



Minutes
Business Meeting – 3:30 PM
Village Hall
July 18, 2016

Approved: Action Item Numbers 1-16, and table item 5.

Approved: Go into Executive session.

Approved: Come out of Executive session.

Approved: Adjourn the meeting.

Mayor Garant called the meeting to order at 3:35 PM.

ATTENDANCE:

Mayor Garant, Trustees, D’Abramo, Loucks, LaPointe, Miller
 Village Attorney Egan, Village Treasurer Smollett, Village Administrator/Clerk Juliano

APPOINTMENT: 4:30 PM - Parking Committee

Business Meeting:

Action Items:

1. Approve the Minutes of July 5, 2016.
2. Approve recommendation of Brian Macmillan to transfer Jose Diaz Jr. to Foreman at \$12.00/hr. beginning July 11, 2016.
3. Approve the request of residents on Prospect St. to hold a block Party on July 31, 2016 (no rain date), from Noon to 9:00 pm with the following provisions:
 1. **Barricades to block the street to be provided by Village of Port Jefferson, and dropped off and picked up at applicant’s residence, who will be responsible for erecting them at both ends of the street before the block party starts and returning them for pick up by the Village.**
 2. **All garbage and debris to be picked up by applicant.**
 3. **Fireworks are prohibited.**
 4. **Applicants shall comply with all Village ordinances, including prohibition of alcoholic beverages on public property.**
 5. **Access for emergency vehicles must be maintained. Motor vehicles are not to be used to block any end of the street.**
 6. **Use of live and/or recorded music must be kept at reasonable levels in accordance with Village Codes.**
 7. **Block Party planners to give PJFD notification**
4. Approve awarding bid #77-2016 to Champs Audio Video Service in the amount of \$14,700.00.
5. Approve the release of 2015/2016 check to Business Improvement District based upon submission of their 2016 budget totaling \$89,940.00.
6. Approve enlarging the easement area behind The Arden and Brewology and authorize the Village Attorney to substitute the revised exhibits in to the already executed easement.
7. Approve Jill Nees-Russell’s contract retroactive to June 1st, 2016 thru May, 31, 2017.
8. Approve the renewal of FPS (Kevin Wood) at \$1,000.00 per month to video and edit the Village Video Message on the Village Website as well as administration of various Social Media Sites retroactive to June 1st, 2016 through May 31, 2017
9. Approve extension of the RINX contract one year from 2020 to 2021 with a final payment of \$17,163.67 to be made in year 2021.
10. Approve appropriation of \$26,500 from encumbered fund balance to hire VHB to complete the Urban Renewal Plan for Upper Port JEFFERSON as the last planning tool for the revitalization of upper port.
11. Approve change order #PO438956 F&F Concrete additional landscaping at Bakers Alley in the amount of \$16,678.41.
12. Approve the recommendation of Kelly Reilly to hire Kathleen Mellon as P/T Jitney Bus Driver at \$16/hr. effective 7/15/16
13. Approve the addendum to Nicole Christian’s contract changing the July 2016 cap from 40 hours to 50 hours for the month of July.
14. Authorize Mayor Garant to enter into a Memo of Understanding with Suffolk County beginning a Regional Planning Partnership under the Suffolk County Regional Planning Alliance.
15. Approve the warrants as presented by Treasurer Smollett.

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General 16/17	\$ 62,073.53	7/18/16	029645-029714
General 15/16	\$ 5,465.35	7/18/16	029715-029720
PJCC 16/17	\$ 31,753.41	7/18/16	20208-20238
PJCC 15/16	\$ 6,276.75	7/18/16	20239-20244
Trust	\$ 4,043.21	7/18/16	002436-002441

16. Approve setting a public hearing date of August 1, 2016 for Bulk Parking Regulations.

- **Motion by Mayor Garant second Trustee LaPointe, to approve Action Items 1-16 and table item 5. Motion passed 5/0**

BOARD REPORTS

- Motion by Mayor Garant, second by Trustee LaPointe to construct a meeting room in the Men's locker room at PJCC cost capped at \$10,000.
Motion passed 5/0

Executive Session

- Motion by Mayor Garant, second by Trustee Miller to go into executive session at 6:00pm to discuss two personnel matters.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee Miller to come out of executive session at 6:35pm.
Motion passed 5/0

Adjourn

- Motion by Mayor Garant, second by Trustee LaPointe, to adjourn the meeting at 6:35pm.
Motion passed 5/0

Respectfully submitted

*Robert J. Juliano
Village Administrator/ Clerk*