



**Minutes  
Village Hall  
May 1, 2017**

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Approved: Change name of the PJCC and attendant assets  
Approved: Action item 1 as amended  
Approved: Action items 2-12  
Approved: go into executive session at 6:30pm  
Approved: come out of executive session at 7:05pm  
Approved: close the Public Forum portion of the meeting at 8:44PM  
Approved: Adjourn the meeting at 8:45pm.

Mayor Garant called the meeting to order at 5:30PM.

**ATTENDANCE:**

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller  
Village Attorney Egan, Village Treasurer Wintjen, Village Administrator/Clerk Juliano,  
Deputy Clerk Mordente, Assistant to the Village Administrator Carmody

**I. Special Presentation to Former Mayor Sheprow**

- **Motion by Mayor Garant, second by Trustee D'Abramo to approve the following resolution -**

The Village of Port Jefferson wishes to memorialize Mayor Sheprow's pivotal role in acquiring the Harbor Hills Country Club from the estate of Norman K. Winston, positively impacting Village property values and improving quality of life through his actions taken to acquire a recreational asset for current and future generations, by officially renaming the Port Jefferson Country Club at Harbor Hills to The Harold J. Sheprow Port Jefferson Country Club at Harbor Hills.

**Motion Passed 5/0**

**II. ACTION ITEMS:**

1. Approve the Minutes of April 17, 2017 as amended.  
**Motion by Trustee D'Abramo second by Mayor Garant, to approve the April 17, 2017, as amended.**  
**Motion passed 5/0**
2. Approve Village Clerk Assistant Michele Carmody, Lynn Sule, Michelle Ferrante, and Sharon Hedlund to attend LIVCTA luncheon May 11, 2017 \$30 per person at the Port Jefferson Country Club.
3. Approve the request of Arta Wintjen to hire Computel Consultants to examine Village utilities to identify prior and present overcharges, at a rate of 40% of any and all recovered funds.
4. Approve the request of the Port Jeff Brewing Company to hold their Wednesday night summer music series from May 24, 2017 through June 30, 2017 from 7:00pm – 9:00pm, and from July 1, 2017 - August 30, 2017 7:00pm – 10pm, must abide by Village Code, one warning before being revoked.
5. Approve the request of Brennan Holmes to host the Malvetti Run June 17, 2017 10am-12pm, application fee paid.
6. Approve the request of Stan Loucks to approve the additional work of Champs Audio Video Service concerning installation of security cameras at the PJCC Grill Room for a total of \$1,335.61.
7. Approve payment of \$1,200.00 to The Turn at PJCC for a used commercial dish washing machine.
8. Approve Roger Corcella to perform additional project work in excess of the 20 hours/ month approved at the January 24, 2017 Board of Trustees Meeting, only upon receiving prior approval and a memo from the Mayor or the Village Clerk to the Treasurer's Office stating the approval and an explanation for the overage.
9. Approve the request of Chief Tomaszewski and hire Richard Harasym as Code Enforcement Officer at a salary of \$18.00 per hour effective Thursday May 4, 2017.
10. Approve the authorization Mayor Garant to enter into a contract with Jenn Hildreth for her to handle all Village social media at a rate of \$1,000.00 per month.

11. Approve the Tax Warrant for Fiscal Year 2017-18, as submitted by Receiver of Taxes Robert J. Juliano

**Tax Warrant for the Inc. Village of Port Jefferson**

**YOU ARE HEREBY COMMANDED** to receive and collect from the persons named in the tax roll hereunto annexed, the several sums stated in the last column hereof opposite their respective names, being a total of:

For the current budget:	\$5,548,127.30
For charges concerning Beach and Waterfront Revite.	\$ 100,000.00
For charges concerning Ambulance Services	\$ 580,499.29
Sub-Total:	\$6,228,626.59
For charges concerning Business Improvement Fees	\$ 87,466.78
For charges concerning BID Residential Fee	\$ 87.00
Grand Total	\$6,316,180.37

**YOU ARE FURTHER COMMANDED** to receive and collect such sums without additional charges between the first day of June and the first day of July 2017 both inclusive; and therefore to collect with such of the sums as have not been thereof collected an additional charge of five per centum for the month of July or fraction thereof and an additional one per centum for each month or fraction thereof thereafter.

**General Fund Tax Rate: \$27.4961 On the net assessed value of: \$22,660,309.00**

12. Approve the warrants as presented by Treasurer Arta and approved by claims auditor Britt:

FUND	AMOUNT	DATE	CHECK
General	\$ 128,104.99	5/1/17	030962-031006
General	\$ 26,548.07	5/1/17	ACH DEBIT
PJCC	\$ 10,620.24	5/1/17	20625-20647
PJCC	\$ 11,354.24	5/1/17	ACH DEBIT
Trust	\$ 2,085.00	5/1/17	2582-2585
Capital	\$ 1,000.00	5/1/17	1733-1734
Capital	\$ 111,667.66	5/1/17	1735-1745

- Motion by Mayor Garant second Trustee Loucks, to approve Action Items 2-12.  
Motion passed 5/0

**III. EXECUTIVE SESSION**

- Motion by Mayor Garant, second by Trustee D’Abramo to go into executive session at 6:30pm to discuss pending litigation and two personnel items.  
Motion passed 5/0
- Motion by Mayor Garant second by Trustee D’Abramo to come out of executive session at 7:05.  
Motion passed 5/0

**IV. PUBLIC FORUM**

- A. **PUBLIC SAFETY** – Floor open for Public Safety Comments.
- B. **BOARD REPORTS**
- C. **PUBLIC COMMENTS** - Floor open for General Comments

**V. Adjourn**

- Motion by Trustee D’Abramo, second by Mayor Garant, to adjourn the meeting at 8:45pm.  
Motion passed 5/0

*Respectfully Submitted*

*Robert J. Juliano  
Village Administrator/ Clerk*