



Minutes
Business Meeting/ Public Hearing/ Public Forum –
March 5, 2018 - 6:00 PM
Village Hall

Approved: Action items 1 – 16.

Approved: Close the Public Hearing at 8:10PM.

Approved: Close the Public Forum portion of the meeting at 8:37 PM.

Approved: Go into executive session at 8:45PM

Approve: Come out of executive session at 9:35PM

Approved: A raise of \$12,500.00 annually for Kevin Wood, Parking Administrator.

Approved: Adjourn the meeting at 9:36PM

Mayor Garant called the meeting to order at 6:02PM.

ATTENDANCE:

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller

Village Attorney Egan, Village Treasurer Mordente, Village Administrator/Clerk Juliano, Village Deputy Clerk Sakovich, Assistant to the Administrator Carmody

I. Business Meeting:

Action Items:

1. Approve the Minutes of February 21, 2018.
2. Set a Public Hearing Date of April 2, 2018, 7:00 PM concerning the presentation of the fiscal year 2018-19 Budget.
3. Approve the following Community Block Grant resolution:

Community Development Block Grant 2018

Request for Transportation Services to Soup Kitchen for homeless population

WHEREAS, the Village of Port Jefferson is always desirous to improve the economy and quality of life within the Village of Port Jefferson and WHEREAS, through the Community Development Block Grant ("CDBG") Program, the Town of Brookhaven participates with local governments and organizations in the development, support and funding of capital projects and programs;

WHEREAS, as part of the CDBG grant management process in conformity with Port Jefferson's local development plans the Town of Brookhaven and HUD requires a resolution from the Port Jefferson Village Board showing approval of the request for CDBG funding;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Port Jefferson hereby approves the request for the Village of Port Jefferson to apply for \$9,000 in Community Development Block Grant funding, for daily transportation services to the local soup kitchen for homeless individuals. The Village of Port Jefferson will administer the program in entirety.

4. Approve the following resolution for Community Development Block Grant:

Community Development Block Grant 2018 Request for

Elevator Replacement at Port Jefferson Village Fire Department

WHEREAS, the Village of Port Jefferson is always desirous to improve the economy and quality of life within the Village of Port Jefferson and WHEREAS, through the Community Development Block Grant ("CDBG") Program, the Town of Brookhaven participates with local governments and organizations in the development, support and funding of capital projects and programs;

WHEREAS, as part of the CDBG grant management process in conformity with Port Jefferson's local development plans the Town of Brookhaven and HUD requires a resolution from the Port Jefferson Village Board showing approval of the request for CDBG funding;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Port Jefferson hereby approves the request for the Village of Port Jefferson to apply for \$25,000 in Community Development Block Grant funding, for elevator replacement at the Port Jefferson Village Fire Department Building, a public facility. The elevator provides access to the second floor of the building where the community meeting room is located for individuals unable to climb stairs. The Village of Port Jefferson will administer the program in entirety.

5. Approve the following hires at the PJCC

- a. Approve the request of Bill Mackedon to hire/rehire the following employees:

Bruce Bethel \$15 p/hr inside staff start date 3-17 end date as course closes

Lauen Wagner \$11 p/hr outside staff start date 3-17 end date as course closes

Kevin Bates \$11 p/hr outside staff start date 3-17 end date as course closes

Ryan Bertman \$11 p/hr outside staff start date 3-17 end date as course closes

John Steiner \$11 p/hr outside staff start date 3-17 end date as course closes

Shane DeVincenzo \$11 p/hr outside staff start date 3-17 end date as course closes

Nick Milvid \$11 p/hr start date 3-17 end date Aug 31

Dom Mammolito \$11 p/hr outside staff start date 3-17 end date as course closes

Josh Gelfond \$11 p/hr outside staff start date 3-17 end date as course closes
 Gerry Mackedon \$11 p/hr outside staff start date 5-16 end date 8-25
 Daniell Bambolla \$11 p/hr inside staff start date 5-26 end date 8-18
 Tim Palladino \$11 p/hr outside staff start date 5-16 end date 8-25
 Matt Mirroco \$11 p/hr outside staff start date 5-17 end date 8-20
 Alex Metzler \$11 p/hr outside staff start date 5-11 end date 8-25
 Owen McOvoy \$11 p/hr outside staff start date 4-28 end date 8-19
 Jake Zimmerman (new hire) \$11 an hour start date 3-17 outside staff end date 8-15

b. Approve the request of Brian Macmillan to rehire the following employees:

Saul Garcia	\$15.25	Foreman	\$16.00
Richard Jacob	\$14.50	Senior Laborer	\$14.50
Jose Zavala	\$12.25	Advanced Laborer	\$13.00
Jose Diaz Jr.	\$12.25	Advanced Labrorer	\$13.00
Jose Florantino	\$12.25	Advanced Labrorer	\$13.00
Jose Diaz	\$12.00	Advanced Laborer	\$13.00
Rudy Nunez	\$12.00	Advanced Laborer	\$13.00
Alvaro Nunez	\$12.00	Advanced Laborer	\$13.00
Reye Morel	\$11.00	Laborer	\$12.00
Leandro Nunez	\$11.00	Laborer	\$12.00
Melvin Garcia	\$11.00	Laborer	\$11.00
Roger Villatoro		Laborer	\$11.00
William Fernandez	\$10.00	Novice Laborer	\$11.25

6. Approve the adoption of the CCMAC policy for a new membership promotion as follows:
 The CCMAC has approved the following programs to promote new membership at the country club for golf and tennis.
GOLF: Any present golf member who recruits a new golf member would receive a gift card worth \$250. Former members cannot be considered for this program.
TENNIS: Any present tennis member who recruits a new tennis member will receive a gift card worth \$100. Former members are not eligible for this program.
FORMER MEMBERS: Defined as anyone who has been a member of either golf or tennis.
GIFT CARDS: Will be issued through the membership office and will have an expiration date of **18 months from the date of issue.** These cards may be used for cart fees, guest fees or a reduction in membership fees only.
GIFT CARDS MAY NOT BE USED AS MINIMUMS.
7. Approve the request of VHB for an additional fee of \$5,400.00 concerning the Texaco Ave. Parking Lot for additional work completed including Bid Preparation, NYS DOT plans submission and incorporate changes received
8. Approve the following bids and award the contract to the lowest bidder
 - a. Tree Trim Bid # 0095-2017– North Shore Tree.
 - b. Electrical Services Bid # 0096-2017
 - For Street Lighting Systems – Welsbach Electric
 - For General Electrical services – Anthem Electric Inc.
9. Approve the recommendation of Brian Egan, Village Attorney, to waive the subdivision fee at 304 Main St., SCTM# 0206.12.7.33. applicant will pay all recording costs and title charges associated with the recording of the deed, easements and any other document that must be filed related to the land swap.
10. Approve and consent to transfer of the catering license at PJCC from Lombardi’s Caterers to Crest Caterers LLC effective immediately. Release security deposit upon satisfactory inspection by the Village.
11. Approve the following Resolution:

DESIGNATING THE BOARD OF TRUSTEES AS THE LEAD AGENCY PURSUANT TO SEQRA FOR THE INSTALLATION OF VERIZON WIRELESS COMMUNICATIONS EQUIPMENT AT VILLAGE HALL AND THE PORT JEFFERSON COUNTRY CLUB

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, the Board is considering entering into lease agreements with Verizon Wireless for the installation of antennae/communications equipment at Village Hall and the Port Jefferson Country Club (hereinafter the "Proposed Action"); and

WHEREAS, the lease agreements are attached hereto; and

WHEREAS, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Trustees reviewed the Proposed Action and preliminarily determined that same is an Unlisted action; and

WHEREAS, pursuant to 6 NYCRR Part 617, coordinated review of an Unlisted action is optional, and was not undertaken by the Board of Trustees;

NOW THEREFORE, be it **RESOLVED** by the Board of Trustees:

THAT, the Board of Trustees hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4), with respect to the Proposed Action, as described above;

THAT, this Resolution shall take effect immediately.

12. Approve the following resolution:

ADOPTING A NEGATIVE DECLARATION PURSUANT TO SEQRA FOR THE INSTALLATION AND USE OF VERIZON WIRELESS COMMUNICATIONS EQUIPMENT AT VILLAGE HALL AND THE PORT JEFFERSON COUNTRY CLUB

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, the Board is considering entering into lease agreements with Verizon Wireless for the installation and use of antennae/communications equipment at Village Hall and the Port Jefferson Country Club (hereinafter the "Proposed Action"); and

WHEREAS, the proposed action is more particularly described in the attached Environmental Assessment Form; and

WHEREAS, the Board of Trustees declared itself, by Resolution, the lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4); and

WHEREAS, the Board of Trustees, as lead agency, has caused to be prepared the attached Short Environmental Assessment Form (EAF) to evaluate potential significant adverse environmental impacts associated with the proposed action, and has reviewed the aforesaid Short EAF and agrees with the contents thereof.

NOW THEREFORE, be it **RESOLVED** by the Board of Trustees:

THAT, the Board of Trustees, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

THAT, based upon the information contained in the Short EAF and other relevant information before the Board of Trustees, the Board of Trustees, as lead agency for the action contemplated herein, and after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts a Negative Declaration for the proposed action.

THAT, this Resolution shall take effect immediately.

13. Approve the following resolution:
- APPROVING LEASES FOR THE INSTALLATION AND USE OF VERIZON COMMUNICATIONS EQUIPMENT**
- The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:
- WHEREAS**, the Village and Verizon Wireless have negotiated two lease agreements (attached hereto) for the installation of Verizon Wireless communications equipment at Village Hall and the Port Jefferson Country Club; and
- WHEREAS**, the Board finds that the revenue generated by the lease agreements and the improvement of cellular telephone service in the area will benefit the Village and the general public.
- NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:
- THAT**, the Mayor is authorized to execute the attached leases with Verizon Wireless on behalf of the Village; and
- THAT**, the Mayor shall take steps necessary to ensure the Village’s performance of its obligations under the attached leases; and
- THAT**, this Resolution shall take effect immediately.

14. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

FUND	AMOUNT	DATE	CHECK#
General	\$ 34,286.27	02/21/18	ACH
General	\$ 156,511.840	3/05/18	032344-032410
General	\$ 7,217.94	03/01/18	ACH
PJCC	\$ 4,969.21	02/21/18	ACH
PJCC	\$ 32,579.86	03/05/18	021134-021158
Trust	\$ 4,480.00	03/05/18	002755-002760
Capital	\$ 16,728.20	03/05/18	1897-1901

15. Approve setting a public hearing date of April 19, 2018, for PILOP.
16. Approve the request of the Port Jefferson Chamber of Commerce to hold their annual Easter Parade, additional CODE officers will be paid for by the PJ Chamber.
- Motion by Mayor Garant second Trustee LaPointe, to approve Action Items 1-16.
Motion passed 5/0

II. PUBLIC FORUM

A. Public Hearing

- AMEND SECTION 245-61 OF THE VILLAGE CODE TO PROHIBIT PARKING ALONG THE ENTIRE EAST SIDE OF ARLINGTON AVENUE,**
- Motion by Trustee LaPointe second by Mayor Garant to close the Public Hearing at 8:10PM.
Motion passed 5/0
 - Motion by ____ second by ____ to approve the proposed code change concerning prohibiting Parking on the East Side of Arlington Ave.
- B. Public Safety Issues** – Floor open for Public Safety Comments
- C. Public Forum** - Floor open for General Comments
- Motion by Mayor Garant second by Trustee LaPointe to close the Public Forum portion of the meeting at 8:37 PM.

Executive Session

- Motion by Mayor Garant, second by Trustee LaPointe to go into executive session at 8:45PM to discuss 2 personnel and 1 negotiation.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee D'Abramo to come out of executive session at 9:35PM.
Motion passed 5/0
- Motion by Trustee LaPointe, second by Trustee Loucks to approve a raise of \$12,500.00 annually for Kevin Wood, Parking Administrator.
Motion passed 5/0

Adjourn

- Motion by Mayor Garant, second by Trustee D'Abramo, to adjourn the meeting at 9:36PM.
Motion passed 5/0

Respectfully Submitted

Robert J. Juliano
Village Clerk