



**Minutes**  
**Business/ Public Hearing**  
**Village Hall**  
**June 17, 2019 – 3:30 PM**

**Summary -**

**Approved: Action Items 1-9**

**Approved: Go into executive session at**

**Approved: Come out of executive session**

**Approved: Promote Caren Markson to Groundskeeper II**

**Approved: Recognize the hard work of Trustee LaPointe at his final Board Meeting**

**Approved: Adjourn the meeting.**

Mayor Garant called the meeting to order at 3:30 PM .

**I. Business Meeting –**

**ATTENDANCE:**

Mayor Garant, Trustees D'Abramo , Loucks, LaPointe , Miller, Village Attorney Egan, Village Administrator/Clerk Juliano, Village Deputy Clerk Sakovich, Village Treasurer Mordente, Village Deputy. Treasurer Ferrante.

**Action Items:**

1. Approve the Minutes of June 3, 2019 as amended.
2. BE IT RESOLVED, that the Inc. Village of Port Jefferson / Location code 40401 hereby establishes the following as standard work days for these titles and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Std Work Day	Name	Registration #	Term Begins/ Ends	Recd. of Activity	Not Submitted
Mayor	6 Hrs/day	Margot Garant	R12723783	July 2017/ July 2019	9.2	
Justice	6 Hrs/day	Tara Higgins	R12721796	July 2009/July 2011		X
Justice	6 Hrs/day	John Reilly	R11686453	July 2009/ July 2011		X
Prosecutor	6 Hrs/day	Dara Orlando	R10860092	July 2009/ July 2011		X

3. Approve the purchase of a TORO Z MASTER 7000 SERIES, 72" SIDE DISCHARGE DECK, 25 HP KUBOTA DIESEL ( 74274 ) off of NYS Contract # PC66756 (Group 40625- Heavy Equipment) PRICE--\$ 13,759.20 (MSRP PRICE\$ 19,110.00)
4. Approve the request of Treasurer Mordente to hire Sound Actuarial Consulting to conduct an update analysis of the Village's 2017/2018 GASB 75 Analysis - Postemployment Benefits in compliance with GASB 75 requirements for a fee not to exceed \$2,500.00
5. Approve the Board of Trustees as Lead Agency to designate the re-striping and signage on Main Street and Linden for the purposes of traffic mitigation as an Unlisted Action and issue a Negative Declaration.
6. Approve the following Resolution –

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

**WHEREAS**, the Board is considering a traffic mitigation project for Linden Place and its intersection with Main Street which consists of re-striping parking and/or street lines and installing new signage, as detailed in Part I of the Short Environmental Assessment Form attached hereto (hereinafter the "Proposed Action"); and

**WHEREAS**, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Trustees reviewed the Proposed Action and preliminarily determined that same is an Unlisted action; and

**WHEREAS**, pursuant to 6 NYCRR Part 617, coordinated review of an unlisted action is optional, and was not undertaken by the Board of Trustees;

**NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:

**THAT**, the Board of Trustees hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4), with respect to the Proposed Action, as described above;

**THAT**, this Resolution shall take effect immediately.

7. Approve the following Resolution - **ADOPTING A NEGATIVE DECLARATION PURSUANT TO SEQRA FOR THE RE-STRIPING AND INSTALLATION OF SIGNAGE ON MAIN STREET AND LINDEN PLACE FOR THE PURPOSES OF TRAFFIC MITIGATION**

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

**WHEREAS**, the Board is considering a traffic mitigation project for Linden Place and its intersection with Main Street which consists of re-striping parking and/or street lines and installing new signage, as detailed in the Short Environmental Assessment Form attached hereto (hereinafter the "Proposed Action"); and

**WHEREAS**, the proposed action is more particularly described in the attached Environmental Assessment Form; and

**WHEREAS**, the Board of Trustees declared itself, by Resolution, the lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4); and

**WHEREAS**, the Board of Trustees, as lead agency, has caused to be prepared the attached Short Environmental Assessment Form (EAF) to evaluate potential significant adverse environmental impacts associated with the proposed action, and has reviewed the aforesaid Short EAF and agrees with the contents thereof.

**NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:

**THAT**, the Board of Trustees, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

**THAT**, based upon the information contained in the Short EAF and other relevant information before the Board of Trustees, the Board of Trustees, as lead agency for the action contemplated herein, and after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts a Negative Declaration for the proposed action.

**THAT**, this Resolution shall take effect immediately.

8. Approve the extension of the LIFFES Contract through the 2024/25 School Year at the following rate schedule:
- School Year 2020/21 - \$40.00
  - School Year 2021/22 - \$41.00
  - School Year 2022/23 - \$41.00
  - School Year 2023/24 - \$41.00
  - School Year 2024/25 - \$42.00

9. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

FUND	AMOUNT	DATE	CHECK
General	\$ 168.30	6/7/19	ACH
General 18/19	\$ 32,804.68	6/17/19	034431-034484
General 19/20	\$ 47,318.68	6/18/19	034485-034509
PJCC 18/19	\$ 16,148.59	6/17/19	021905-021925
PJCC 19/20	\$ 23,082.80	06/18/19	021926-021933
Trust	\$ 2,200.00	06/17/19	002974-002976
Capital	\$ 37,290.00	06/04/19	2099-2100
Capital	\$ 6,120.74	06/17/19	2101-2105

- Motion by Mayor Garant, second by Trustee LaPointe, to approve Action Items 1-9.  
Motion Passed 5/0.

II. PUBLIC HEARING

- Special Use Permit Amendment for Danfords Hotel, Marina and Spa to operate Outdoor Dining of an additional 26 Tables around the premises.
- Motion by Mayor Garant, second by Trustee Miller, to Adjourn the Hearing at the Applicants Request, and reschedule to July 1, 2019 subject to the applicant obtaining the proper consent from the Town of Brookhaven  
Motion Passed 5/0

III. EXECUTIVE SESSION

- Motion by Mayor Garant, second by Trustee LaPointe to go into executive session at 4:06 PM to discuss a particular personnel item.  
Motion Passed 5/0
- Motion by Mayor Garant, second by Trustee LaPointe to come out of executive session at 4:15 PM.  
Motion Passed 5/0
- Motion by Mayor Garant, second by Trustee Loucks to promote Caren Marksen to Groundskeeper II effective June 27, 2019  
Motion Passed 5/0
- Motion by Mayor Garant, second by Trustee Loucks to officially recognize the diligence, conscientiousness and hard work of retiring Trustee and Deputy Mayor Larry LaPointe, and wish him well in his future endeavors.  
Motion Passed 4/0 – Trustee LaPointe recused himself.

IV. ADJOURN

- Motion by Trustee LaPointe, second by Mayor Garant, to adjourn the meeting at 4:18 PM.  
Motion Passed 5/0.

*Respectfully Submitted*

Robert J. Juliano  
Village Administrator/ Clerk