

TEMPORARY LICENSE AGREEMENT
INCORPORATED VILLAGE OF PORT JEFFERSON
USE OF VILLAGE'S SIDEWAKS, ROADS, PARKING LOTS

No one will be allowed to use municipal facilities without the completed and signed application, a copy of the Insurance certificate, and any fee required to the Municipality. All vendors must comply with Insurance Requirements and sign an Indemnification Clause.

The entity using the property must comply with the Incorporated Village of Port Jefferson Use of Facility Standards. The entity must maintain at a minimum the following, giving evidence of same to the Incorporated Village of Port Jefferson in the **form of a Certificate of Insurance, copy of the General Liability Declarations Page and copy of the Additional Insured Endorsement and provide** 30 days notice of cancellation, non-renewal or material change. New York State licensed carrier is preferred; any non-licensed carriers will be accepted at the Municipalities discretion. The insurance carrier must have an AM Best Rating of at least A- IX. **Workers Compensation and NYS Disability is required for any entity that has employees that will be working on the premises.**

I. COMMERCIAL GENERAL LIABILITY

Coverage	Occurrence	
Limits	General Aggregate	\$2,000,000
	Products-Comp/Ops Aggregate	\$1,000,000
	Personal & Advertising. Injury	\$1,000,000
	Each Occurrence	\$1,000,000
	Fire Damage (Any one Fire)	\$ 100,000
	Medical Exp. (Any one Person)	\$ 5,000
Additional Insured	Incorporated Village of Port Jefferson and all appointed and elected officials, employees and volunteers using ISO form CG2026 or equivalent	
Mandatory:	Contractual Liability to extend to Hold Harmless; If Alcohol is being served or sold evidence of Liquor Law Legal Liability is required.	

II. UMBRELLA LIABILITY - Recommended

Coverage	Umbrella Form or Excess following form of primary General Liability and Automobile Liability	
Suggested Limit	\$2,000,000	
Additional Insured	Incorporated Village of Port Jefferson and all appointed and elected officials, employees and volunteers	

III. WORKERS COMPENSATION AND NYS DISABILITY

Statutory coverage is required.

* The Municipal Board reserves the right to require alternative liability limits when applicable.

TEMPORARY LICENSE AGREEMENT
INCORPORATED VILLAGE OF PORT JEFFERSON
USE OF PUBLIC PROPERTY APPLICATION

Location Description: _____

Total Approved Tables: _____

Licensee: _____ (business name)

I. TERM:

1. 2020 Seasonal Outdoor Dining expires November 1, 2020, unless earlier terminated at the discretion of the Mayor.

II. REGULATIONS:

1. Licensee must maintain the property as clean and orderly. Licensee will take good care of the Premises, keep them in good order, and clean them regularly. Licensee will obtain written authorization from the Village before making any improvements, or any repairs to that portion of the area where Licensee is licensed. If the Village authorizes Licensee to make an improvement at the Premises, the improvement becomes the property of the Village when the improvement is completed.
2. Licensee shall pay the costs of all utilities and will be responsible for lawn maintenance, garbage removal and general maintenance.
3. All Village codes pertaining to use of Sidewalks must be adhered to at all times. Licensee shall use and occupy the Premises for the purpose of conducting outdoor dining/retail:
4. All food vendors must be licensed and have a Department of Health certificate.
5. Licensee agrees that safety and protection of all persons is paramount and assume responsibility to ensure that use, installation, maintenance and inspection of all facilities used conforms to government and non-government safety standards.
6. Village reserves the right to preempt and terminate the use of the property at any time in the event the property is needed for municipal purposes.
7. The Village reserves the right to reject an application or to rescind a permit if in the opinion of the Village such action is necessary to preserve the condition of Village property or public safety is at risk.
8. Any contractors, vendors, organizations, individuals, volunteers, employed/used by the applicant shall be licensed and shall comply with all laws and ordinances of governmental authorities. Any vendors hired by the applicant must comply with the insurance requirements of the Village for Independent Contractors/Vendors of residents/groups that are using village facilities.

The undersigned, an officer of the Entity requesting use of the Incorporated Village of Port Jefferson's property, guarantees observance of all regulations governing use of public property of the Incorporated Village of Port Jefferson, payment of any charges incurred and states that the organization agrees to indemnify and save harmless the Incorporated Village of Port Jefferson and the Municipal Board, employees and volunteers against any and all claims for damages or injury to persons or property that may be occasioned by, or arise from, the use of such property.

Village Clerk's Approval:

Signature _____ Date _____

*License Agreement must be displayed on premises and available for inspection.