



**Minutes  
Business Meeting  
Village Hall  
October 7, 2019 – 6:00 PM**

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**Mayor Garant called the meeting to order at 6:01 PM.**

**Approved:** Action Items 1 – 12

**Approved:** Resolution to approve the Stipulation of Settlement between the Village and the Town of Brookhaven regarding the Town's PILOP liability of \$192,000 for the former Tax Receiver Building and the Village's liability of \$34,600 for dredging liability in Port Jefferson marina, for a net payment of \$160,400 from the Town.

**Approved:** Public Hearing to amend Village Code to reduce the period to which an illegal sign must be removed to 5 days after receipt of notice

**Approved:** Adjourn the meeting at 8:21 p.m.

**ATTENDANCE:**

**Mayor Garant, Trustees Loucks, D'Abramo, Miller, Snaden ,  
Village Attorney Egan, Village Administrator Palumbo, Acting Village Clerk/Deputy Clerk Sakovich, Village Treasurer Mordente , Village Deputy Treasurer Ferrante**

**I. Action Items:**

1. Approve the minutes of September 23, 2019.
2. At the request of Steve Gallagher, permanently hire Richard Torella from a part time Laborer to a full time Laborer at a salary of 31,110.06 effective 9/30/19.
3. Approve the 9/19/19 proposal from Brian McCaffrey for the preparation of the NYS DEC annual report for the Clean Solid Waste Landfill at a price not to exceed \$800.00
4. Set a public hearing date of November 4, 2019 to add sections 181-12; 181-13; 181-14 and 181-15 to the Village Code to prohibit the reckless use of a bicycle.
5. Approve the proposal of Heir Dwellings / GK Consulting to provide to the Village of Port Jefferson – Drowned Meadow Cottage Museum, historical and archival research, planning in the amount of \$7,800.00 with a total budget of \$10,000.00 to be paid from a reimbursable Suffolk County grant for historic programming.
6. Approve the request of Steve Gallagher to promote James Tracy from Laborer to Heavy Equipment Operator with a starting salary of \$37,693.00.
7. At the request of Stan Loucks, approve the Tee Sign Sponsorship Agreement for advertising on tee box signs at the PJCC.
8. At the request of Denise Mordente, approve the Office of the State Comptroller to hold their 2020 annual accounting school at the Village Center in the Sail Loft room April 21-22 9am-4pm and April 23rd 9am-12pm and the advanced class Oct. 27-28 9am-4pm and Oct. 29th 9am-12pm waiving the room fee.

9. At the request of Denise Mordente, approve the contract with Edmund's for new accounting and tax software for \$65,885.00 with the Town of Brookhaven paying \$28,000 from shared services. (see attached contract).
10. At the request of Kevin Wood, approve to hire Sam Robertson as a Parking Ambassador at \$12.00/hr.
11. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

**Date:** 10/7/19 **WARRANT**

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General	\$ 6,202.50	09/30/19	ACH
General	\$ 167,539.31	10/07/19	034987-035050
PJCC	\$ 9,716.99	09/24/19	ACH
PJCC	\$ 38,210.60	10/07/19	022120-022160
Trust	\$ 8,689.00	10/07/19	003033-003041
Capital	\$ 7,258.47	09/30/19	2141-2142
Capital	\$ 2,000.00	10/07/19	2143-2144

12. Resolution to approve the Stipulation of Settlement between the Village and the Town of Brookhaven regarding the Town's PILOP liability of \$192,000 for the former Tax Receiver Building and the Village's liability of \$34,600 for dredging liability in Port Jefferson marina, for a net payment of \$160,400 from the Town.

**Motion by Mayor Garant second by Bruce Miller, to approve Action Items 1 – 12.**

## **II. PUBLIC HEARING**

- a. **TO AMEND SECTION 250-31(J)(2) OF THE VILLAGE CODE TO REDUCE THE PERIOD AFTER WHICH AN ILLEGAL SIGN MUST BE REMOVED TO FIVE DAYS AFTER RECEIPT OF NOTICE**

Motion by Mayor Garant, second by Stan Loucks to close the public hearing at 7:17 p.m. and approve the amendment, Motion passed 5/0

## **III. PUBLIC FORUM**

Floor open for Public Comments

- **Motion by Mayor Garant, second by Kathianne Snaden, to adjourn the meeting at 8:21 p.m.**

*Respectfully submitted,  
Barbara Sakovich  
Interim Village Clerk*