



**Minutes  
Business Meeting  
Village Hall  
March 2, 2020 5:30PM**

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**Approved:** Action items 1 – 13

**Approved:** Amend to add Kathianne Snaden’s board report items. Motion by Bruce Miller, 2<sup>nd</sup> by Bruce D’Abramo

**Approved:** To amend section 185 amending and/or repealing section 185-8; 185-11; 185-17; 185-22 and 185-23 as it relates to the definition and regulation of peddling and soliciting by proposed local law

**Approved:** Close public hearing at 7:25 p.m.

**Approved:** To Consider overriding the Tax Cap as established in the General Municipal Law section 3-C by proposed local law.

**Approved:** Close public hearing at 7:28 p.m.

**Approved:** Close the public forum at 8:19 p.m.

**Approved:** Adjourn the meeting at 8:20 p.m.

**Mayor Garant called the meeting to order at 5:31 PM**

**ATTENDANCE:**

**Mayor Garant, Trustees Loucks - remote, D’Abramo, Miller, Snaden, Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente, Village Deputy Treasurer Ferrante - absent**

**Appointment:**

- 5:30 p.m. Lisa Harris owner of Fork & Fiddle to discuss PILOP

**Mayor Garant**

1. Approve the minutes of February 18, 2020.
2. Approve the resolution for the Town of Brookhaven Community Development Block grant (CDBG) application for (1) \$12,000 for Welcome Friends transportation costs and (2) \$50,000 to complete ADA upgrade to Village Hall Restrooms or Village Public Restrooms at tennis court/Rocketship Park.
3. Approve an extension to 12/31/2020 to the existing Memo of Understanding between Cornell Cooperative Extension of Suffolk County and Port Jefferson Village to conduct the Stormwater Management Program for education and outreach (originally resolution approved through March 31, 2020).
4. Approval for Joe Palumbo to attend the Rockefeller College Municipal Clerk training in Albany on July 12<sup>th</sup> – 15<sup>th</sup>, 2020. Registration is \$995.00 and reimbursement for travel is per Village policy.

**Trustee D’Abramo**

**Trustee Loucks**

5. At the request of Brian MacMillan, approve the following seasonal staff for the Pro Shop with a start date of April 15, 2020:
  - Alec Karaolis at a salary of \$15.00/hour
  - Brendan Cain at a salary of \$15.00/hour
  - Bruce Bethel at a salary of \$15.00/hour
6. At the request of Brian MacMillan, approve the following seasonal golf maintenance laborers effective 3/16/2020.
  - Zach Schindler at a salary of \$17.00/hour
  - Saul Garcia at a salary of \$17.75/hour
  - Richard Jacob at a salary of \$16.00/hour
  - Jose Zavala at a salary of \$15.00/hour
  - Jose Diaz at a salary of \$15.00/hour
  - Reye Morel at a salary of \$14.50/hour
  - Leandro Nunez at a salary of \$14.50/hour
  - Luis Rodriguez at a salary of \$13.00/hour
  - Joshua Leroy at a salary of \$13.00/hour
  - Christian Panzienza at a salary of \$13.00/hour
7. At the request of Brian MacMillan and the CCMAC, approve the Golf lesson pricing for the 2020 season:

½ Hour Private Lesson	\$ 55.00
1 Hour Private Lesson	\$100.00

Buy 5 Get 6 Free – ½ Hr	\$225.00
1 Hr	\$425.00
Playing Lesson 9 Holes	\$150.00
Playing Lesson 18 Holes	\$300.00
Junior ½ Hour	\$ 40.00
Junior 1 Hour	\$ 75.00
Junior Buy 5 Get 6 Free ½ Hr	\$175.00
Junior Buy 5 Get 6 Free 1 Hr	\$350.00
Junior Playing Lesson 9 Holes	\$100.00
Junior Playing Lesson 18 Holes	\$200.00
Clinic/Camps/Programs	
Adult Per Hour	\$ 25.00
Junior Per Hour	\$ 20.00

8. At the request of Bill Mackedon, approve the following seasonal effective:

Paul DAmico returning employee \$13 an hour start date 4-1  
 Ryan Bertman returning employee \$13 an hour start date 4-1  
 Jake Zimmerman returning employee \$13 an hour start date 5-1  
 Josh Zimmerman returning employee \$13 an hour start date 4-1  
 Nick Festa returning employee \$13 an hour start date 4-1  
 Aiden McKenna returning employee \$13 an hour start date 4-1  
 Gerry Mackedon returning employee \$13 an hour start date 4-1 end date TBD

### **Trustee Miller**

- Discussion on Highlands Blvd landscaping
- Discussion on Toast Stairway landscaping
- Bob Foxen Contract

### **Trustee Snaden**

- Code and Public Safety
  - Fence on the West side Pax Christi to be fully installed by April 1.
  - Zombie Homes - All homes on list secure with no reports of squatters, approx 6 on the list. Sheep Pasture, 2 outbuildings successfully taken down.
- Parking
  - Barnum lot should be breaking ground before May 1
  - On Street Parking changes - Main St. and Arden Pl. 1 hr 8a-8p
  - E. Main St. 2 hr with exception of Post Office goes to 15 min.
- B.I.D.
  - Ice Festival very successful, attended recap meeting for new ideas for next year
  - Wintertide concerts are free for the public to attend with free raffles and giveaways from 1 restaurant and one retail store each week.
  - Grant Program underway and very successful. Receiving new applications monthly.
- Schools
  - Code successfully patrolling school grounds and making themselves visible throughout the day.
  - Village will be donating used electronic equipment to the Elementary School Science Fair.
  - Working with the school to get out message of the importance of the 2020 Census.
- Court
  - Attending Court regularly meeting with Clerk, Prosecutors and Judges

### **Village Attorney Egan**

9. Set a public hearing date for April 6<sup>th</sup> for the following Village code changes:
- Amend sections 85-11 of Chapter 85 of the Village Code to clarify the licensing fees for standard and take-out restaurants.
  - Amend sections 250-18 (F) and 250-39 (C) of Chapter 250 of the Village Code to regulate the provision of parking for newly constructed apartments.
  - Amend attachment 1 of Chapter 250 of the Village Code to increase the special use permit fees.
  - Amend section 250-44 of Chapter 250 of the Village Code to exempt Village-owned properties from building permit applications and clarify when a building permit will not issue.

### **Administrator Palumbo**

10. Approve the proposal from Land Design for the Phase I Construction Plan and Specifications for Drainage Installation at Station Street and Oakland Avenue at a cost of \$4,000.00

11. Approve the proposal from Land Design for the Phase I Construction Stakeout and Construction Observation for Drainage Installation at Station Street and Oakland Avenue at a cost of \$3,500.00

**Kevin Wood**

- Technology Update

**Treasurer Mordente**

12. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

**Date: 3/2/2020 WARRANT**

FUND	AMOUNT	DATE	CHECK
General	\$ 162,030.01	03/02/20	035639-035702
PJCC	\$ 4,157.82	02/24/20	ACH
PJCC	\$ 29,360.07	03/02/20	022342-022361
PJCC	\$ 1,145.01	03/02/20	022362-022363
Trust	\$ 9,758.42	03/02/20	003123-003128
Capital	\$ 9,190.61	03/02/20	2187-2191

13. Resolution to amend prior Resolution #15 approved at the June 18, 2018 board meeting, to reduce the PILOP fee to \$500 per necessary parking spot for projects that a) do not increase the square footage of the existing structure and b) do not increase the occupancy of the structure. The Fee and project requirements set forth in Resolution #15 of the 6/18/18 meeting otherwise remains unchanged.

**Motion by Mayor Garant, second Bruce Miller, to approve Action Items 1-13.**

**III. PUBLIC HEARING**

- a. To amend section 185 amending and/or repealing section 185-8; 185-11; 185-17; 185-22 and 185-23 as it relates to the definition and regulation of peddling and soliciting by proposed local law.
  - a. Motion by Mayor Garant, second by Bruce D’Abramo to Close the Public Hearing at 7:25 PM.
  - b. Motion by Mayor Garant, second by Bruce D’Abramo to Approve amending section 185 amending and/or repealing section 185-8; 185-11; 185-17; 185-22 and 185-23 as it relates to the definition and regulation of peddling and soliciting by proposed local law. **Motion passed 4/0 – Stan Loucks Excused**
- b. To Consider overriding the Tax Cap as established in the General Municipal Law section 3-C by proposed local law.
  - a. Motion by Mayor Garant, second by Bruce D’Abramo to Close the Public Hearing at 7:28 PM.
  - b. Motion by Mayor Garant, second by Bruce D’Abramo to Approve consideration of overriding the Tax Cap. **Motion passed 4/0 – Stan Loucks Excused**

**IV. ADJOURN**

- **Motion by Mayor Garant, second by Bruce Miller, to adjourn the meeting at 8:20 PM.**

*Respectfully submitted,*  
*Barbara Sakovich*  
*Village Clerk*