



**Minutes - Business Meeting
Village Hall Conference Room
March 4, 2019 – 5:30 PM**

Approved: Action items 1-5 & 7-22 table item 6

Approved: Parking spot realignment on East Broadway.

Approved: Close the Public Forum portion of the meeting at 7:50PM.

Approved: go into executive session at 7:57PM to discuss 3 personnel issues and a contract negotiation issue.

Approved: to come out of executive session at 8:27PM.

Approved: to promote Jake Anderson to a salary of \$54,000p/yr.

Approved: to promote Cindy Suarez to a salary of \$65,857.24p/yr.

Approved: to promote John Borrero to a salary of \$26.25p/hr.

Approved: to adjourn the meeting at 8:28PM.

Mayor Garant called the meeting to order at 5:36PM.

ATTENDANCE:

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller, Village Attorney Egan, Village Administrator/Clerk Juliano, Village Deputy Clerk Sakovich, Village Treasurer Mordente, Village Deputy Treasurer Ferrante, Assistant to the Village Administrator Carmody

- I. **APPOINTMENTS:** 5:30 PM Lisa Harris
 6:00 PM John Coughlin - RE: 407 East Main Street – Post Office Building

BUSINESS MEETING:

Action Items:

1. Approve the Minutes of February 4, 2019.
2. Approve the request of Cornell University to issue parking permits for approximately 15 nights between April and July to study horseshoe crabs at Mt. Sinai Harbor at Crystal Brook Hollow Road.
3. Approve the request of Mather Hospital to hold their annual *Families Walk for Hope* Saturday, May 4, 2019, from 8:00am to 12 noon. They are requesting an application fee waiver in the amount of \$50. Code invoice to follow event.
4. Approve the request of the Port Jefferson Retailers Association to hold its annual sidewalk sale on Saturday, May 18, 2019 from 1:00pm – 5:00pm (rain date May 19, 2019) and a fall sidewalk sale on Saturday, October 5, 2019 (rain date Sunday October 6, 2019).
5. Approve Cullen & Danowski, LLP CPA to conduct fiscal year **2018/19** audit at a fee not to exceed \$21,000.00.
6. Approve the proposal from Land Design for Port Jefferson Uptown Redevelopment Roadway/Streetscape improvements fees of \$51,980.00.
7. Approve Suffolk Asphalt's phase 2 estimates per Town of Brookhaven contract #20180023:
 - a. #318 Spring St. from Main St. to High St. in an amount not to exceed \$24,316.48
 - b. #319 West Beach access road and parking lot in an amount not to exceed \$32,317.47
8. Approve the RFQ received from Port Jefferson Rowing Club to provide rowing programs at the Harborfront Park.
9. Authorize the Mayor to enter into MEMO of Understanding for the "JITNEY SBU/PORT JEFF" loop being planned by Port Jeff Parking and Mobility Dept and Stony Brook University.
10. Approve the following Community Block Grant resolution:

Community Development Block Grant 2019

Request for Transportation Services to Soup Kitchen for homeless population

WHEREAS, the Village of Port Jefferson is always desirous to improve the economy and quality of life within the Village of Port Jefferson and WHEREAS, through the Community Development Block Grant ("CDBG") Program, the Town of Brookhaven participates with local governments and organizations in the development, support and funding of capital projects and programs; WHEREAS, as part of the CDBG grant management process in conformity with Port Jefferson's local development plans the Town of Brookhaven and HUD requires a resolution from the Port Jefferson Village Board showing approval of the request for CDBG funding;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Port Jefferson hereby approves the request for the Village of Port Jefferson to apply for \$12,000.00 in Community Development Block Grant funding, for daily transportation services to the local soup kitchen for homeless individuals. The Village of Port Jefferson will administer the program in entirety.

11. Approve the following resolution for Community Development Block Grant:

Community Development Block Grant 2019 Request for

ADA Accessibility on roadways and curbing in the upper port redevelopment zone

WHEREAS, the Village of Port Jefferson is always desirous to improve the economy and quality of life within the Village of Port Jefferson and WHEREAS, through the Community Development Block Grant ("CDBG") Program, the Town of Brookhaven participates with local governments and organizations in the development, support and funding of capital projects and programs; WHEREAS, as part of the CDBG grant management process in conformity with Port Jefferson's local development plans the Town of Brookhaven and HUD requires a resolution from the Port Jefferson Village Board showing approval of the request for CDBG funding;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Port Jefferson hereby approves the request for the Village of Port Jefferson to apply for up to \$50,000 in Community Development Block Grant funding, for ADA accessible curbing and roadway improvements in the upper port redevelopment zone. ADA accessible curbing and roadways will assist the disable community to be able to navigate upper port. The Village of Port Jefferson will administer the program in entirety.

12. Approve Kelly Reilly as Jitney Coordinator from March 1, 2019 to December 8, 2019 \$5,000.00 stipend, to be paid in \$2,500.00 increments once on February 27, 2019 and again on August 28, 2019 from the Parking Fund.
13. Approve following dates for Coastal Steward to conduct Beach clean-up, from corner of Crystal Brook Hollow Road north to the gazebo, including the parking lot. \$1000 + \$500 for dumpster per clean up.
04/07/19 Mt Sinai Harbor, Port Jefferson Side
10/19/19 Mt Sinai Harbor, Port Jefferson Side
14. Approve the request of DPW Supervisor Gallagher to hire Davis Rodrigues as Highway Laborer at an annual salary of \$30,575.00 effective March 7, 2019.
15. Approve the request of Bill Mackedon to hire the following for the golf course:
Bruce Bethel start date 4-1 end date as course closes pay \$15 an hour rehire inside staff
Peter Sottile start date 4-1 end date as course closes pay \$12 an hour rehire outside staff
Paul D'Amico start date 4-1 end date as course closes pay \$12 an hour rehire outside staff
Lia Desmond start date 4-1 end date as course closes pay \$12 an hour rehire outside staff
Giann Cucci start date 4-1 end date as course closes pay \$13 an hour rehire inside staff
Gerry Mackedon start date 5-15 end date 8-25 pay \$12 an hour rehire outside staff
Shane DeVincenzo start date 4-1 end date 8-15 pay \$12 an hour rehire outside staff
Matt Mirroco start date 5-15 end date 8-15 pay \$12 an hour rehire outside staff
Ryan Bertman start date 4-1 end date TBD pay \$12 an hour rehire outside staff
Jake Zimmerman start date 5-5 end date 8-15 pay \$13 an hour rehire inside staff
Mathew Petraca start date 4-1 end date 8-25 pay \$12 an hour new hire outside staff

16. Approve the following resolution:

RESOLUTION

TO SETTLED OUTSTANDING TAX CERTIORARI PROCEEDINGS PENDING AGAINST THE VILLAGE OF PORT JEFFERSON IN CONNECTION WITH PROPERTY OWNED BY LIBERTY MEADOW LLC, AND KNOWN AS DISTRICT 206, SECTION 16.10, BLOCK 2, AND LOTS 1-43 (FOR PROPERTIES SITUATED ON THERESA LANE AND KEWPIE CIRCLE).

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened pursuant to State and Local Law, does hereby declare as follows:

WHEREAS, pursuant to the New York State Real Property Tax Law the Petitioner herein, Owner(s) of real property designated on the Suffolk County Tax Map as noted above, having duly filed tax certiorari proceedings against such property for the 2013/14 through and including the 2018/19 tax years, and

WHEREAS, the Port Jefferson Village Assessor having reviewed and negotiated the case with Petitioner's representative is recommending settlement of said proceedings, and

WHEREAS, the Village of Port Jefferson and this Board are empowered by State and Local Law to compromise and otherwise settle legal claims against the Village, and the Village Assessor has provided an appropriate form Settlement Stipulation and approved the content therein:

NOW THEREFORE, be it RESOLVED by the Village Board of Trustees: THAT,

The subject tax certiorari proceedings, filed in the name of the aforementioned Property Owner-Petitioner(s) are hereby settled, subject to the term of the attached Settlement Stipulation, for the 2013/14 through and including the 2018/19 tax years for a total tax reduction of FIFTEEN THOUSAND DOLLARS AND 00/00 CENTS (\$15,000.00), including a refund of \$10,000, paid in two equal installments of \$5,000, the first within 60 days of execution of the settlement stipulation, and the second no later than the following August 1st, and tax savings (a reduced bill) compensating for FIVE THOUSAND DOLLARS for one year, with a reduction of the current aggregate assessment(s) from \$128,800 to \$110,150 on the 2019/20 assessment roll for the aforementioned lot(s); and

The Village attorney is hereby authorized to execute said Stipulation on behalf of the Village based on the aforementioned terms of settlement; and

The Village Assessor is hereby authorized to make the necessary assessment adjustments, if any, and to record the terms of settlement, as may be required or appropriate, and to take necessary action in connection with the settlement; and

The Village Treasurer is hereby authorized to issue payment to the Petitioner's counsel, Cronin & Cronin Law Firm, on behalf of Petitioner, and instructed to do so in accordance with the terms of the Settlement; and

This Resolution shall take effect immediately.

17. Approve the following resolution:

RESOLUTION

TO SETTLED OUTSTANDING TAX CERTIORARI PROCEEDINGS PENDING AGAINST THE VILLAGE OF PORT JEFFERSON IN CONNECTION WITH PROPERTY OWNED BY RAIL REALTY LLC, ANO KNOWN AS DISTRICT 206, SECTION 21, BLOCK 4, AND LOTS 22.6 ANO 30 (AKA TEXACO AVENUE}.

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened pursuant to State and Local Law, does hereby declare as follows:

WHEREAS, pursuant to the New York State Real Property Tax Law the Petitioner herein, Owner of real property designated on the Suffolk County Tax Map as noted above, having duly filed tax certiorari proceedings against such property for the 2014/15 through and including the 2015/16 tax years, and

WHEREAS, the PortJefferson Village Assessor having reviewed and negotiated the case with Petitioner's representative is recommending settlement of said proceedings, and

WHEREAS, the Village of Port Jefferson and this Board are empowered by State and Local Law to compromise and otherwise settle legal claims against the Village, and the Village Assessor has provided an appropriate form Settlement Stipulation and approved the content therein:

NOW THEREFORE, be it RESOLVED by the Village Board of Trustees: THAT,

The subject tax certiorari proceedings, filed in the name of the aforementioned Property Owner-Petitioner are hereby settled, subject to the term of the attached Settlement Stipulation, for the 2014/15 through and including the 201,5/16 tax years for a total tax reduction and refund of FIVE THOUSAND ONE HUNDRED DOLLARS AND 00/00 CENTS (\$5,100.00), paid in two equal installments, the first within 60 days of execution of the settlement stipulation, and the second no later than the following August 1st; and

The Village attorney is hereby authorized to execute said Stipulation on behalf of the Village based on the aforementioned terms of settlement; and

The Village Assessor is hereby authorized to make the necessary assessment adjustments, if any, and to record the terms of settlement, as may be required or appropriate, and to take necessary action in connection with the settlement; and

The Village Treasurer is hereby authorized to issue payment to the Petitioner's counsel, CRONIN & CRONIN LAW FIRM, on behalf of Petitioner, and instructed to do so in accordance with the terms of the Settlement; and

This Resolution shall take effect immediately.

18. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General	\$ 174,313.25	02/20/19	033930-034001
PJCC	\$ 20,962.85	02/20/19	021713-021725
Trust	\$ 8,999.00	02/20/19	002929-002935
Capital	\$ 60,518.27	02/20/19	2068-2070
General	\$ 2,549.53	02/19/19	ACH
General	\$ 32,851.10	02/26/19	ACH
General	\$ 57,089.30	03/04/19	034002-034039
PJCC	\$ 5,565.04	02/26/19	ACH
PJCC	\$ 19,715.43	03/04/19	021726-021747
PJCC	\$ 55.00	03/04/19	021748-021749
Trust	\$ 2,425.00	03/04/19	002936-002939
Capital	\$ 10,270.72	03/04/19	2071-2075

19. Approve the recommendation of Kelly Reilly to hire Christopher Merante at \$16.00 per hour as Jitney Bus Driver.

20. Approve the request of Lisa Harris of Prohibition Kitchen, 115 Main St., Port Jefferson, NY, to waive the requirement of installing a compactor and permit Prohibition Kitchen to install a dumpster in its place.

21. Approve setting the date for a public hearing of April 1, 2019 for code change prohibit parking on the West Side of Randall Ave 150 feet south from the Intersection of Oakes St and Randall Ave.

22. Approve the delayed opening of the parking season until receiving a recommendation from the parking committee, date to be determined.

- Motion by Mayor Garant second Trustee Loucks, to approve Action Items 1 -5 & 7-22 and table item 6.
Motion passed 5/0
- Motion by Mayor Garant second Trustee Loucks, to approve the realignment of the five (5) parking spots located on East Main St. adjacent to the Post Office building on East Main street as recommended by Superintendent Steve Gallagher dated March 4, 2019 and the PJV Parking Committee be approved subject to the following conditions:
 1. The lengths set forth by the plan of BBV dated February 7, 2019 is approved.
 2. The parking spot realignment will be conducted by PJV DPW, or their designee, at the cost of the applicant. Such payment shall be made within thirty (30) days of invoice by the Village.
 3. Should the realignment be reconsidered in the future by the Village, such reconsideration shall be on notice to the applicant.

II. PUBLIC FORUM

A. Public Safety Issues – Floor open for Public Safety Comments

B. Board Reports.

- Motion by Mayor Garant second by Trustee LaPointe to close the Public Forum portion of the meeting at 7:50PM.
Motion passed 5/0

III. Executive Session

- Motion by Mayor Garant, second by Trustee Loucks to go into executive session at 7:57PM to discuss 3 personnel issues and a contract negotiation issue.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee LaPointe, to come out of executive session at 8:27PM.
Motion passed 5/0
- Motion by Trustee Loucks second by Trustee D'Abramo, to promote Jake Anderson to a salary of \$54,000p/yr. effective 3/4/19.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee Miller, to promote Cindy Suarez to a salary of \$65,857.24p/yr. effective 3/4/19.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee D'Abramo, to promote John Borrero to a salary of \$26.25p/hr. effective 3/4/19.

IV. Adjourn

- Motion by Trustee LaPointe, second by Mayor Garant, to adjourn the meeting at 8:28PM.
Motion passed 5/0

Respectfully Submitted

*Robert J. Juliano
Village Administrator/ Clerk*