



**Minutes
Village Hall
June 26, 2017 - 3:00 PM**

Approved: Go into Executive session at 4:30
Approved: Come out of executive session at 4:50
Approved: Action items 1-19 & expunge #6
Approved: Go into executive session at 5:30
Approved: Come out of executive session at 6:20
Approved: Salary adjustments
Approved: Adjourn meeting at 6:20

Mayor Garant called the meeting to order at 3:00PM.

ATTENDANCE:

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller
Village Attorney Egan, Deputy Clerk Mordente, Assistant to the Village Administrator Carmody, Village Administrator/Clerk Juliano

APPOINTMENTS:

- Alison Karppi Town of Brookhaven
- Bob Foxen LIPA update
- David F. Carlson Claims Auditor

I. Executive Session

- Motion by Trustee LaPointe, second by Mayor Garant to go into executive session at 4:30 to discuss pending litigation.
Motion passed 5/0

II. ACTION ITEMS:

1. Approve the Minutes of June 5, 2017.
2. Approve the recommendation of Alison LaPointe to appoint Dan Russo to the Zoning Board of Appeals to fill an open position; the term shall expire December 31, 2018.
3. Approve the renewal of FPS (Kevin Wood) at \$1,000.00 per month to video and edit the Village Video Message on the Village Website as well as administration of various Social Media Sites retroactive to June 1st, 2017 through May 31, 2018.
4. Approve continued contracting with Nicole Christian for HB Solutions LLC for grant writing services July 1, 2017 through December 31, 2017 at \$100/hr. not to exceed 40 hours per month.
5. Approve the purchase of a new Code vehicle, 2015 Jeep Grand Cherokee Laredo with 21,649 miles at \$28,012.00 from Port Jeff Chrysler Jeep Inc.
6. Approve the 2 additional invoices for \$2925.00 for Gallino & Sons for additional debris removal at the Old Homestead & Oakwood sump. Original proposal to repair was approved at the May 15th meeting.
7. Approval of the new monthly Service agreement from Island Tech Services which includes the Parking Meter Server with a new monthly support fee of \$2220.00.
8. Approve the recommendation of Chief Tomaszewski to rehire Seasonal Appearance Ticket Officer Paul Albrect at \$14.75p/hr.
9. Approve the request of Dave Melious to hire Andrew Wentz as a seasonal Custodian at \$14p/hr.
10. Approve the request of Bill Mackedon to hire the following:
 - Olivia Hayde Port Jefferson resident \$10p/hr Recreation Aide outside services
 - Tommy Mamolito Mt Sinai resident \$10p/hr. Recreation Aide outside services
11. Approve the attached General Budget adjustments.
12. Approve the following resolution:

**VILLAGE OF PORT JEFFERSON PARTNERSHIP WITH THE
TOWN OF BROOKHAVEN IN THE
MUNICIPAL CONSOLIDATION AND EFFICIENCY COMPETITION PLAN**

WHEREAS, the Governor of the State of New York, through the New York State Department of State, has issued a request for applications for a Municipal Consolidation and Efficiency Competition (MCEC) grant; and
WHEREAS, this competitive grant offers the winning applicants a total grant not to exceed \$19,700,000 to facilitate the implementation of the consolidation and efficiency plan; and
WHEREAS, the Town of Brookhaven has qualified among six municipalities eligible to compete for Phase II of the MCEC and submit an application; and
WHEREAS, the Town of Brookhaven has past experience in consolidating general purpose or special district governments, developing and/or implementing shared services, and other collaborative government efficiency projects and is qualified to be a lead applicant in this competition.

BE IT RESOLVED THAT, the Village of Port Jefferson, after due consideration, has determined that it is desirable and in the public interest to support the Town of Brookhaven in the submittal of the Municipal Consolidation and Efficiency Competition Plan in participating among the consortium of local government entities; and
BE IT RESOLVED THAT, the Village of Port Jefferson supports the following projects including, but not limited to other projects that may be deemed appropriate and mutually beneficial to the Village:

- DPW & Highway Enhanced Services
- Purchasing Portal
- Electronic Records Management and Storage
- I.T. Nerve Center
- Land Management Software System for Building Inspectors, Code Enforcement, Fire Marshall and Public Safety
- Town Clerk / Registrar / Vital Statistics
- Functional Consolidation of Real Property Tax Collection
- Functional Consolidation of Assessment Services

BE IT RESOLVED THAT the Village Board of Port Jefferson hereby authorizes the Town Supervisor to submit the plan for financial assistance under the Municipal Consolidation and Efficiency Competition Plan.

13. Approve the recommendation of P.W. Grosser Consulting to award Bid# 089-2017 Harborfront Park Pier Rehabilitation to Seven Seas Construction, Co., Port Jefferson in the amount of \$145,075.00.
14. Approve awarding the contract to replace the HVAC at the Chandlery Building at a price not to exceed \$ 10,000.00.
15. Approve the authorization of the Mayor to enter into a consulting agreement with Roger Corcella for Construction Management Service for a maximum of 20 hours/month at a rate of \$100.00 per hour through December 1, 2017.
16. Approve the warrants as presented:

FUND	AMOUNT	DATE	CHECK
General	\$ 2,532.00	6/8/17	031169-031170
General	\$ 2,871.41	5/31/17	ACH DEBIT
General	\$ 2,400.00	6/19/17	031171-031172
General	\$ 18,989.82	6/23/17	ACH DEBIT
General 16-17	\$ 84,528.72	6/26/17	031173-031231
General 17-18	\$ 716,281.63	6/26/17	031232-031273
General	\$ 4,200.00	6/26/17	031274-031278
PJCC	\$ 2750.00	6/8/17	20708-20709
PJCC	\$ 8,373.78	6/8/17	ACH DEBIT
PJCC	\$ 6,127.32	6/23/17	ACH DEBIT
PJCC 16-17	\$ 3,049.73	6/26/17	20710-20721
PJCC 17-18	\$ 39,532.26	6/26/17	20722-20741
PJCC	\$ 2,750.00	6/26/17	20742-20743
Trust	\$ 15,624.02	6/26/17	002615-002628
Capital	\$ 17,733.03	6/26/17	1779-1788
Community Development	\$ 3,660.00	6/26/17	573-574

17. Approve the request of Renee Lemmerman to hire/rehire the following:
- | | | | |
|---------------------|--------------------------------|----------|-------------------|
| Gerard Siani | Recreation Program Coordinator | \$20p/hr | 6/26/17 – 8/18/17 |
| Brittney LoNigro | Recreation Program Coordinator | \$20p/hr | 6/26/17 – 8/18/17 |
| Jillian Sullivan | Counselor | \$11p/hr | 6/26/17 - 8/18/17 |
| Kristopher Cheslock | Counselor | \$11p/hr | 6/26/17 - 8/18/17 |
| Sean Griffin | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
| Ashley Catoggio | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
| Taylor Catoggio | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
| Andreya Harvey | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
| Grace Swords | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
| Sara Brand | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
| Nicholas Kafeiti | Counselor | \$11p/hr | 6/26/17 – 8/18/17 |
18. Approve entering into a contract with Dave Carlson as the Village Claims Auditor at a price of \$800.00 per month through July 2018.
19. Approve the following resolution:

AUTHORIZING THE MAYOR TO ENTER INTO A 2018-2020 COOPERATIVE AGREEMENT WITH THE TOWN OF BROOKHAVEN TO PARTICIPATE IN A HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCKGRANT (CDBG) ENTITLEMENT PROGRAM

WHEREAS, pursuant to the provisions of Title I of the Housing and Community Development Act of 1974 (Public Law 93-383), 42 U.S.C. 5301) (“Act”), as amended, and the HOME Investment Partnership Program (“HOME”) of Title II of the National Affordable housing Act of 1990, as amended, to make grants to states and other units of general local government to help finance Community Development programs; and

WHEREAS, the Town of Brookhaven is electing to become a designated “direct entitlement community” by the United States Department of Housing and Urban Development (HUD) pursuant to **24 C.F.R. §570.300**; and

WHEREAS, the Village of Port Jefferson located within the geographic boundaries of the Town of Brookhaven, wishes to participate in the Town of Brookhaven’s program and execute a Cooperation Agreement to authorize the Town of Brookhaven to carry out activities within the jurisdiction of the Incorporated Village of Port Jefferson; and

WHEREAS, this designation enables the Town to receive annual funding to administer the CDBG and Home Investment Partnership (HOME) programs directly and will no longer be a participating member of the Suffolk County Community Development Block Grant Consortium; and

WHEREAS, the Village desires to enter into a Cooperation Agreement for 2018-2020 with the Town of Brookhaven for the purpose of undertaking the Entitlement CDBG and HOME Program, as required by HUD.
NOW THEREFORE, be it

RESOLVED, by the Incorporated Village of Port Jefferson Board of Trustees that the Mayor is hereby authorized to execute a 2018-2020 Cooperation Agreement with the Town of Brookhaven for the purposes of undertaking an Entitlement Community Development Block Program pursuant to **24 C.F.R. §570.300**; and

RESOVLED, that the Village Clerk shall send a certified copy of this Resolution to the Town Clerk of the Town of Brookhaven and the office of the Town Attorney of the Town of Brookhaven; and

RESOLVED, that the Village shall send a letter to the County of Suffolk withdrawing from the Suffolk County Community Development Block Grant Consortium for the project year beginning January 1, 2018; and

RESOLVED, that the Mayor, Village Attorney, Village Clerk and Village Treasurer are hereby authorized, empowered and directed to take all actions necessary and appropriate to effectuate the terms of this Resolution.

THAT, this Resolution shall take effect immediately.

- **Motion by Mayor Garant second Trustee LaPointe, to approve Action Items 1-19 and expunge number 6.**
Motion passed 5/0

III. Executive Session

- **Motion by Mayor Garant, second by Trustee Loucks to go into executive session at 5:30 to discuss personnel matters.**
Motion passed 5/0
- **Motion by Mayor Garant second by Trustee Loucks to come out of executive session at 6:20.**
Motion passed 5/0
- **Motion by Mayor Garant, second by Trustee Loucks to make the following salary adjustments:**
 - 1. Chief Wally Tomaszewski \$12,000.00 stipend**
 - 2. Dave Melious \$74,726.65 per year**
 - 3. Barbara Sakovich \$60,655.54 per year**
 - 4. Denise Mordente \$78,506.25****Motion passed 5/0**

IV. Adjourn

- **Motion by Mayor Garant, second by Trustee LaPointe, to adjourn the meeting at 6:20.**
Motion passed 5/0

Respectfully Submitted

Robert J. Juliano
Village Administrator/ Clerk