23,865.00.
6. At the request of Administrator Palumbo, approve the proposal from J.R. Holzmacher for Architectural Design for a new vestibule at the rear entrance into the reception area of Village Hall for a lump sum of \$2,750.00
7. Approval for the Village of Port Jefferson to adopt the Suffolk County Hazard Mitigation Plan.
8. At the request of Brian MacMillan, approve the 2021 Corporate Rate sheet, as attached.
9. At the request of Brian MacMillan, approve the extension of Garland Industries for IT services for the operation and maintenance for the country club software for both golf and tennis through April 2021 at a cost of \$1,000 per month.
10. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 12/21/2020

FUND	AMOUNT	DATE	CHECK
General	\$ 28,591.38	12/14/20	ACH
General	\$ 1,625.00	12/16/20	38694
General	\$ 34,644.92	12/21/20	036895-036925
General	\$ 120,333.46	12/21/20	036926-036968

General	\$	1,253.00	12/21/20	ACH
General	\$	450.00	12/22/20	036969
PJCC	\$	30,599.08	12/18/20	022904-022927
Trust	\$	12,172.56	12/21/20	003198-003201
Capital	\$	2,750.00	12/07/20	2298
Capital	\$	259,539.99	12/21/20	2299-2301

Date: 1/4/2021 WARRANT

FUND	AMOUNT	DATE	CHECK
General	\$ 7,217.97	12/28/20	ACH
General	\$ 34,122.34	01/04/21	036970-036986
General	\$ 1,262.50	01/04/21	036987
PJCC	\$ 5,958.64	12/28/20	ACH
PJCC	\$ 5,949.31	01/04/21	022928-022938
Trust	\$ 5,500.00	01/04/21	003202-003206
Capital	\$ 164,544.55	01/04/21	2302-2304

Motion by Mayor Garant, second by Rebecca Kassay to approve Action Items 1 – 10. Motion passed 5/0

II. BOARD REPORTS

Mayor Garant

- Covid Update
- Sand dredging at East beach
- Conifer Update
- Retaining Wall Bid Update

Trustee Loucks

- Recreation Update
- PJCC/Membership Update

Trustee Miller

- FEMA Grant

Trustee Snaden

- BID Advertising
- MS/HS In Person Learning Update
- Barnum Lot Update

Trustee Kassay

- Building & Planning Update
- Garden Committee
- Sculpture project

Village Attorney Egan

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Administrator Palumbo

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Treasurer Mordente

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Village Clerk Sakovich

- Next Meeting – Tuesday, January 19, 2021, at 3:30 p.m. via Zoom

III. Executive Session

- **Motion by Mayor Garant, second by Bruce Miller to go into executive session at 8:12 p.m. to discuss a contractual matter. Motion passed 5/0**
- **Motion by Mayor Garant, second by Stan Loucks to come out of executive session at 8:37 p.m. Motion passes 5/0**

IV. ADJOURN

- **Motion by Mayor Garant, second by Stan Loucks to adjourn the meeting at 8:37 p.m. Motion passed 5/0.**

*Respectfully submitted,
Barbara Sakovich
Village Clerk*