



**Minutes
Business Meeting
Village Hall
March 16, 2020 3:30PM**

- Approve: Approve Action item #1, amend Action item #2, approve Action item # 3, table Action item #4, approve Action items 5 – 11
- Approve: Motion by Stan Loucks, second by Bruce Miller to go into executive session at 4:29 p.m to discuss Local Emergency Order
- Approve: Motion by Margot Garant, second by Bruce D'Abramo to come out of executive session at 5:56 p.m
- Approve: Motion by Mayor Margot Garant, second by Bruce D'Abramo to adjourn the meeting at 5:56 p.m.

Deputy Mayor Stan Loucks called the meeting to order at 3:31 PM.

ATTENDANCE:

Mayor Garant – Attended Late , Trustees Loucks, D'Abramo, Miller, Snaden , Village Attorney Egan, Village Administrator Palumbo, Village Clerk Sakovich, Village Treasurer Mordente, Village Deputy Treasurer Ferrante - Excused

Mayor Garant

- Planning COVID 19 - (Joe to report)

Trustee Loucks

1. Approve the minutes of March 2, 2020.
2. Approve the request of Renee Lemmerman, to approve 4 ordinance signs without the “No Smoking” language, at a cost not to exceed \$1500 by Port Jeff Signs and Graphics. All existing ordinance signs will be removed and replaced with the new signage.
3. Approve the request of Renee Lemmerman to hire Sherry Willi (Medford) full time (40 hours per week) seasonal tennis Pro Shop Manager at PJCC from April 15, 2020-October 18, 2020 at \$18 per hour (5am-1pm Tuesday-Saturday) for a total salary of \$18,684.

Trustee D'Abramo

4. Approve the following to attend the New York Planning Federation Conference on April 19 – 21, 2020 at the Sagamore Resort in Bolton Landing at a cost of \$230 per person to attend the conference with travel expenses paid per the Village policy; Alison LaPointe, Bruce D'Abramo, Mark Brosnan , Antonio Corcella, Ray DiBiase, Lisa Rickmers, Dan Russo, Jen Sigler, Tracy Stapleton, Andrew Thomas, Thomas Vulpis, Laura Zimmerman (Planning).

Trustee Miller

- LIRR Electrification to Port Jefferson

Trustee Snaden

- School District and SCPD Real Time Crime Center
- School District's new protocol amid COVID-19
- Code Bureau – Bicycles, Racks
- Code Bureau - Sheep Pasture property
- Code Bureau - Pax Christi Fencing
- Code Bureau - See Something Say Something re Zombie Homes
- Parking - Multi level parking options
- BID - Ramping up our rebranding and advertising campaign
- BID - Looking into an arts and crafts festival put on by the Arts Council for East Main St.
- Grants - Status of EV Charger grant
- Court - Transitioning to newly hired Counsel

Village Attorney Egan

5. RESOLUTION, to terminate and rescind the Covenants and Restrictions dated May 5, 1978 on the premises located at 1 North Country Road, Port Jefferson, NY (SCTM: 0206-21-3-29) and to authorize the Mayor and Village Attorney to execute all necessary documents related thereto.
- Governor's Executive Order 202 (3/7/2020) which declares the entire state a disaster emergency.

Administrator Palumbo

6. Authorize the Mayor to enter into a 48 month lease agreement with Enterprise Fleet Management for three new Code vehicles at a cost of \$753.51 per vehicle
7. At the request of Mayor Garant, approve the salary increase for Paul D'Amato, Village Tax Assessor, at a new rate of \$30,000.00 per year effective the next pay cycle.
8. Approve the request of the Chamber of Commerce to hold their Annual Easter Parade and Egg Hunt on Sunday, April 12, 2020 from 12 noon to 1:30 p.m.
9. At the request of Alison LaPointe, approve the proposal from Walbridge Surveyors for survey work in for the drainage issues between Longfellow Lane and Brook Road at a cost of \$15,000.00

Treasurer Mordente

10. Resolution pursuant to Village Law § 4-412(3) (2) which requires the designation of banks or trust companies for the deposit of all village monies, and the Board hereby amends the prior resolution to designate the following institutions as depositories of all moneys received by the village treasurer, court clerk, clerk and receiver of taxes: Citibank, NYCLASS, Empire Bank, BNB, Peoples United Bank, Flushing Bank, and removes Capital One, Chase and TD Bank.
11. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

Date: 3/16/2020 WARRANT

| FUND | AMOUNT | DATE | CHECK |
|---------|--------------|----------|---------------|
| General | \$ 34,661.75 | 03/02/20 | ACH |
| General | \$ 94,913.54 | 03/16/20 | 035703-035767 |
| PJCC | \$ 39,015.00 | 03/09/20 | 022364-022365 |
| PJCC | \$ 14,764.66 | 03/16/20 | 022366-022379 |

| | | | | |
|----------------|-----------|------------------|-----------------|----------------------|
| Trust | \$ | 5,638.42 | 03/16/20 | 003129-003136 |
| Capital | \$ | 18,800.53 | 03/16/20 | 2192-2203 |

Village Clerk Sakovich

- Next Meeting – April 6, 6:00 p.m.

Motion by Stan Loucks, second by Margot Garant , to approve Action Items #1 – 3, amend item #2, approve Action items #5 - 11 and table item #4.

III. EXECUTIVE SESSION

- Motion by Stan Loucks, second by Bruce Miller to go into executive session at 4:29 p.m. for purposes of discussing personnel and human resource issues due to the Covid 19 emergency.
- Motion by Margot Garant, second by Bruce D’Abramo to come out of executive session at 5:56 p.m.

IV. ADJOURN

- Motion by Mayor Margot Garant, second by Bruce D’Abramo to adjourn the meeting at 5:56 p.m.

Respectfully Submitted
Barbara Sakovich
Village Clerk