



**Minutes**  
**Village Board of Trustees Meeting – Village Hall**  
**October 2, 2017 – 6:00 PM**

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Approved: Action items 1- 10

Approved: Close the public forum at 8:14pm

Approved: To amend #3 to add \$1,000.00 per month for Renee Lemmerman

Approved: Go into executive session at 8:23pm

Approved: Come out of executive session at 9:20pm

Approved: To promote Marissa Lebron to Principal Clerk at “Step E” of the current CBA - salary \$52,785.84

Approved: To acknowledge and congratulate Robert Juliano as “Clerk of the Year” by New York State Association of City and Village Clerks

Approved: Adjourn the meeting at 9:22pm

Mayor Garant called the meeting to order at 6:00PM.

**ATTENDANCE:**

Mayor Garant, Trustees D’Abramo, Loucks, LaPointe, Miller  
Village Attorney Egan, Village Treasurer Mordente, Deputy Clerk Sakovich,  
Assistant to the Village Clerk Carmody, Village Clerk Juliano,

**I. ACTION ITEMS:**

1. Approve the Minutes of September 18, 2017.
2. Approve Special Village Attorney for Building & Planning Alison LaPointe to attend a teleconference for continuing education credits in the topic of Drafting Regulations and Public Ordinances on November 30<sup>th</sup> for a cost of \$199.
3. Request approval for Renee Lemmerman to receive a monthly stipend for over-seeing tennis at the CC retroactive to October 1st. ( to be paid from recreation programs and services # 7140.410 )
4. Approve Roger Corcella for 37.75 additional hours above monthly contract for August 2017, at a rate of \$100.00p/hr totaling \$3,775.00.
5. Approve setting a public hearing of December 4, 2017 to consider the request of Ocean’s 88 to conduct outdoor dining in 2018.
6. Approve request of the Port Jefferson High School to hold their bonfire on October 20<sup>th</sup> at 7pm and their parade on October 21<sup>st</sup> at 11am.
7. Approve the request of Highway Superintendent Gallagher and amend the motion of August 7, 2017 to allow Gallino and Sons Trucking to conduct three additional days of Horizontal Grinding and Excavating at an additional cost not to exceed \$15,000.00.
8. Approve the mayor to enter into an Intermunicipal Cooperative Agreement between the Organizing Local Governments of the Suffolk County Municipal Purchasing Group, creating a purchasing cooperative to operate and maintain a regional procurement system.
9. Approve the following resolution adding roads to the NYS DOT Highway Inventory List

**RESOLUTION**

**AUTHORIZING THE VILLAGE OF PORT JEFFERSON TO ADD OLD ROADS AND ACCEPT NEW ROADS TO THE LOCAL HIGHWAY INVENTORY**

The Village Board of Trustees of the Incorporated Village of Port Jefferson, duly convened in Regular Session, does hereby resolve as follows:

**WHEREAS**, by correspondence received on September 21, 2017 by the Superintendent of Highways for the Village of Port Jefferson as well as a meeting held by the DOT on September 13, 2017 the village has been informed that certain roads within the Village of Port Jefferson do not exist on the Local Highway Inventory maintained by NYS Department of Transportation; and

**WHEREAS**, The Village wishes to add roads to the existing list to establish a complete and accurate inventory with the NYS DOT ; and

**WHEREAS**, the Village wishes to obtain the maximum funding from NYS CHIPS Funds; for all roads maintained by the Village of Port Jefferson; and

**WHEREAS**, upon investigation the Village learned that, there are certain roads that are within the Village of Port Jefferson, maintained by the Village of Port Jefferson that do not appear on the current inventory, and

**WHEREAS**, the Village wishes to now record accept new roads, and to add old roads to the inventory; and

**NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:

**THAT**, the MAYOR and the BOARD OF TRUSTEES accepts all legal, maintenance and repair responsibility for the following roads:

Quintin Court	From California Ave to the Dead End	0.15 mile
Wilmont Ave.	From Pine Hill Rd. to Dead End	0.05 mile
Holly Lane	From Laurel Ave to Cul De Sac	0.11 mile
James Way	From Thompson St. to Cul De Sac	0.06 mile
Village Manor Ct	From Scraggy Hill Rd. to Dead End	0.05 mile
Laurel Lane	From Brook Rd to End Loop	0.12 mile
Owasco Drive	From Hawthorne St to Emmerson St	0.06 mile
Red Barn Lane	From West Broadway to End loop	0.12 mile
Woodchuck Hollow Rd.	From Willis Ave to Cul De Sac	0.10 mile
Inwood Rd.	From Myrtle Ave to Cul De Sac	0.20 mile
Dickerson Ct.	From Inwood Road to Cul De Sac	0.06 mile
Beach St	From Shelldrake Ave. to end	0.19 mile

Birch Drive	From Old Post Rd East to Red Oak Ct	0.21 mile
Hillcrest Ave	From Edgewood Ave to end	0.47 mile
Highland Blvd	From Oakland Ave to Columbia St	0.49 mile
Lookout Ridge	From Oakwood Rd to Old Post Rd. East	0.53 mile
Old Homestead Road	From Soundview Dr. to Winston Dr.	0.70 mile

**THAT**, the roads listed be added to the Local Highway Inventory Maintained by the NYS DOT ; and  
**THAT**, this Resolution shall take effect immediately.

10. Approve the warrants as presented by Treasurer Mordente and approved by claims auditor Carlson:

FUND	AMOUNT	DATE	CHECK
<b>General</b>	<b>\$ 30,218.13</b>	<b>9/18/17</b>	<b>ACH DEBITS</b>
<b>General</b>	<b>\$ 1,478.25</b>	<b>9/19/17</b>	<b>031678-031679</b>
<b>General</b>	<b>\$ 127,138.17</b>	<b>10/2/17</b>	<b>031680-031718</b>
<b>General</b>	<b>\$ 31,960.87</b>	<b>10/2/17</b>	<b>031719-031746</b>
<b>PJCC</b>	<b>\$ 2,750.00</b>	<b>9/19/17</b>	<b>20894-20895</b>
<b>PJCC</b>	<b>\$ 17,458.69</b>	<b>10/2/17</b>	<b>20896-20919</b>
<b>PJCC</b>	<b>\$ 20,560.00</b>	<b>10/2/17</b>	<b>20920-20922</b>
<b>Trust</b>	<b>\$ 14,655.00</b>	<b>10/2/17</b>	<b>002663-002667</b>
<b>Capital</b>	<b>\$ 25,077.11</b>	<b>10/2/17</b>	<b>1840-1849</b>

- Motion by Trustee Loucks second Trustee LaPointe, to approve Action Items 1-10.  
Motion passed 5/0

**BOARD REPORTS**

**II. PUBLIC FORUM**

- Motion by Trustee LaPointe, second by Mayor Garant to close the Public Forum portion of the meeting at 8:14pm  
Motion passed 5/0
- Motion by Trustee Miller, second by Trustee Loucks to amend #3 to add “\$1,000.00 per month” for Renee Lemmerman.  
Motion passed 5/0

**III. EXECUTIVE SESSION**

- Motion by Mayor Garant, second by Trustee D’Abramo to go into executive session at 8:23 to discuss 2 litigation and one personnel item.  
Motion passed 5/0
- Motion by Mayor Garant, second by Trustee Miller to come out of executive session at 9:20 PM.  
Motion passed 5/0
- Motion by Trustee D’Abramo, second by Trustee LaPointe to promote Marissa Lebron to Principal Clerk at “Step E” of the current CBA - salary \$52,785.84.  
Motion passed 5/0
- Motion by Trustee LaPointe, second by Trustee Loucks to acknowledge and congratulate Robert J. Juliano being named “Clerk of the Year” by the New York State Association of City and Village Clerks.  
Motion passed 5/0

**IV. ADJOURN**

- Motion by Mayor Garant, second by Trustee D’Abramo, to adjourn the meeting at 9:22pm.  
Motion passed 5/0

*Respectfully Submitted*

*Robert J. Juliano*  
*Village Clerk*