



Minutes  
Virtual Business Meeting  
Village Hall  
September 8, 2020 7:00 PM

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**Mayor Garant called the meeting to order at 7:00 PM.**

**ATTENDANCE:**

**Mayor Garant, Trustees Loucks, D'Abramo, Miller, Snaden ,  
Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer  
Mordente, Village Deputy Treasurer Ferrante – excused**

**I. Business Meeting:**

**Action Items:**

1. Approve the minutes of August 17, 2020.
2. At the request of Administrator Palumbo, approve a resolution to establish a Safety Committee for Employee Operations.
3. Approve a resolution to appoint the following members to the Safety Committee – Joseph Palumbo with a term to expire July 1, 2022, Richard Harris with a term to expire July 1, 2022 and Barbara Sakovich with a term to expire July 1, 2021.
4. At the request of Administrator Joseph Palumbo, purchase a speed trailer from Applied Concepts, Inc. Applied Concepts is a NYS Contracted vendor (Contract # PC68529 through PC68533, Master Contract # 00218 and Award #PGB-23163) at a cost of \$9,764.00 to be paid from the Street Maintenance Equipment line A.5110.0200.
5. The Village of Port Jefferson authorizes the Port Jefferson Village Court to apply for a JCAP grant in the 2020-21 grant cycle up to \$30,000.
6. At the request of Administrator Joseph Palumbo, approve JR Holzmacher to provide professional services to renovate the public restrooms near Rocketship Park at a cost not to exceed \$17,500.
7. Approval for Coastal Steward to conduct two (2) beach cleanups at the Port Jefferson side of Mt. Sinai Harbor off Crystal Brook Hollow Road on Sunday, October 4, 2020 and Centennial Beach Park on Saturday, October 10<sup>th</sup> and at a cost of \$1,000 each.
8. Approve the Street Paving schedule as presented by Steve Gallagher to be completed by Suffolk Paving Corp. for a total cost of \$251,501.37.
  - Edgewood Avenue      \$31,005.20
  - Holly Lane              \$26,350.57
  - Fairway Drive          \$75,159.56
  - South Street            \$22,218.01
  - Upper South Street    \$ 6,209.84
  - High Street             \$48,636.80
  - William Street        \$14,890.31
  - Division Street        \$ 9,823.08

- First Avenue \$17,208.00
- TOTAL \$251,501.37**

- At the request of Fred Leute, approve a salary correction to be paid retroactively for Jacob Blake, Timothy Gross and Ciara Little as their starting salary should have been \$15.75 not \$15.50 from July 17, 2017 to present and Craig Marino's starting salary should have been \$15.75 not \$15.50 from December 1, 2018 to current.
- Approve the following employment requests:
  - At the request of Renee Lemmerman, approve Kendal Ward (Port Jefferson) from Lifeguard to Head lifeguard from 8/25-9/2/2020 at \$15 per hour.
  - At the request of Renee Lemmerman, approve Sarah Moshe (Port Jefferson) from Lifeguard to Head Lifeguard from 8/24-9/7/2020 at \$15 per hour.
  - At the request of Kevin Wood, approve the hiring of Henry Russell as a part time Parking Ambassador at a salary of \$13.00/ hour.
  - At the request of Kevin Wood, approve the hiring of Adam Friedman as a part time Parking Ambassador at a salary \$13.00/ hour.
  - At the request of Fred Leute, approve the hiring of Miguel Genao as Code Enforcement Officer at a salary of \$20.50/hr.
- Approve the additional hiring of Village election workers Leslie Chesley and Wayne Chesley for the September 15<sup>th</sup>, 2020 election to be held at the Village Center.
- Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

**Date: 9/8/2020 WARRANT**

FUND	AMOUNT	DATE	CHECK
General	\$ 7,715.17	08/28/20	ACH
General	\$ 100,732.63	09/08/20	036472-036553
General	\$ 3,300.00	09/08/20	036554-036555
General	\$ 177.29	09/08/20	036556-036557
PJCC	\$ 10,615.30	08/21/20	ACH
PJCC	\$ 1,469.50	08/31/20	022681-022682
PJCC	\$ 49,170.30	09/08/20	022683-022725
Trust	\$ 3,000.00	09/08/20	003159-003162
Capital	\$ 166,855.29	09/08/20	2264-2268

**Motion by Mayor Garant, second by Stan Loucks to approve Action Items 1 – 12. Passed 5/0**

## **II. BOARD REPORTS**

### **Mayor Garant**

- COVID = What to expect this Fall?
- Budget – 1<sup>st</sup> Quarter
- LIPA Settlement
- Orsted Update
- NYSERDA Update
- Capital Projects
- Environmental Projects

- Paving and DPW

#### **Trustee D'Abramo**

- Building & Planning Update

#### **Trustee Loucks**

- The Golf Course will be closed this coming Tuesday, Wednesday and Thursday for
- Aeration.
- THE TURN will also be closed however will reopen on Friday the 11th.
- Tennis will be holding their Open Championships on September 12th and 13th.
- THE CLUB at the Waterview is now open Tuesday thru Sunday for lunch and dinner.
- Country Club Memberships
- Arts Council Saturday Concerts, Farmers Market through November, Before & After School Care

#### **Trustee Snaden**

- Request removal of unused and dilapidated bus shelter on Arden.
- Parking - Barnum lot progress
- Court - update
- School - programs

#### **Village Attorney Egan**

- Huntington LIPA Settlement

#### **Administrator Palumbo**

- Court Update
- Software Update
- DPW Expansion
- Longfellow Update

#### **Treasurer Mordente**

- BAN Sale
- Software Training

#### **Village Clerk Sakovich**

- Village Election – September 15, 2020 6 a.m. to 9 p.m. at Village Center
- Next Meeting – Monday, September 21, 2020, 3:30 p.m. via Zoom

### **III. ADJOURN**

- Motion by Mayor Garant, second by Bruce D'Abramo to adjourn the meeting at 7:54 p.m.