



Minutes
Business Meeting– 3:00 PM
Village Hall
June 18, 2018

Approved: Action items 1-15 and table item 8c
Approved: Go into executive session at 5:29 PM
Approved: Come out of executive session at 6:07 PM
Approved: Reject the grievance presented by Code officer Barbato
Approved: Proposal of Henrich
Approved: Adjourn meeting at 6:07 PM

Mayor Garant called the meeting to order at 3:00 PM.

Appointments:

3:00 PM - Danfords Inn and Waterview

4:30 PM – Robert Henrich of Henrich Inc. to discuss the proposed Gas Tank Replacements and the Gas System

ATTENDANCE:

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller
Village Attorney Egan, Village Treasurer Mordente, Village Administrator/Clerk Juliano,
Village Deputy Clerk Sakovich, Assistant to the Village Administrator Carmody

I. Business Meeting:

Action Items:

1. Approve the Minutes of June 6, 2018.
2. Approve the request of the Port Jefferson Fire Department to hold its annual Independence Day Parade on Wednesday, July 4, 2018 from 10:00am – 12:00pm. (Road closures to begin at 8:00am North Country Rd. & Main St. to West Broadway & Barnum).
3. Approve the Following Training Requests;
 - a. Village Clerk, Deputy Clerk, Village Treasurer, and Deputy Treasurer to attend NYCOM Fall Training September 24 -28th, 2018 all travel and expenses shall be in accordance with the Village Travel Policy.
4. Approve the following appointments to the CCMAC:
 - a. Lauren Sheprow replacing Gary Zamek
 - b. re-appointment of Joe D'Agrosa
5. Accept the retirement of Chief Wally Tomaszewski with regret, effective June 1, 2018 salary payment through June 30, 2018.
6. Approve Fred Leute to go on salary, for time worked, at a rate of \$30,000 per year.
7. Approve the promotion of Philip Giannetto to HEO at a salary of \$43,304.80 effective 6/18/18.
8. Approve the Following Hires:
 - a. Per the request of Denise Mordente, hire Kimberly Stepnowski, Account Clerk Typist at \$30,800.00, effective June 18, 2018.
 - b. Per the request of Bill Mackedon, hire Lia Desmond Seasonal Recreation Aide at \$11.00/hr effective July 3, 2018.
 - c. Per the request of Steve Gallagher, hire Nicholas Strasheim as F/T Laborer at \$30,575.00, effective June 21, 2018.
 - d. Per the request of Brian Macmillan hire:
 1. Zach Flynn seasonal Laborer at \$12.00/hr. effective June 5, 2018.
 2. Luis Mosquea Rodriguez seasonal Laborer at \$12.00/hr effective June 18, 2018
 - e. Per the request of Renee Lemmerman:

2018 Lifeguards for East/West Beach starting June 24th-September 3rd

 - Camryn Ward (Port Jefferson) at \$13.50 per hour (Head guard) (rehire)
 - Nicholas Caltagirone (Port Jefferson) at \$13.50 per hour (Head guard) (rehire)
 - Joe Longo (Port Jefferson) Lifeguard @ \$12.50 per hour (rehire)
 - Jonathan Moshe (Port Jefferson) Lifeguard @ \$11.50 per hour (rehire)
 - Sam Caltagirone (Port Jefferson) at \$12.50 per hour (rehire)
 - Sarah Hildreth (Port Jefferson) @ \$12.50 per hour (rehire)
 - Conor O'Hanlon (Mt Sinai) @ \$12.50 per hour (rehire)
 - Morgan Knapp, (Port Jefferson) @ \$11.50 per hour

Port Jefferson Summer Camp 2018 from June 25-August 17th (training day on 6/16 & 6/23)

 - Jocelyn Lebron (Port Jefferson) camp counselor at \$11 per hour
 - Andrey Harvey (Port Jefferson) camp counselor @ \$12 per hour (rehire)
 - Grace Swords (Port Jefferson) camp counselor at \$12 per hour (rehire)

PJCC-Tennis Maintenance from June 26-August 31st.

- John Connolly, (Port Jefferson) PJCC Tennis Maintenance \$11 per hour-starts June 26th
- Zach Hood resigned effective June 26th

F. Per the request of Kevin Wood, Parking Administrator:

- Joseph Fazio Parking Meter Aide at \$11.00/hr.

9. Approve the amendment of the following seasonal salaries effective June 4, 2018:

As requested by Steve Gallagher:

- a. Jack Laucella from \$14.00 to \$15.00p/hr. (6/4/18 Minutes)

As requested by Brian Macmillan:

- a. Rich Jacob from \$14.50 to \$15.50p/hr. (3/5/18 Minutes)
- b. Saul Garcia from \$16.00 to \$17.00p/hr. (3/5/18) Minutes)

10. Approve the request of Steve Gallagher to send the following vehicles to Gershow Recycling for permanent disposal:

- a. 2004 Ford Ranger vin #1FTZR15E54PA80657
- b. 2000 Inter Dump vin#1HTGGEAHROYH270855
- c. 2000 Ford Dump vin#1FDAF57F6YEE08250
- d. 2006 Jeep Cherokee vin#1J4GR48K26C340334
- e. 2000 Ford Dump vin#1FDAF57F8YEE08248
- f. 2002 Chevy Blazer vin#1GNDT13W92K113068

11. Approve request of Kevin Wood to purchase 4 Elite LS meters amount not to exceed \$9,500.00 per meter, to Amano McGann.

12. Approve Suffolk Asphalt change orders 1 – 5 for the Texaco Parking Lot totaling \$23,456.91.

13. Approve the proposal from PW Grosser for Design, Permit Application, Bid Services and construction oversight to repair the Salt Shed Roof at the Highway Yard for a fee not to exceed \$20,800.00 Tasks 1A, 1B, 3, 4, & 5.

14. Approve the following resolution: **SETTING A FEE SCHEDULE FOR PAYMENTS IN LIEU OF PARKING UNDER SECTION 250-27(B)(1) OF THE VILLAGE CODE**

15. Approve the following PILOP resolution:

RESOLUTION

SETTING A FEE SCHEDULE FOR PAYMENTS IN LIEU OF PARKING UNDER SECTION 250-27(B)(1) OF THE VILLAGE CODE

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, Section 250-27(B)(1) of the Village Code requires a “payment in lieu of parking fee” (PILOP) for those lots in the C-1, C-2, MW-1, and MW-2 districts that require relief from the Village’s parking requirements set forth in Article VII, Chapter 250 of the Village Code; and

WHEREAS, Section 250-27(B)(1) authorizes the Board of Trustees to set the PILOP fee by resolution.

NOW THEREFORE, be it **RESOLVED** by the Board of Trustees:

THAT, the payment in lieu of parking (PILOP) fee under Section 250-27(B)(1) of the Village Code is as follows:

- C-1 District: \$6,500 per space
- C-2 District: \$4,000 per space
- MW-1 District: \$6,500 per space
- MW-2 District: \$6,500 per space

; and

THAT, any person or entity subject to the payment in lieu of parking fee set forth in Section 250-27(B)(1) may pay the Village in a single lump sum or in accordance with the following terms:

- 1) a 20% down-payment, and
- 2) 12 monthly installment payments plus monthly interest payments at a rate of 5% APY or 36 monthly installment payments plus monthly interest payments at a rate of 5% APY

; and

THAT, if a property is subject to a PILOP fee, the owner(s) shall be obligated to pay the PILOP fee, and said lump sum payment, or down-payment in the case of an installment plan, shall be required before the Village may issue a certificate of occupancy for the property;

THAT, this Resolution shall take effect immediately.

16. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General 17-18	\$ 123.10	06/18/18	ACH
General 17-18	\$ 51,903.32	06/18/18	032813-032848
General 18-19	\$ 220,789.41	06/18/18	032849-032872
PJCC 17-18	\$ 22,866.73	06/18/18	021300-021323
PJCC 18-19	\$ 47,757.54	06/18/18	021324-021337
Trust	\$ 5,400.00	06/18/18	002791-002797
Capital	\$ 63,872.24	06/18/18	1942-1950
Capital	\$ 40,000.00	06/18/18	1951-1952
Community Development	\$ 4,320.00	06/18/18	577-578

- Motion by Trustee D’Abramo second Trustee LaPointe, to approve Action Items 1-15 and table items 8c. Motion passed 5/0

II. Executive Session

- Motion by Mayor Garant, second by Trustee Loucks to go into executive session at 5:29 to discuss contractual, litigation, and personnel matters.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee D'Abramo to come out of executive session at 6:07.
Motion passed 5/0
- Motion by Trustee LaPointe second by Mayor Garant to reject the grievance presented by Code Officer Barbato.
Motion passed 5/0
- Motion by Trustee LaPointe second by Mayer Garant to accept Henrich proposal for Gas Tank Replacements and install a new Gas System at the DPW Yard for a fee not to exceed \$37,190.32.
Motion passed 5/0

III. Adjourn

- Motion by Mayor Garant, second by Trustee D'Abramo, to adjourn the meeting at 6:07.
Motion passed 5/0

Respectfully Submitted

*Robert J. Juliano
Village Clerk*