Minutes
Business Meeting/ Public Hearing/ Public Forum – 3:30 PM
Village Hall
January 24, 2017

Approved: Action items 1-19
Approved: Adjourn meeting

Mayor Garant called the meeting to order at 3:37 PM.

ATTENDANCE:
Mayor Garant, Trustees D’Abramo, Loucks (via phone), LaPointe, Village Attorney Egan, Village Treasurer Wintjen, Village Deputy Clerk Mordente, Village Administrator Assistant Carmody

Excused:
Trustee Miller, Village Administrator/Clerk Juliano,

I. APPOINTMENTS: Christopher Reino
Renee Lemmerman Superintendent of Recreation

II. Business Meeting:

Action Items:
2. Approve the Maritime Explorium to hold their Mini Maker Faire on June 10, 2017, 10am to 5pm subject to a completed application; application fee, security deposit, and half of fee paid for. Invoice for Code to follow event.
3. Approve the appointment of Louis Belofsky to the Zoning Board of Appeals for a term to expire December 2018.
4. Approve change order for Roger Corella for services related to hand-rail repair throughout the Village, an additional $550 as original Board resolution was already approved for $1,950.00 on February 4, 2015.
5. Approve the invoice number 2016-058 for Roger Corella for PJCC Grill Room Renovations for a fee of $2,500.00.
6. Approve the authorization of the Mayor to enter into a consulting agreement with Roger Corella for Construction Management Service for a maximum of 20 hours/month at a rate of $100.00 per hour through July 1, 2017.
7. Approve the purchase of a countertop for PJCC Grill Room bar top from lowest quote Home Depot in the amount of $3,982.50.
8. Approve lowest bidder for bid 84-2017 PJCC Grill Room Electric; Superior Power, in the amount of $2,650.00.
9. Approve the Mayor to enter into an Inter-Municipal Agreement with the Port Jefferson Village Business Improvement District for snow clearing from Village sidewalks.
10. Approve VHB proposal for engineering services in connection with the development of a concept plan for a reconfigured and expanded parking area at Texaco Ave.in an amount not to exceed $4,000.00, Port Jefferson Village to pay proportionate share only.
11. Approve the proposal from Campani & Schwarting Architects submitted August 2, 2016 and revised January 12, 2017 to perform the following work:
   a. Rail Road Street Development
   b. LIRR Station Plaza Parking and Station Street
   c. Highlands Blvd Parking & LIRR Platform entry/ Realignment
   At a cost not to exceed $10,400.00.
12. Approve and authorize Village Clerk Juliano to obtain Requests for Quotes for the selection of Master Developers for the upper Port Area.
13. Approve the proposal presented by PW Grosser dated October 21, 2016 to enter into a Professional Services Agreement with PW Grosser Consulting to prepare Bid and Construction Documents for the Harborfront Park Pier repairs to include Site Visits, Design Services, Bid Phase Services, Construction Administration Services and Construction Observation Services for a fee not to exceed $16,050.00 to be paid for from the Beach Capitol Account.
14. Approve Cullen & Danowski, LLP CPA to conduct fiscal year 2016/17 audit at a fee not to exceed $21,000.00.
15. Approve the recommendation of Alison LaPointe to hire Hawkins Webb Jaeger for surveying services of Highland Boulevard in an amount not to exceed $3,500.00.
16. Approve the following resolution:

   APPROVING FINANCING AGREEMENT WITH PENFLEX FOR LOSAP LIABILITY

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, by resolution dated January 1, 2006, the Board established a defined benefit plan service award program for active volunteer members of the Port Jefferson Ambulance Company pursuant to Article 11-AAA of the General Municipal Law ("GML"); and

WHEREAS, such programs are referred to as Length of Service Award Programs ("LOSAP"); and

WHEREAS, under the GML the resolution was subject to a mandatory referendum; and

WHEREAS, the proposition was approved by voters in a duly held Village election; and
WHEREAS, the Village's LOSAP was established in partnership with the Town of Brookhaven and the Village of Belle Terre so that the Village is responsible for contributing 44% of the cost of the LOSAP, the Town 51%, and the Village of Belle Terre 5%; and

WHEREAS, the Village’s LOSAP liability is $44,836.47 for the fiscal year 2016 and the first two of 10 amortization payments; and

WHEREAS, the LOSAP Plan Administrator, PenFlex, is required to report non-payment of the LOSAP liability to the New York State Comptroller's Office; and

WHEREAS, the administrator appointed by the NYS Comptroller, PenFlex, and the Town of Brookhaven have demanded immediate payment of the LOSAP liability; and

WHEREAS, the Board has reviewed the circumstances related to the Village’s LOSAP liability and concludes that payment is required, and financing provided by PenFlex is a cost-effective method of payment of the Village’s LOSAP liability.

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, based upon the foregoing and the analysis contained herein, the Village is authorized to enter into a financing agreement with PenFlex with respect to the LOSAP liability owed through the end of 2016, amounting to an amount not to exceed $30,000.00, paid over an 8 (eight) year term until the remaining unfunded liability amortization of $21,916.17 is paid off and

THAT, this Resolution shall take effect immediately.

17. Approve the transfer of $45,000.00 from A1640 Ambulance Charges to the A9010.0800 NYS Retirement fund for the LOSAP payment.

18. Approve the following resolution:

DESIGNATING THE BOARD OF TRUSTEES AS THE LEAD AGENCY PURSUANT TO SEQRA FOR THE ADOPTION OF THE UPPER PORT URBAN RENEWAL PLAN

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, under Article 15 of the General Municipal Law, the adoption of an "Urban Renewal Plan" would give the Village broad authority to improve and develop a designated area in accordance with a Renewal Plan and the Village's Comprehensive Plan; and

WHEREAS, pursuant to the procedural requirements under Article 15 of the General Municipal Law, the Board of Trustees is in the process of adopting an Urban Renewal Plan for the area generally located between Sheep Pasture Road/North Country Road to the North, Walnut Street to the East, the Long Island Rail Road tracks and property to the South, and a line mid-way between Main Street and Texaco Avenue to the West (hereinafter the "Proposed Action"); and

WHEREAS, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Trustees reviewed the Proposed Action, the attached Part I FEAF, and preliminarily determined that same is a Type I action; and

WHEREAS, pursuant to 6 NYCRR Part 617, the Board of Trustees is undertaking a coordinated review of the Proposed Action; NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the Board of Trustees hereby declares its intention to act as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(3), with respect to the Proposed Action, as described above; and

THAT, the Village Clerk is authorized to circulate this resolution and the attached Part I FEAF to the following agencies which shall constitute all interested agencies:

Roger Evans, Regional Permit Administrator
Environmental Permit Division
NYS Department of Environmental Conservation
50 Circle Rd
Stony Brook, NY 11790

Gilbert Anderson, P.E. Commissioner
Suffolk County Department of Public Works
335 Yaphank Avenue
Yaphank, NY 11980

Joseph Brown, P.E.
NYSDOT Region #10
250 Veterans Memorial Hwy
Hauppauge, NY 11788-5518

Andrew P. Friedeng, Chief Planner
Dept. of Economic Development & Planning
Suffolk County Planning Commission
Council on Environmental Quality
P.O. Box 6100
Hauppauge, NY 11788-0099

Superintendent of Schools
Comsewogue School District
290 Norwood Ave
Port Jefferson, NY 11776

Department of Planning, Environment, and Land Management
Town of Brookhaven
One Independent Hill
Farmingville, NY 11738

Cecilia Echols
Eastern New York Remediation
U.S. Environmental Protection Agency Region 2
290 Broadway, 26th Floor
New York, NY 10007-1866

Village of Poquott
45 Birchwood Avenue
East Setauket, NY 11733

Village of Belle Terre
1 Cliff Road
Belle Terre, NY 11777

Chief Executive Officer
Suffolk County Water Authority
4060 Sunrise Highway
Oakdale, NY 11769

Suffolk County Department of Health Services
P.O. Box 9006
3500 Sunrise Highway
Great River, NY 11739

Minutes 1/24/17
VILLAGE OF PORT JEFFERSON
Resolution and Part I FEAF hand delivered to following Village entities/personnel and also available in Village Hall:

Mayor Margot Garant and
Members of the Board of Trustees
Incorporated Village of Port Jefferson
121 West Broadway
Port Jefferson, New York 11777

Chair, Architectural Review Committee
Village of Port Jefferson
88 North Country Road
Port Jefferson, NY 11777

Conservation Advisory Committee
Port Jefferson Village Hall
121 West Broadway
Port Jefferson, NY 11777

; and

THAT, if no involved agency seeks lead agency status within 30 calendar days of the Village Clerk's mailing, the Board of Trustees, by operation of this resolution, will automatically assume the role of lead agency; and

THAT, this Resolution shall take effect immediately.

19. Approve the warrants as presented by Treasurer Arta and subject to approval by claims auditor Britt:

<table>
<thead>
<tr>
<th>FUND</th>
<th>AMOUNT</th>
<th>DATE</th>
<th>CHECK</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$1,101.40</td>
<td>1/12/17</td>
<td>030485-030486</td>
</tr>
<tr>
<td>General</td>
<td>$42,414.65</td>
<td>1/13/17</td>
<td>030487-030536</td>
</tr>
<tr>
<td>General</td>
<td>$177,104.07</td>
<td>1/23/17</td>
<td>030537-030584+ACH DEBIT</td>
</tr>
<tr>
<td>General</td>
<td>$51,245.48</td>
<td>1/24/17</td>
<td>030585-030596</td>
</tr>
<tr>
<td>PJCC</td>
<td>$14,535.52</td>
<td>1/17/17</td>
<td>20507-20528+ACH DEBIT</td>
</tr>
<tr>
<td>PJCC</td>
<td>$2,263.36</td>
<td>1/24/17</td>
<td>20529-20531</td>
</tr>
<tr>
<td>Trust</td>
<td>$8,794.00</td>
<td>1/13/17</td>
<td>002544-002546</td>
</tr>
<tr>
<td>Capital</td>
<td>$17,261.48</td>
<td>1/17/17</td>
<td>1697-1702</td>
</tr>
</tbody>
</table>

- Motion by Mayor Garant second Trustee D'Abramo, to approve Action Items 1-19.
  Motion passed 3/0

V. Adjourn
- Motion by Mayor Garant, second by Trustee D'Abramo, to adjourn the meeting at 5:30 PM.
  Motion passed 3/0

Respectfully submitted

Robert J. Juliano
Village Administrator/ Clerk